

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION AGENDA  
TUESDAY, APRIL 16, 2024  
EXEMPT SESSION  
TO DISCUSS CSE RECOMMENDATIONS  
6:30 P.M.  
BOARD OF EDUCATION MEETING  
CALLED TO ORDER  
7:00 P.M.  
UNATEGO MS/SR HIGH SCHOOL  
ROOM #93/ZOOM**

**1. ROUTINE MATTERS**

- 1.1 Call to order
- 1.2 Roll Call
- 1.3 Exempt Session
- 1.4 Open Session
- 1.5 Roll Call
- 1.6 Pledge
- 1.7 Approve regular board meeting minutes of March 4, 2024
- 1.8 Adopt Agenda

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 FBLA -
- 3.2 Administrators' Report -
- 3.3 Business Manager's Report – Patti Loker
- 3.4 Superintendent's Report – Dr. David S. Richards

**4. ADMINISTRATIVE ACTION**

- 4.1 DCMO BOCES Services Guide 2024-2025 (Information only)
- 4.2 Warrants (Information only)
- 4.3 Budget Status Reports (Information only)
- 4.4 Approve Treasurer's Reports (4.16.24 G1)
- 4.5 Approve CSE Recommendations (4.16.24 G2)
- 4.6 Approve transportation requests to Otsego Christian Academy (4.16.24 G3)
- 4.7 Approve the 2024-2025 Unatego Instructional Calendar (4.16.24 G4)
- 4.8 Approve Tentative Successor Agreement between Unatego CSD and Unatego Teachers' Association (4.16.24 G5)
- 4.9 Approve BOCES proposed Administrative Budget for the 2024-2025 school year (4.16.24 G6)
- 4.10 Approve BOCES Board Members (4.16.24 G7)
- 4.11 Approve change order #018 (4.16.24 G8)
- 4.12 Approve BOCES resolution for Cooperative Purchasing for the 2024-2025 school year (4.16.24 G9)
- 4.13 Approve BOCES resolutions for Generic for the 2024-2025 school year (4.16.24 G10)
- 4.14 Approve BOCES resolutions for Cafeteria Supplies and Food Bids for the 2024-2025 School year (4.16.24 G11)
- 4.15 Approve Agreement between The Workers' Compensation Self-Insurance Alliance and Unatego Central School District for the 2024-2025 school year (4.16.24 G12)

- 4.16 Approve Unit Cost Methodology (4.16.24 G13)
- 4.17 Accept Claudia Fallot's resignation for the purpose to retire as a bus aide (4.16.24 UC1)
- 4.18 Accept Kerry Fallot's resignation for the purpose to retire as a bus driver (4.16.24 UC2)
- 4.19 Approve Megan Short as modified softball coach for the spring sports season for the 2023-2024 school year (4.16.24 UC3)
- 4.20 Approve event workers for the 2023-2024 spring sports season (4.16.24 UC4)
- 4.21 Accept Carol Wilber's resignation for the purpose to retire as a bus aide (4.16.24 UC5)
- 4.22 Appoint Isabella Pugliese as a substitute teacher for the 2023-2024 school year (4.16.24 UC6)
- 4.23 Appoint Carly Hill as a substitute teacher/aide/LTA for the 2023-2024 school year (4.16.24 UC7)
- 4.24 Accept Autumn Draper's resignation as a Special Education teacher (4.16.24 C1)
- 4.25 Appoint Kevin Bedient as a middle school after-school tutor for the 2023-2024 school year (4.16.24 C2)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending, or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale, or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

**Board Agenda 4.16.24**

**PG: 3**

**4.4**

**4.16.24 G1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Report as presented.**

**4.5**

**4.16.24 G2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.**

**4.6**

**4.16.24 G3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation requests to and from Otsego Christian Academy as presented.**

**4.7**

**4.16.24 G4**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2024-2025 Unatego Instructional Calendar as presented.**

**4.8**

**4.16.24 G5**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Tentative Agreement for a Successor between Unatego CSD and Unatego Teachers' Association as presented.**

**4.9**

**4.16.24 G6**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2024-2025 school year in the amount of \$3,064,982 as presented.**

**4.10**

**4.16.24 G7**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby cast a vote for three (3) of the following DCMO BOCES Board member candidates: Vanessa Warren, John Klockowski, and Cindy O'Hara as presented.**

**4.11**

**4.16.24 G8**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Superintendent to sign change order #018 with Andrew R. Mancini Associates, Inc. in the amount of \$65,471.00 as presented.**

**4.12**

**4.16.24 G9**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize BOCES to award bids on the behalf of the participating school district for Cooperative Purchasing for the 2024-2025 school year as presented.**

**4.13**

**4.16.24 G10**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby authorize BOCES to award bids on behalf of the district's in the preparation, advertising, and tabulation of bids but specifies that bids are to be awarded by individual districts Board of Education based on the information supplied by BOCES for Generic for the 2024-2025 school year as presented.

**4.14**

**4.16.24 G11**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve a committee to act in the district's behalf and for the district to abide by committee recommendations and award of bids for Cafeteria Supplies and Food bid for the 2024-2025 school year as presented.

**4.15**

**4.16.24 G12**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the agreement between The Workers' Compensation Self-Insurance Alliance and the Unatego Central School District as presented.

### **AGREEMENT**

#### **ALLIANCE TREASURER, DEPUTY TREASURER and CLAIMS AUDITOR**

Agreement between the Workers' Compensation Self-Insurance Alliance, consisting of several school districts, organized and existing under the provisions of General Municipal Section 119 - o (Alliance) and the Board of Education of the Unatego Central School District (Unatego)

#### **RECITALS:**

The Consortium is required to appoint a Treasurer, Deputy Treasurer, and a Claims Auditor. Such individuals can be qualified current employees or retirees of an Alliance participant. Unatego is willing to supply qualified members of its staff to fill these positions.

The parties desire to confirm their understanding regarding these matters.

#### **THEREFORE, the parties agree as follows:**

Unatego will supply to the Alliance the services of its staff and the Alliance has appointed Unatego staff to function in the capacities of Treasurer, Deputy Treasurer and Claims Auditor on behalf of the Alliance.

The Alliance agrees to pay Unatego for the services and expenses of its staff for the 2024-2025 fiscal year a sum not to exceed \$21,810.00. The actual payments will be based upon the specified amounts such as disbursements. An itemized statement will be presented to the Administrator of the Consortium for audit purposes and payment.

Either party may cancel this Agreement upon 30 days notice to the other party, in which case the payment provided in this Agreement shall be Prorated.

**IN WITNESS WHEREOF,** the parties have signed this agreement, the day of \_\_\_\_\_, 2024.

Workers' Compensation Self-Insurance Alliance

By: 

Presiding Trustee

Unatego CENTRAL SCHOOL DISTRICT

By: \_\_\_\_\_ President

**CERTIFICATION**

It is certified that the Board of Education of the Unatego Central School District, at its meeting, duly noticed, held on \_\_\_\_\_, approved the within Agreement and authorized the President of the Board of Education to sign the Agreement on its behalf.

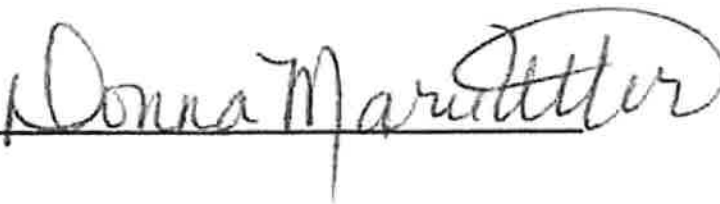
**DATED** \_\_\_\_\_

**CLERK** \_\_\_\_\_

It is certified that the Workers' Compensation Self-Insurance Alliance, at its meeting, duly noticed, held on March 22, 2024, approved the within Agreement and authorized the Presiding Trustee to sign the Agreement on its behalf.

DATED

3/22/24

CLERK 

**Board Agenda 4.16.24**  
**PG: 6**

**4.16**

**4.16.24 G13**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Unit Cost Methodology as presented (2024-2025 BOCES Services).

**4.17**

**4.16.24 UC1**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Claudia Fallot's resignation for the purpose to retire as a bus aide, effective June 30, 2024, as presented.

**4.18**

**4.16.24 UC2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Kerry Fallot's resignation for the purpose to retire as a bus driver, effective June 30, 2024, as presented.

**4.19**

**4.16.24 UC3**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Megan Short as modified softball coach for the spring sports season of the 2023-2024 school year as presented.

**4.20**

**4.16.24 UC4**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2023-2024 spring sports season as presented.

**4.21**

**4.16.24 UC5**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Carol Wilber's resignation for the purpose to retire as a bus aide, effective June 30, 2024, as presented.

**4.22**

**4.16.24 UC6**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Isabella Pugliese as a substitute teacher for the 2023-2024 school year as presented.

**4.23**

**4.16.24 UC7**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Carly Hill as a substitute teacher/aide/LTA for the 2023-2024 school year as presented.

**4.24**

**4.16.24 C1**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby accept, with regret and appreciation, Autumn Draper's resignation as a Special Education teacher, effective May 30, 2024, as presented.

**4.25**

**4.16.24 C2**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kevin Bedient as a middle school after-school tutor for the 2023-2024 school year as presented.

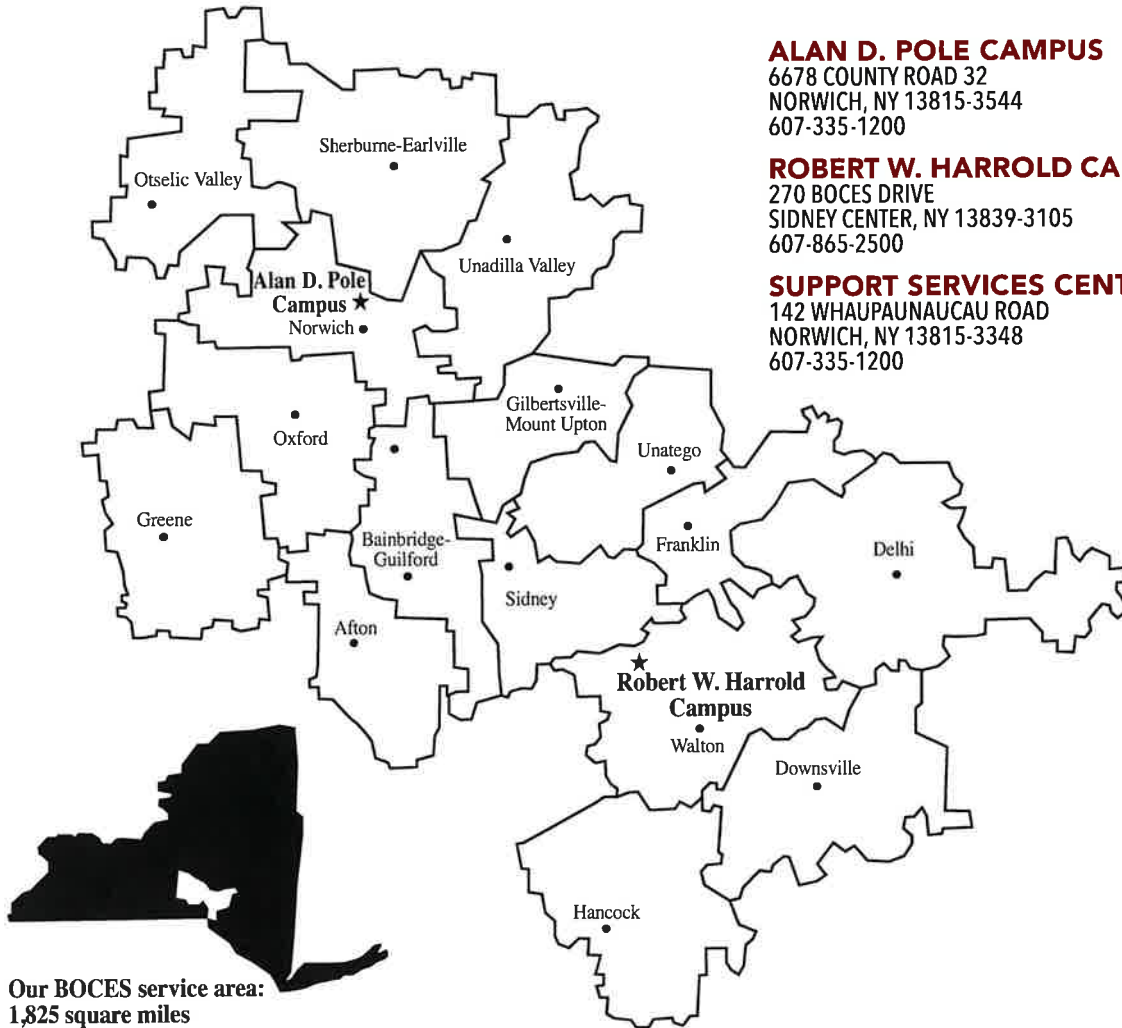
**DELAWARE - CHENANGO - MADISON - OTSEGO  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

2024-25

# SERVICES GUIDE



## COMPONENT SCHOOL DISTRICTS



Our BOCES service area:  
1,825 square miles

**ALAN D. POLE CAMPUS**  
6678 COUNTY ROAD 32  
NORWICH, NY 13815-3544  
607-335-1200

**ROBERT W. HARROLD CAMPUS**  
270 BOCES DRIVE  
SIDNEY CENTER, NY 13839-3105  
607-865-2500

**SUPPORT SERVICES CENTER**  
142 WHAUPAUNAUCAU ROAD  
NORWICH, NY 13815-3348  
607-335-1200

## COMPONENT DISTRICTS & SUPERINTENDENTS

**AFTON**  
Nicholas Colosi

**BAINBRIDGE-GUILFORD**  
Timothy Ryan

**DELHI**  
Kelly Zimmerman

**DOWNSVILLE**  
Robert Rhinehart

**FRANKLIN**  
Bryan Ayres

**GILBERTSVILLE-MOUNT UPTON**  
Annette Hammond

**GREENE**  
David Daniels *(Interim)*

**HANCOCK**  
Lori Asquith

**NORWICH**  
Scott Ryan

**OTSELIC VALLEY**  
Georgia Gonzalez

**OXFORD**  
Terrance Dougherty *(Interim)*

**SHERBURNE-EARLVILLE**  
Robert Berson

**SIDNEY**  
Eben Bullock

**UNADILLA VALLEY**  
Brenton Taylor

**UNATEGO**  
David Richards

**WALTON**  
Michael MacDonald



# A MESSAGE FROM THE DISTRICT SUPERINTENDENT



Dear Colleagues,

On behalf of the DCMO BOCES Board of Education, myself, and the entire BOCES organization, I am pleased to provide you with the 2024-2025 Services Guide. The mission of our organization is to deliver high-quality educational programs and services that are diverse, innovative and cost-effective. In other words, we strive to ensure our component districts have access to the tools they need to help their district and all of its stakeholders thrive.

This publication provides comprehensive information regarding the cooperative educational services offered through DCMO BOCES, including educational programs for students and adults, shared staffing services, instructional support services, management services, district superintendent services, and support for Boards of Education. It is our goal to ensure quality services are provided that are cost-effective and responsive to the needs of those we serve. If you have any questions or need additional information on any of the services outlined, please don't hesitate to contact the respective administrative contact. We are here to help!

Our BOCES team, in collaboration with our component school district partners, looks forward to providing high-quality services for the benefit of our students, families, component districts, and communities. We are stronger together, and our team at BOCES is committed to partnering with you to leverage resources and programs, always striving to elevate the outcomes for those we serve. Similarly, through our collaborative efforts, we are sure to provide positive school-based experiences for all stakeholders. The work of public schools is complex, and the DCMO BOCES is ready to support you!

We look forward to the 2024-2025 school year and the opportunities we'll have to serve you. Rest assured, you have the BOCES' full commitment and support in our collective efforts to do the sacred work of public education!

Yours in education,

Michael Rullo  
District Superintendent

## BOARD MEMBERS

Vanessa Warren, President

David Cruikshank,  
Vice President

John Klockowski

Yvonne LaViola

Cindy O'Hara

Jeanne Shields

Melissa Stagnaro



BOARD OF EDUCATION



# TABLE OF CONTENTS

<b>CAREER AND TECHNICAL EDUCATION .....</b>	<b>4</b>	<b>SUMMER SCHOOL.....</b>	<b>16</b>
Auto Body Refinishing and Repair.....	5	Summer & After School Enrichment (K-12) .....	16
Automotive Technology .....	5	Regional Summer School (Grades 7-12) .....	16
Barbering .....	5	Summer School Program for Students with Disabilities.....	16
Business Foundations .....	5	Summer Driver's Education.....	16
Carpentry and Building Construction.....	5	Summer Regents Exam Review.....	16
Computer Technology.....	5	<b>SHARED STAFF .....</b>	<b>17</b>
Conservation and Heavy Equipment .....	6	<b>SHARED THERAPISTS &amp; SPECIALISTS.....</b>	<b>17</b>
Cosmetology .....	6	Adaptive Physical Education .....	17
Culinary Arts.....	6	Behavior Specialist .....	17
Early Childhood Education.....	6	English as a New Language .....	17
Human and Retail Services.....	6	English Language Arts Intervention.....	17
New Vision Allied Health .....	6	Home Bound Instructor.....	17
New Vision Law and Government.....	7	Interpreter for the Deaf .....	17
Nurse Assisting .....	7	Occupational Therapist .....	17
Security and Law Enforcement .....	7	Physical Therapy .....	17
Visual Communications.....	7	School Based Counselor .....	17
Welding.....	7	School Psychologist .....	17
<b>CAREER DESTINATIONS .....</b>	<b>8</b>	School Social Worker.....	18
<b>THERAPEUTIC LEARNING CENTER PROGRAMS ..9</b>		Speech Therapist .....	18
Crossroads		<b>SHARED CLASSROOM TEACHERS.....</b>	<b>18</b>
(Behavior Intervention Program).....	9	Health Education Teacher .....	18
Lighthouse		Home & Career Skills Teacher.....	18
(Short-Term Therapeutic Program) .....	9	Library Media Specialist.....	18
<b>ALTERNATIVE EDUCATION PROGRAMS .....</b>	<b>10</b>	Music Teacher .....	18
Pathways		Physical Education Teacher .....	18
(Career and Project Based Alternative Education Program).....	10	Technology (Industrial Arts) .....	18
General Education Development Test (GED Test Prep) .....	10	<b>Additional Possible Itinerant Services.....</b>	<b>18</b>
<b>SPECIAL EDUCATION.....</b>	<b>11</b>	Advanced English.....	18
<b>SPECIAL PROGRAMS FULL DAY.....</b>	<b>11</b>	Advanced Math .....	18
Special Education Placement — 12:1:1 .....	11	Advanced Science .....	18
Special Education Placement — 6:1:1/8:1:1.....	11	Advanced Social Studies .....	18
Summer School Program for Students with Disabilities.....	12	Agriculture .....	18
Special Education Programs (Other BOCES).....	12	Art.....	18
<b>SPECIAL EDUCATION SUPPORT SERVICES .....</b>	<b>12</b>	Business / Office .....	18
One-On-One/One-On-Two Aides .....	12	Computer Instruction .....	18
Extended School Year — One-On-One Aides .....	12	Dance .....	18
Academic Intervention Services.....	12	Disabilities (Other Itinerant).....	18
<b>MEDICAID AND STAC FINANCING .....</b>	<b>13</b>	Driver's Education .....	18
Medicaid Reimbursement Service .....	13	Gifted & Talented.....	18
Supervision for Medicaid Reimbursement.....	13	Languages Other Than English (Foreign Languages).....	18
Special Programs Financing—		Math Intervention.....	18
STAC and Financial Tracking Services .....	13	Pre-Kindergarten .....	18
<b>SUMMER SCHOOL AND ENRICHMENT .....</b>	<b>14</b>	Remedial Reading .....	18
<b>ENRICHMENT/EXTRACURRICULAR.....</b>	<b>14</b>	Remediation and Secondary.....	18
Arts in Education.....	14	Science Intervention.....	18
Exploratory Enrichment .....	14	Social Studies Intervention .....	18
Exploratory Enrichment— <i>Consultant</i> .....	14	Theater.....	18
Odyssey of the Mind .....	15	<b>ADULT AND CONTINUING EDUCATION .....</b>	<b>19</b>
College & Career Day at SUNY Oneonta .....	15	<b>DRIVER'S LICENSE COURSES .....</b>	<b>19</b>
Regional Spelling Bee.....	15	Class D Operator .....	19
Scholar Recognition Program .....	15	Commercial Driver's License (CDL).....	19
		Entry Level Driver Training (ELDT).....	19
		Upgrade from CDL-B to CDL-A or	

CDL-A Restricted Training .....	20	nVision Software .....	29
<b>HEALTH PROFESSIONS .....</b>	<b>20</b>	Accounting .....	29
Certified Nurse Aide (CNA) .....	20	Shared Business Office .....	29
Licensed Practical Nurse (LPN).....	20	Sports Officials.....	30
Phlebotomy Technician .....	20	<b>FRONTLINE ANALYTICS (Formerly FORECAST5).....</b>	<b>30</b>
<b>SECURITY GUARD.....</b>	<b>21</b>	Cooperative Purchasing Service .....	30
8-Hour Pre-Employment Security Guard Training .....	21	Records Management.....	30
16-Hour Security Guard Training .....	21	Health Insurance Coordination .....	30
8-Hour Annual Update For Security Guards.....	21	Section 125 Cafeteria Plan Administration .....	31
<b>OTHER ADULT EDUCATION PROGRAMS.....</b>	<b>21</b>	Unemployment Insurance Coordination .....	31
Continuing Education.....	21	<b>COPYING AND COMMUNICATIONS.....</b>	<b>31</b>
English as A Second Language (ESL).....	21	Courier Service .....	31
OSHA 10-Hour General Industry Certification .....	21	Public Information .....	31
GED Exam .....	21	Printing Service.....	32
<b>INSTRUCTIONAL SUPPORT SERVICES.....</b>	<b>22</b>	<b>FACILITIES SERVICES .....</b>	<b>32</b>
<b>CURRICULUM, INSTRUCTION AND ASSESSMENT ...</b>	<b>22</b>	Clerk of the Works .....	32
Instructional Support Services .....	22	Facilities Director.....	32
Curriculum Planning and School Improvement.....	22	Maintenance Team .....	32
Instructional Support Additional Days.....	23	<b>HUMAN RESOURCE SERVICES .....</b>	<b>33</b>
Substitute and Stipend Reimbursements .....	23	Teacher Registry (Absence Management) .....	33
Consultants, External Workshops & Related Resources.....	23	Labor Relations Services.....	33
<b>LEARNING SUPPORT SERVICES .....</b>	<b>24</b>	Employee Assistance Program (EAP).....	33
Community Schools.....	24	<b>SAFETY COORDINATION .....</b>	<b>34</b>
Home Schooling.....	24	Safety Risk Coordination .....	34
SuperEval .....	24	Alcohol and Controlled Substance Testing Service .....	34
Diversity, Equity & Inclusion (DEI) .....	24	<b>SCHOOL LUNCH MANAGEMENT .....</b>	<b>34</b>
<b>LIBRARY SERVICES.....</b>	<b>25</b>	School Lunch Management Service.....	34
Library Services Cooperative		<b>SUPERINTENDENT’S HEARING .....</b>	<b>35</b>
Collection Development (CCD) .....	25	Superintendent’s Hearing/Student Discipline .....	35
Cooperative Collection Development (CCD) .....	25	<b>TECHNOLOGY SERVICES .....</b>	<b>36</b>
Cooperative Collection Development—Digital Resources.....	25	Learning Technologies .....	36
Library Services Cooperative		Model Schools.....	36
Collection Development Media.....	25	Distance Learning .....	36
School Library Automation.....	26	Computer Support Service .....	36
<b>PROFESSIONAL LEARNING &amp; RESOURCES.....</b>	<b>26</b>	<b>TRANSPORTATION SERVICES.....</b>	<b>37</b>
Catskill Regional Teacher Center (CRTC) .....	26	Bus Driver Training .....	37
<b>SHARED COORDINATORS .....</b>	<b>27</b>	New Driver/Monitor Pre-Service Requirements.....	37
Shared Curriculum, Assessment &		Physical Performance Testing Service .....	37
Instruction Coordinator .....	27	DMV 19A Service.....	37
Shared Educational Technology Coordinator.....	27	Entry Level Driver Training (ELDT)—	
<b>SPORTS COORDINATION SERVICES.....</b>	<b>27</b>	Initial CDL Training (new).....	37
Interscholastic Sports Coordination .....	27	Bus Radio Towers and Repeaters.....	37
<b>SOUTHEAST REGIONAL PARTNERSHIP CENTER .....</b>	<b>27</b>	<b>DISTRICT SUPERINTENDENT .....</b>	<b>38</b>
<b>LEARNING SUPPORT SERVICES .....</b>	<b>28</b>	Selection of Superintendents.....	38
Learning Technologies .....	28	Liaison.....	38
Distance Learning .....	28	Consultation .....	38
Model Schools.....	28	<b>SERVICES FOR BOARDS.....</b>	<b>39</b>
<b>MANAGEMENT SERVICES.....</b>	<b>29</b>	<b>MANDATORY TRAININGS.....</b>	<b>39</b>
<b>BUSINESS OFFICE SUPPORT .....</b>	<b>29</b>	Fiscal Oversight Training.....	39
Central Business Office (CBO).....	29	Essentials of School Board Governance .....	39
Accounts Payable .....	29	<b>NOTES.....</b>	<b>40</b>
Staff Snapshot Updates (HR Service) .....	29	<b>DCMO BOCES STRATEGIC PLAN.....</b>	<b>41</b>
Payroll .....	29		
Claims Auditing .....	29		

# CAREER & TECHNICAL EDUCATION

(COSER #103 — School District Code: 2280.490)

**Program Administrator:** Jennifer Waite  
**Program Contact:** Julie Wallen  
**Phone:** 607-335-1258  
**Email:** [julie.wallen@dcmoboces.com](mailto:julie.wallen@dcmoboces.com)



Under the New York State Education Commissioner's Regulations, students enrolled in an approved school district or BOCES Career and Technical Education (CTE) program may earn academic credits for Math, English, and Science using a variety of approaches once the student has met the graduation exam requirement. Flexibility in attaining course requirements can be achieved through fully integrated CTE programs of study, through specialized CTE courses for each of the final units in English, Science, and Mathematics, or through a combination of integrated course work through specialized and integrated CTE courses. All CTE programs at DCMO BOCES have been approved by the State Education Department. Consultation with High School Guidance Counselors and High School administration will be necessary in order for the final unit of credit to be awarded to the student on a school-by-school basis.

All State-approved CTE programs are taught in a two-year sequence. Level 1 is for first-year students, usually high school juniors, and Level 2 is for second-year students. The first year of the program is foundational and the second year is designed to reinforce the learning of the first year and introduce more complex units as well as prepare the students for career and college in their interest area.

Students who successfully complete all requirements of the approved CTE program may earn a Technical Endorsement to be affixed to the high school diploma. Requirements leading to the Technical Endorsement include:

- Completion of a minimum of 22 units of credit as set forth in Commissioner's Regulations;
- Passing grades on five (5) required Regents examinations or approved alternatives;
- Successful completion of an approved Career and Technical Education program, completion of all work-based learning experiences as provided by the approved program, and completion of a work-skills employability profile; and
- Successful completion of a 3-part technical assessment (written, demonstration, project components).

Upon completion of the above requirements, a technical endorsement is imprinted on a seal to be affixed to the high school diploma and includes the phrase *Career and Technical Endorsement*. Local school districts are notified by BOCES of the students who have completed all approved program requirements and who have earned the technical endorsement each June.

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**Unit Cost:** *tuition is based on a three-year enrollment average*

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## AUTO BODY REFINISHING AND REPAIR

Looks are everything in the world of Auto Collision. This program offers an in-depth training in repairing, restoring, refinishing and detailing motor vehicles. Students learn skills such as frame straightening, glass replacement, custom painting and business management in our state-of-the-art auto collision shop. Making cars shine, whether repairing damage or restoring an oldie, is the goal of the students enrolled in this program. High School Core Academic Credit available in ELA, Math, and Science. College credit is available.



## AUTOMOTIVE TECHNOLOGY

High-tech diagnostic equipment helps enhance learning in the Automotive Technology program. Students gain experience in traditional automotive repair methods as well as state-of-the-art computerized diagnostic equipment and repair. Some of the areas students explore may include automotive electronics, exhaust systems, suspension and emission control. High School Core Academic Credit available in Math, Science, and ELA. College credit is available.

## BARBERING

Throughout the year students will gain the necessary skills to successfully pass all components of the New York State Barbering licensing exam. Students practice in the professional setting of our campus-based shop. Barbering students will gain valuable skills in effective communication, team-work, ethics, and problem solving techniques. Topics covered include Skin Care, Hair Cutting, Facial Shaving, Styling, New York State Board Preparation, Shop Operation, Professional Ethics, and Business Planning and Loans. High School Core Academic Credit available in ELA.

## BUSINESS FOUNDATIONS

The Business Foundations program is a project-based, career-focused program. Students participate in a Financial Reality Fair co-sponsored by SFCU and complete an immersive, collaborative learning project to sharpen their creativity, critical thinking, and collaboration skills. Students develop a competitive advantage by building professional skills and relationships with potential internship opportunities. They prepare for entry-level positions in accounting, banking, marketing, management, entrepreneurship, and more! Students can earn up to 10 TC3 college credits as well as the National Work Readiness Credential—the only nationally recognized career readiness credential validating mastery of the foundational employability and soft skills most in demand by employers today. The course will be available in chunks so that students are able to participate in parts of the program or the whole CTE program.

## CARPENTRY AND BUILDING CONSTRUCTION

Students perfect and refine their skills as they participate in our Carpentry and Building Construction program. Students gain valuable skills as they collaborate in the construction of a site-based modular home. Students master skills in masonry, framing, plumbing, roofing, and finishing to name a few. Students also explore the rules and regulations governed by local code enforcement agencies. High School Core Academic Credit available in Math and Science. College credit is available.

## COMPUTER TECHNOLOGY

Today's fastest growing career areas are computers and computer related fields. Students join the action through lab experiments and live projects that help them learn basic and advanced computer skills. Students will be involved in the construction, operation, and repair of PC systems and devices. Networking PC systems on the Internet is implemented by using routers, switches, and cable installations. Industry certifications (A+ and CISCO Networking) are attainable. High School Core Academic Credit available in Math, Science, and ELA. College credit is available.

## CONSERVATION AND HEAVY EQUIPMENT

This program offers heavy equipment operations and maintenance, aquaculture, landscape management, and forestry. Real life projects are used to teach skills. These include surveying, forestland use regulations, management (fisheries, watershed), and sanitary systems. Basic repair and maintenance of heavy equipment and operation of bulldozers, backhoes, loaders, and excavators are some of the skills taught in this program. Students also run a successful maple syrup production business. High School Core Academic Credit available in Math, Science, and ELA. College credit is available.

## COSMETOLOGY

In our 1,000-hour program, students obtain skills necessary to qualify for their New York State licensing exam. Students will master skills in hair cutting and styling, skin care and make-up, nail artistry, permanent waving, hair coloring, and salon business. Students will practice their skills in our professional campus-based salon. Additional skills in communication, team building, professional ethics, and problem solving are integral parts of the program. High School Core Academic Credit available in Math, Science, and ELA. College credit is available.



## CULINARY ARTS

Students enter the world of Culinary Arts in our state-of-the-art commercial kitchen. Chefs-in-training learn the necessary skills to be successful in the food services business. Students master skills such as menu planning, creative cooking, catering, short-order cooking, and production baking. Work experience is an integral part of this program offering exciting experiences both on and off campus. Students have the opportunity to obtain Servsafe certification offered through the National Restaurant Association (NRA). High School Core Academic Credit available in Math, Science, and ELA. College credit is available.

## EARLY CHILDHOOD EDUCATION

The Early Childhood Education Program offers students the opportunity to be trained in a variety of related areas targeting children. As students participate in our site-based nursery school/pre-school program, they gain valuable skills in child development, teaching and learning, as well as the importance of proper nutrition for healthy children. The program also offers students the opportunity to obtain their Child Development Associate (CDA) credential. Early Childhood Education offers a positive stepping stone into further education for students interested in teaching. High School Core Academic Credit available in ELA, Math, and Science. College credit is available.



## HUMAN AND RETAIL SERVICES

This program helps students develop basic skills necessary for the world of work. Students obtain valuable skills in communication, daily living, household management, and food services. Students gain confidence as they participate in off-campus work experiences and on-the-job training.

## NEW VISION ALLIED HEALTH

BOCES offers high school seniors an interdisciplinary curriculum with an Allied Health career focus and practical experiences in professional settings. Housed at local hospitals, this program will provide students with broad, transferable knowledge required in today's Allied Health careers. An exploration for students interested in pursuing postsecondary study in health careers, this innovative program will include immersion experiences that will meet credit requirements in Career and Technical Education and senior English and Social Studies. This program is designed to ease the transition from high school to postsecondary education in the health field. College credit is available.

## NEW VISION LAW AND GOVERNMENT

Designed for students interested in exploring careers in law and government, this program combines academic course work in senior English and Social Studies with in-depth exposure to a wide variety of experiences in courtrooms, law offices, government agencies, and other related facilities. The classroom is located at SUNY Morrisville-Norwich Campus. Students will also have regular placements in other law and government offices and courtrooms in the community. Each day, students will have the opportunity to meet, observe, and participate with representatives of the county's legal and government community. The central focus of this program is the interdisciplinary approach to English and Social Studies that relates the academic content to structured experiences in law and government. Students will have an opportunity to read literature related to legal issues, write research papers using legal cases, and develop solutions to community legal problems. Students with a specific career in mind are given the opportunity to see people involved in that career. In addition, students will be exposed to many similar and related career opportunities that they may never have realized existed. The New Vision model increases student awareness of the demands and rewards of careers in the legal and governmental fields. High School Core Academic Credits are available, depending on course and district. College credit is available.

## NURSE ASSISTING

Here is a chance for students to get started in the exploding health care profession. Students learn CPR, emergency first aid, medical terminology, anatomy and physiology, and communication skills necessary for success in the health care field. Students who meet course requirements take the Certified Nurse Assistant exam which will prepare them to work in community health centers, hospitals, nursing homes, or in private homes as a nurse assistant. Students move from the classroom to the "real world" quickly as clinical experiences take place in nursing homes and hospitals. Many students go on to LPN and RN programs. High School Academic Credit available in Health, Science, Math, and ELA. College credit is available.

## SECURITY AND LAW ENFORCEMENT

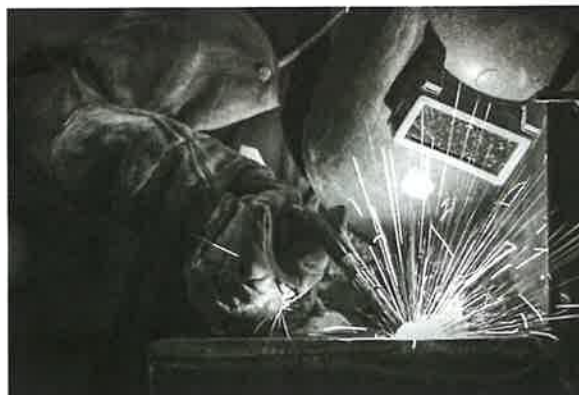
The Security and Law Enforcement Program is designed to give students an opportunity to explore Public and Private Security employment. The overview of the Criminal Justice system will guide the student to effective career choices and provide the employability and academic skills necessary in this high technology job market. The extensive work experience program gives the students connections to area employers and also leads to a Career and Technical Endorsement. High School Core Academic Credit available in Math, Science and ELA. Many colleges and universities will offer college credits for completion of the first and second year of the course.

## VISUAL COMMUNICATIONS

What a great way for students to put their creativity or artistic interests to work! Students learn about graphic printing, 3-D design, animation, multi-media, and the visual communications industries. They get hands-on experience in computer graphics, photography, commercial art, advertising, and layout. Students will use state-of-the-art color scanners, CD writers, and digital cameras. Students will have work experience opportunities locally, leading to a network of contacts for future job possibilities. High School Core Academic Credit available in Science, and ELA. College credit is available.

## WELDING

Students master skills of the trade established by the American Welding Society. Valuable skills for entry-level employment become the focus of this popular program, which includes experience with shielded metal, arc-welding, gas tungsten arc-welding, gas metal arc-welding, and submerged arc-welding. Students gain additional skills in metal fabrication on both plate and pipe. Students will refine their skills as they practice blueprint reading for machining. High School Core Academic Credit available in ELA, Math, and Science. College credit is available.



## CAREER DESTINATIONS



(COSER #393 — School District Code: 2280.490)

**Program Administrator:** Jennifer Waite

**Program Manager:** Christina McCall-Hopkins

**Phone:** 607-335-1454

**Email:** [mccalle@dcmoboces.com](mailto:mccalle@dcmoboces.com)

The Career Destinations initiative engages employers with educators with an ambitious goal of preparing our students to fill jobs and retain career opportunities locally. DCMO BOCES will promote regional growth of the skilled workforce. It is our intent to reset our local workforce by promoting growth in career-ready fields in order to:

- Curb loss of population in Upstate NY that threatens the region's economy, schools, and social programs;
- Provide enough skilled workers to replace the retiring workforce; and
- Promote local jobs and career opportunities in order to retain high school and college graduates from relocating to other regions of the United States.

To be successful we must have a strong partnership between component districts and local businesses to focus on the crucial issues. Programming will be phased

in over time, beginning in high school then proceeding to the elementary level. To achieve a successful career awareness program, BOCES, along with our component districts, will partner with the local industry to provide field trips that identify the jobs available and the skills required, and provide formal work experience, such as shadowing, internships/apprenticeships, and more. The enriched Work Experience Program will assist students in choosing a career path that meets their interests and lifestyles whether they move directly into the workforce, military, or college. Every school, employer, educator, and community leader has a role to play in this endeavor. It is evident that this program will require funding and buy-in from multiple stakeholders. This said, the program will be held accountable for its budget and student success. Accountability measures will be quantitative in nature and readily accessible. Ultimately, our goal is to sustain our local businesses and reverse our current population trend by facilitating those connections.

**Unit Cost:** *Full-time equivalency of assigned staff*



# THERAPEUTIC LEARNING CENTER PROGRAMS

## CROSSROADS

### (BEHAVIOR INTERVENTION PROGRAM)

(COSE #472.000 (Regular Education) — School District Code: 2110.490)

(COSE #205.231 (Special Education) — School District Code: 2250.490)

**Program Administrator:** Sara Stafford

**Program Contact:** Lena Blackman

**Phone:** 607-865-2552

**Email:** [lena.blackman@dcmoboces.com](mailto:lena.blackman@dcmoboces.com)

The Crossroads Program serves general and special education students who have had difficulty finding success in previous placements. Students will receive both academic and behavioral support in a therapeutic environment focusing on strengthening pro-social skills, teaching self-regulation, and developing coping skills. Staff will include: Certified teaching staff, two licensed teaching assistants, social work support, and dedicated administrative supervision.

The program will feature hands-on, interactive instruction. Students will have opportunities to explore careers, develop relationships, and begin to chart their career path to make school meaningful again. A component of the program will include connection to community resources and family engagement.

Goals:

- Increase self-regulation and academic focus
- Decrease disruptive and harmful behaviors
- Return students to their academic program with skills to manage their own behavior and be successful.

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**Unit Cost:** *tuition based on monthly enrollment*

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## LIGHTHOUSE

### (SHORT-TERM THERAPEUTIC PROGRAM)

(COSE #472.474 (Regular Education) — School District Code: 2110.490)

(COSE #205.233 (Special Education) — School District Code: 2250.490)

**Program Administrator:** Sara Stafford

**Program Contact:** Lena Blackman

**Phone:** 607-865-2552

**Email:** [lena.blackman@dcmoboces.com](mailto:lena.blackman@dcmoboces.com)

The Lighthouse Program is a short-term program designed to help general and special education students gain necessary skills to successfully reenter their education program. Lighthouse provides a therapeutic environment to promote confidence and stability through an often difficult transition. In the program, students are provided with daily group counseling, as well as academic support and connection to local services. Upon completion of the program, both students and their home districts are assisted in the planning of the transition back to school. Lighthouse uses a tutorial model with students with classwork supplied by the home district. Our classroom includes a certified teacher, a licensed teacher assistant for instruction, and a licensed social worker.

Goals:

- Increase coping and self-regulation skills
- Decrease disruptive and harmful behaviors impacting learning
- Return students to their academic program with skills to manage their own behavior and be successful

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**Unit Cost:** *tuition based on monthly enrollment*

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# ALTERNATIVE EDUCATION

## PATHWAYS

### (CAREER AND PROJECT BASED ALTERNATIVE EDUCATION PROGRAM)

(COSER #472.473 (Regular Education) — School District Code: 2110.490)

(COSER #205.232 (Special Education) — School District Code: 2250.490)

**Program Administrator:** Jennifer Waite

**Program Contact:** Julie Wallen

**Phone:** 607-335-1258

**Email:** [julie.wallen@dcmoboces.com](mailto:julie.wallen@dcmoboces.com)

Pathways offers students in 9th through 12th grade an alternative educational experience for both regular and special education students. Students participating in the program may have had limited success in school, with a high potential for dropping out. The Pathways program incorporates an integrated project-based approach with an embedded career focus. Students have the opportunity to explore a variety of careers while learning to problem solve within a team environment. Early integration into Career and Technical Education programs provides students with experience and skills to be successful.

**Unit Cost:** *tuition based on monthly enrollment*



# GENERAL EDUCATION DEVELOPMENT TEST

## GED TEST PREPARATION

(COSER #418.416 — School District Code: 2250.490)

**Program Administrator:** Sara Stafford

**Program Contact:** Lena Blackman

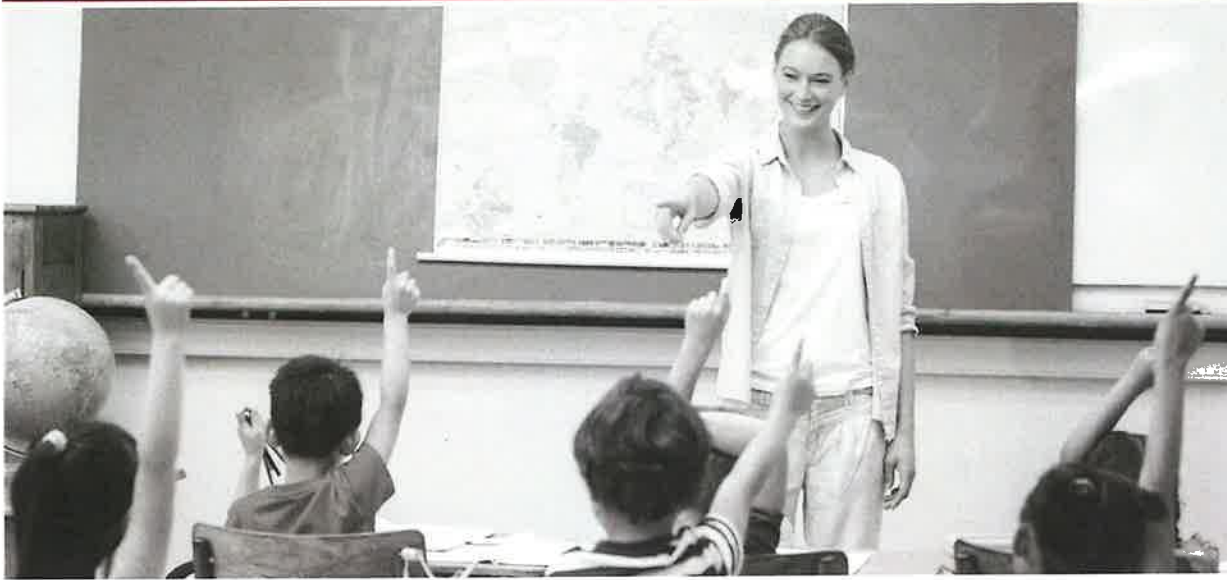
**Phone:** 607-865-2552

**Email:** [lena.blackman@dcmoboces.com](mailto:lena.blackman@dcmoboces.com)

This half-day program is designed to provide intensive individual and small group preparatory instruction for students to obtain their High School Equivalency Diploma with a certified teacher and licensed teaching assistant. The GED test covers four (4) subjects: math, science, social studies, and reasoning through language arts. This program is available for students aged 16-21. Students will have the opportunity to participate in a career and technical education program as approved by the component district and by age availability.

**Unit Cost:** *tuition based on monthly enrollment*

# SPECIAL EDUCATION



## SPECIAL PROGRAMS FULL DAY

**Program Administrator:** Sara Stafford  
**Program Contact:** Lena Blackman  
**Phone:** 607-865-2552  
**Email:** [lena.blackman@dcmoboces.com](mailto:lena.blackman@dcmoboces.com)

### SPECIAL EDUCATION PLACEMENT — 12:1:1

*(COSER #203 — School District Code: 2250.490)*

This program is for students with moderate learning or behavioral needs. The 12:1:1 classrooms provide support for students with behavioral needs, moderate to severe learning deficits, and provides age appropriate functional skills acquisition in preparation for adult environments. This program is provided for students with moderate to severe learning deficits and provides age appropriate functional skills acquisition in preparation for adult environments. A full range of related services is available.

**Unit Cost:** *tuition based on monthly enrollment*



### SPECIAL EDUCATION PLACEMENT — 6:1:1/8:1:1

*(COSER #205 — School District Code: 2250.490)*

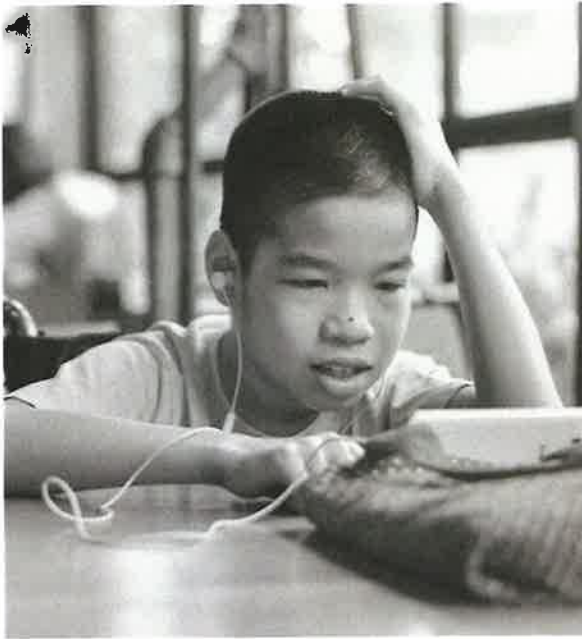
Three placement options utilize this staffing pattern of 6 students, 1 teacher, and 1 aide.

These programs are offered for students with severe learning deficits and habilitative needs. These programs offer training on age-appropriate functional skills in academic, social, vocational, and self-help domains. Intensive related service needs mandate extensive involvement with therapists in classroom and community settings. Enhanced staffing is available for students with extraordinary habilitation needs.

These classes are offered for students with severe behavioral deficits and provide a therapeutic environment with an emphasis on behavioral change. Intensive interventions are made by counseling staff who assist in the monitoring of age-appropriate interpersonal skills. Emphasis is placed on individualized academic programs, NYS Learning Standards and growth in individual and group social skills.

Student placement in each of programs as determined by collaboration with DCMO BOCES and component district CSE committee.

**Unit Cost:** *tuition based on monthly enrollment*



## SUMMER SCHOOL PROGRAM FOR STUDENTS WITH DISABILITIES

*(Service Code #F824 — School District Code: 2250.490)*

This six-week, full-day program is offered Monday through Friday, as a continuation of educational services for students identified by CSE as requiring services to prevent substantial regression of skills. CSE application is made through the development of a 12 month IEP. The program is funded through a combination of State, municipal, and district funds.

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**Unit Cost:** *tuition based on enrollment*

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## SPECIAL EDUCATION PROGRAMS (OTHER BOCES)

*(COSER #200's — School District Code: 2250.490)*

Special Education services may be provided through cross-contracts with other BOCES.

## SPECIAL EDUCATION SUPPORT SERVICES

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### ONE-ON-ONE/ONE-ON-TWO AIDES

*(COSER #203.711 (12:1:1 One-On-One)*

*(COSER #203.714 (12:1:1 One-On-Two)*

*(COSER #205.711 (6:1:1 One-On-One)*

*(COSER #205.714 (6:1:1 One-On-Two)*

*School District Code: 2250.490*

School districts may request the provision of individual teacher aide services for students in any of the identified programs. This request must be identified on the student's IEP for students who present management needs in excess of mandated student-staff ratio. Exploration of shared additional aides should be explored with the program supervisor.

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**Unit Cost:** *full-time equivalent of assigned staff*

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### EXTENDED SCHOOL YEAR — ONE-ON-ONE AIDES

*(COSER #F823 — School District Code: 2250.490)*

Some students require the assistance of a personal aide to meet their habilitation management or instructional needs. Based on recommendations of CSE and supported through the STAC process, students will be assigned additional support.

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**Unit Cost:** *full-time equivalent of assigned staff*

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### ACADEMIC INTERVENTION SERVICES

*(COSER #342 (Mathematics) —*

*(COSER #351 (ELA) —*

*School District Code: 2110.490*

BOCES will provide a teacher to give Academic Intervention Services to support students requiring these services in ELA or Mathematics.

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**Unit Cost:** *full-time equivalent of assigned staff*

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# MEDICAID AND STAC FINANCING

## MEDICAID REIMBURSEMENT SERVICE

(COSER # 631 — School District Code: 1310.490)

Program Administrator: Patti Gallaher  
Program Manager: Laura Churchward  
Phone: 607-335-1385  
Email: [churchwl@dcmoboces.com](mailto:churchwl@dcmoboces.com)

Our service is designed to be a collaborative effort between our department staff and your CSE Medicaid designee. Working together, our goal is to ensure all students are claimed appropriately to maximize funding for the district and maintain compliance with the SSHSP program. This service will provide:

- Monitoring of all documentation to assure the district is in compliance for billing Medicaid;
- Regular Medicaid claiming on behalf the district and reconciliation of claims;
- Retrieval of web reports and monitoring of the claims process;
- Track student eligibility;
- Monthly program maintenance for IEP software, medweb and web reports;
- Update and train on new Medicaid regulation;
- Compliance support and Medicaid Cost Reporting consultation; and
- Regular on-site visitations.

**Unit Cost:** base charge per district

## SUPERVISION FOR MEDICAID REIMBURSEMENT

(COSER #327 — School District Code: 2250.490)

Program Administrator: Patti Gallaher  
Phone: 607-335-1374  
Email: [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

Under current regulations, in order for districts to claim Medicaid reimbursements, speech therapy must be provided by, or under the direction of, a licensed speech pathologist. For districts to claim Medicaid reimbursement, psychological counseling must be provided by, or under the supervision of, a licensed clinical social worker. This service enables districts to acquire the services of a licensed speech pathologist or a licensed clinical social worker for program consultation, observation and record review of the speech teachers and social worker working with students who qualify for Medicaid reimbursement and complete the required Medicaid forms. Districts request this service on an hourly basis. Minimum request of one hour per month per service provider.

**Unit Cost:** hourly charges

## SPECIAL PROGRAMS FINANCING—STAC AND FINANCIAL TRACKING SERVICES

(Service Code #619.629 — School District Code: 1310.490)

Program Administrator: Patti Gallaher  
Program Manager: Laura Churchward  
Phone: 607-335-1385  
Email: [churchwl@dcmoboces.com](mailto:churchwl@dcmoboces.com)

The service is designed to be a collaborative effort between our department staff and your district CSE and business offices. Working together, our goal is to maximize State Aid for the school district and for the benefit of students. We operate as a liaison between the district, SED, RICs and other State agencies.

- Monitoring and maintenance of the STAC system on all district high cost and specially placed SPED students;
- Tracking high cost students for school year, summer, BOCES, private, and residential placements;
- Best practices in systems development, student tracking, and non-resident billing;
- Tracking and assisting district with homeless youth and foster billing;
- All certifications of private placements and verification of HCSARs;
- Updates on current State Aid policies and procedures;
- Consultation on various Special Ed and State Aid issues; and
- Regular on-site visitations.

**Unit Cost:** base charge per district



# SUMMER SCHOOL AND ENRICHMENT



## ENRICHMENT / EXTRACURRICULAR ACTIVITIES

### ARTS IN EDUCATION

(COSER #407 — School District Code: 2110.490)

Program Administrator: Ginger Rinaldo

Program Contact: Jessica Dakosty

Phone: 607-335-1419

Email: [aie@dcmoboces.com](mailto:aie@dcmoboces.com)

Arts in Education connects students, teachers, and communities from the DCMO BOCES and ONC BOCES regions with a variety of arts and cultural learning experiences both on and off school campuses. AIE staff works with district administration, faculty, and Arts in Education Coordinators to plan integrated arts offerings and arrange for students to attend cultural and arts programs. Opportunities related to any of the arts disciplines of music, visual arts, media arts, theater, and dance may include hands-on workshops and artist residencies, live performances and assemblies, museum visits, and more. Student participation in art and music festivals and competitions, as well as arts-related professional learning for teachers can also be supported through Arts in Education. AIE requests are streamlined through an online request system, making it easier to plan events and maintain records.

**Unit Cost:** *base charge, plus coordination fee on ticket costs and/or artist fees*

### EXPLORATORY ENRICHMENT

(COSER #409.410 — School District Code: 2110.490)

Program Administrator: Ginger Rinaldo

Program Contact: Kerry Simmons

Phone: 607-335-1360

Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

Exploratory Enrichment can be used for an array of activities which exceeds or are different from content offerings found in standard courses. Activities must support or supplement a school course but may not generate school or college credit. These activities must be aligned directly to a curriculum and standards. Enrichment activities may occur during the school year or during summer but may not occur on the weekend. There must be a share which means there must be more than one district involved.

**Unit Cost:** *base charge, plus coordination fee*

### EXPLORATORY ENRICHMENT— CONSULTANT

(COSER #409 — School District Code: 2110.490)

Program Administrator: Ginger Rinaldo

Program Contact: Kerry Simmons

Phone: 607-335-1360

Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

Exploratory Enrichment—*Consultant* can be used for an array of activities which includes working with consultants to provide content offerings different from standard courses. Activities must support or supplement a school course but may not generate school or college credit. These activities must be aligned directly to a curriculum and standards. There must be a share which means there must be more than one district involved.

**Unit Cost:** *per student, plus coordination fee*

## ODYSSEY OF THE MIND

(COSER #525 — School District Code: 2110.490)

Program Administrator: Ginger Rinaldo  
Program Contact: Kerry Simmons  
Phone: 607-335-1360  
Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

Odyssey of the Mind is an annual international competition dedicated to creative problem solving and student teamwork. Teams of students work on creative solutions to long-term and spontaneous problems. Competitions are held at the regional level, statewide, and nationally. The DCMO BOCES program coordinates the regional competition and offers a variety of training programs for coaches and judges.

**Unit Cost:** *per team plus coordination fee*

## COLLEGE AND CAREER DAY AT SUNY ONEONTA

(COSER #F848)

Program Administrator: Ginger Rinaldo  
Program Contact: Martha Ryan  
Phone: 607-335-1292  
Email: [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Selected ninth-grade students are invited to a career exploration day at SUNY Oneonta. Multiple breakout sessions provide students with an understanding of local career opportunities and industry preparation skills. Employers join the event to present and interact with students. College faculty holds presentations on higher education opportunities, and the admission team hosts tours and special presentations on opportunities at SUNY Oneonta. Private fundraising offsets the cost of event materials and provides all event participants with a free lunch on campus. The event is traditionally held on the day after the Columbus Day holiday.

**Unit Cost:** *grant and fundraising efforts currently cover these services*

## REGIONAL SPELLING BEE

(COSER #F852)

Program Administrator: Ginger Rinaldo  
Program Contact: Martha Ryan  
Phone: 607-335-1292  
Email: [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Through a registration process with the SCRIPPS National Spelling Bee program, students can participate in spelling bee competitions at the school, regional and national levels. The program provides learners with vocabulary and language enrichment opportunities using etymology to learn word roots and reading materials for comprehension and spelling practice. Private sponsorship from The Daily Star covers the national spelling bee program participation and the spelling bee champion's lodging to participate in the national competition. Private fundraising also provides travel and meal expenses for the regional champion.

**Unit Cost:** *grant and fundraising efforts currently cover these services*

## SCHOLAR RECOGNITION PROGRAM

(COSER #F882)

Program Administrator: Ginger Rinaldo  
Program Contact: Martha Ryan  
Phone: 607-335-1292  
Email: [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

The program honors the achievements of one selected high school student and their mentor. Component schools select a scholar based on independent criteria; the honored student chooses a mentor who impacted his or her success. The student and the mentor join the annual Scholar Recognition Ceremony held on the second Monday of May at the SUNY Oneonta facility. Private fundraising offsets the cost of the celebration banquet, awards, and event preparation expenses. This program connects regional employers, school administrators, and honored guests for an evening of celebration.

**Unit Cost:** *grant and fundraising efforts currently cover these services*



## SUMMER SCHOOL

### SUMMER & AFTER SCHOOL ENRICHMENT (K-12)

(COSER #409.410 — School District Code: 2110.490)

**Program Administrator:** Ginger Rinaldo  
**Program Contact:** Kerry Simmons  
**Phone:** 607-335-1360  
**Email:** [kerry.simmons@demoboces.com](mailto:kerry.simmons@demoboces.com)

Component districts can develop and run summer enrichment programs on their own campus through this service. Programs may support academic, social/emotional, or any other purpose designated. Districts need to provide an overall plan indicating program focus, staffing, and costs.

**Unit Cost:** *base fee and cost per student*

### REGIONAL SUMMER SCHOOL (GRADES 7-12)

(COSER #427 — School District Code: 2330.490)

**Program Administrator:** Jennifer Waite  
**Program Contact:** Julie Wallen  
**Phone:** 607-335-1258  
**Email:** [julie.wallen@demoboces.com](mailto:julie.wallen@demoboces.com)

The DCMO Regional Summer School provides middle and high school students with opportunities for enrichment and remediation. Students are referred by school districts for a six-week intensive learning experience. Program offerings meet State requirements for credit and provide opportunities for Regents and competency testing.

**Unit Cost:** *per student per course*

### SUMMER SCHOOL PROGRAM FOR STUDENTS WITH DISABILITIES

(Service Code #F824)

**Program Administrator:** Sara Stafford  
**Program Contact:** Lena Blackman  
**Phone:** 607-865-2552  
**Email:** [lena.blackman@demoboces.com](mailto:lena.blackman@demoboces.com)

This six-week program is offered as a continuation of educational services for students identified by CSE as requiring services to prevent substantial regression of skills. CSE application is made through the development of a 12 month IEP. The program is funded through a combination of State, municipal, and district funds.

**Unit Cost:** *tuition based on enrollment*

### SUMMER DRIVER'S EDUCATION

(COSER #427.430 — School District Code: 2330.490)

**Program Administrator:** Bob Avery  
**Program Manager:** Jason Lawrence  
**Program Contact:** Allyson Hallick  
**Phone:** 607-335-1324  
**Email:** [allyson.hallick@demoboces.com](mailto:allyson.hallick@demoboces.com)

The Summer Driver Education program is a six-week program consisting of in-car and classroom instruction. Successful completion requires attendance in all scheduled sessions and a passing grade on the written and driving skills test. Students who successfully complete the program will receive the MV-285 Certificate. This certificate makes licensed student drivers eligible for a senior license at age 17 as well as reduction of insurance premium. Students register for the course in their individual school district. Each district determines when and how they choose to register students.

**Unit Cost:** *base charge, plus per student fee*



### SUMMER REGENTS EXAM REVIEW

(COSER #427.020 — School District Code: 2330.490)

**Program Administrator:** Jennifer Waite  
**Program Contact:** Julie Wallen  
**Phone:** 607-335-1258  
**Email:** [julie.wallen@demoboces.com](mailto:julie.wallen@demoboces.com)

An additional Summer School offering is Regents Review. This review session is for students who have successfully completed a Regents level course during the school year, but did not pass the Regents exam, or wish to improve their Regents exam grade. The course is held in the five days leading up to the August Regents (Tuesday-Monday) at a Regional Summer School Site(s). Students may review for one or two exams and are expected to come prepared with subject specific review book(s).

**Unit Cost:** *tuition based on enrollment*



# SHARED STAFF

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**Program Administrator:** Patti Gallaher  
**Phone:** 607-335-1374  
**Email:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

## SHARED THERAPISTS AND SPECIALISTS

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Itinerant or shared services may be provided in a wide range of areas when a component district cannot justify the employment of a full-time person or requires personnel in excess of one or more full-time persons. These services must be shared by two or more districts. A single district is not allowed BOCES aid on more than 60 percent of a staff member.

Cost is based upon the percentage of time a district participates in the specific program. In addition to the programs listed below, itinerant services may include other areas.

### **ADAPTIVE PHYSICAL EDUCATION**

*(COSER #320 — School District Code: 2250.490)*

As districts continue to provide more inclusive programs for severely disabled children, BOCES offers this service for students who require the expertise of a specialist in Adaptive Physical Education.

### **BEHAVIOR SPECIALIST**

*(COSER #356 — School District Code: 2110.490)*

BOCES provides itinerant behavior specialists to assist districts in meeting the social-emotional needs of students through classroom observations, teacher meetings, home-to-school connections, and agency referrals. Specialists can serve as a support for students and teachers within the school setting through intervention supports, classroom observations, teacher meetings, home-to-school connections, agency referrals, staff training, and crisis intervention.

### **ENGLISH AS A NEW LANGUAGE**

*(COSER #350 — School District Code: 2110.490)*

BOCES provides itinerant teachers in English as a New Language for two or more school districts to work with students who are English language learners.

### **ENGLISH LANGUAGE ARTS INTERVENTION**

*(COSER #351 — School District Code: 2110.490)*

DCMO BOCES will be offering an ELA teacher to assist school districts in providing academic intervention ELA services based on the NYSED requirements of service provision.

### **HOME BOUND INSTRUCTOR**

*(COSER #325 — School District Code: 2250.490)*

This special service was designed to meet the educational needs of students who are too medically fragile to attend regular school programs. BOCES will provide special education teachers in students' homes as requested by component districts.

### **INTERPRETER FOR THE DEAF**

*(COSER #324 — School District Code: 2250.490)*

BOCES will provide qualified educational interpreters to serve deaf or hard of hearing students in school districts.

### **OCCUPATIONAL THERAPIST**

*(COSER #323 — School District Code: 2250.490)*

BOCES provides itinerant occupational therapists on an FTE basis for two or more school districts to work with students. Services provided are eligible for Medicaid reimbursement.

### **PHYSICAL THERAPY**

*(COSER #334 — School District Code: 2250.490)*

BOCES provides itinerant physical therapists on an FTE basis for two or more school districts to work with students. Services provided are eligible for Medicaid reimbursement.

### **SCHOOL BASED COUNSELOR**

*(COSER #304 — School District Code: 2110.490)*

BOCES provides itinerant counseling staff to assist districts and Committees on Special Education in meeting the social-emotional needs of students through individual and group counseling initiatives. Counselors serve as a support for students and teachers within the school setting through provision of social skill training, anger management, and crisis intervention.

### **SCHOOL PSYCHOLOGIST**

*(COSER #312 (Special Education) —*

*School District Code: 2250.490)*

*(COSER #313 (Regular Education) —*

*School District Code: 2820.490)*

BOCES provides itinerant psychologists for two or more school districts in the areas of student testing, evaluation, counseling, and in-service for teaching staff. A separate COSER is available for services provided to students with disabilities.

## SCHOOL SOCIAL WORKER

(COSER #307 — School District Code: 2110.490)

BOCES provides itinerant school social workers for two or more school districts to work with students and their families. These services can include direct counseling, conflict resolution, crisis intervention, and accessing community agencies.

## SPEECH THERAPIST

(COSER #301 (Special Education) —

School District Code: 2250.490)

(COSER #302 (Regular Education) —

School District Code: 2110.490)

BOCES provides itinerant speech therapists for two or more school districts to work with students with disabilities who exhibit articulation and/or language problems, voice impairment, and/or fluency impairment. Services provided are eligible for Medicaid reimbursement.

## SHARED CLASSROOM TEACHERS

Itinerant or shared services may be provided in a wide range of areas when a component district cannot justify the employment of a full-time person or requires personnel in excess of one or more full-time persons. These services must be shared by two or more districts. A single district is not allowed BOCES aid on more than 60 percent of a staff member.

Cost is based upon the percentage of time a district participates in the specific program. In addition to the programs listed below, itinerant services may include other areas upon district request.

### HEALTH EDUCATION TEACHER

(COSER #315 — School District Code: 2110.490)

### HOME AND CAREER SKILLS TEACHER

(COSER #306 — School District Code: 2110.490)

### LIBRARY MEDIA SPECIALIST

(COSER #317 — School District Code: 2610.490)

### MUSIC TEACHER

(COSER #310 — School District Code: 2110.490)

### PHYSICAL EDUCATION TEACHER

(COSER #311 — School District Code: 2110.490)

### TECHNOLOGY (INDUSTRIAL ARTS)

(COSER #335 — School District Code: 2110.490)



## ADDITIONAL POSSIBLE ITINERANT SERVICES

While DCMO does not currently have approved COSERs for the following, if two or more districts needed a shared teacher in any of the following areas, the BOCES would be able to provide this.

- Advanced English
- Advanced Math
- Advanced Science
- Advanced Social Studies
- Agriculture
- Art
- Business / Office
- Computer Instruction
- Dance
- Disabilities (Other Itinerant)
- Driver's Education
- Gifted and Talented
- Languages Other Than English (Foreign Languages)  
*Chinese, French, German, Hebrew, Italian, Japanese, Latin, Russian, Spanish, Other*
- Math Intervention
- Pre-Kindergarten
- Remedial Reading
- Remediation and Secondary
- Science Intervention
- Social Studies Intervention
- Theater

# ADULT & CONTINUING EDUCATION



## DRIVER'S LICENSE COURSES

Program Administrator: Jennifer Waite  
Program Contact: Kimberly Kreiner  
Phone: 607-335-1208  
Email: [kimberly.kreiner@dcmoboces.com](mailto:kimberly.kreiner@dcmoboces.com)

### CLASS D OPERATOR

*5-Hour Pre-Licensing Course*

**COST:** \$50

This class is mandated by NYS DMV. You must take this class prior to making your road test appointment. Class size is limited; registration and pre-payment are required and no walk-ins will be admitted. If a student fails to attend class scheduled without prior notification, tuition will be forfeited. Students must bring a permit, pen, snack and beverage to class.

### COMMERCIAL DRIVER'S LICENSE (CDL)

Training programs to prepare individuals to drive commercial motor vehicles is available to adults in the DCMO region. A CDL training permit, with the Air-Brake Endorsement, is required prior to beginning on-the-road training and is recommended prior to starting the classroom program. Participants in the program must have proof of current D.O.T. physical exam. Our program allows for a flexible schedule.

### ENTRY LEVEL DRIVER TRAINING (ELDT)

*COST: \$2,000 for 30 hours; \$100/hr. for additional hours.*

DCMO BOCES is a certified training facility for the new mandated USDOT / NYS DMV ELDT program. The program includes 30 hours of instruction, provided online, and one-on-one on-the-road training on both a closed course route and on the open road. On-the-road training time is determined by the skills and knowledge of the student.

- A **CDL-A** license will allow you to drive tractor-trailer.
- A **CDL-A Restricted** license will allow you to drive a dump truck of any size and specifications along with a 10,000 pound plus trailer attached; loaded with anything from heavy equipment, gravel, firewood, blue stone, culverts, pipe etc.
- A **CDL-B** license allows drivers to earn good money while driving dump trucks, log trucks, box trucks, cargo trucks, milk trucks, and more.
- **S (School Bus) and P (Passenger) Endorsements** are included in the DCMO ELDT program.
- **H (Hazardous Materials, or Hazmat) Endorsement** is optional.

## UPGRADE FROM CDL-B TO CDL-A OR CDL-A RESTRICTED TRAINING

**COST: \$1,000**

If you have completed the ELDT and currently have a CDL-B license and wish to upgrade to either a CDL-A or a CDL-A Restricted license, we offer training for you to make this upgrade. Training includes one-on-one training in preparation for the road test.

## HEALTH PROFESSIONS

**Program Administrator: Jennifer Waite**

**Program Manager: Heather Montgomery**

**Phone: 607-335-1439**

**Email: [montgomh@dcmoboces.com](mailto:montgomh@dcmoboces.com)**



### CERTIFIED NURSE AIDE (CNA)

**COST: \$1,750**

**120 hour Program**

As the medical field continuously grows, certified nursing assistants are on the front lines for providing quality patient care. Our Certified Nursing Assistant program will provide you with the necessary skills to seek employment in residential health care facilities, adult homes, and hospitals, and will also prepare you for the New York State Department of Health Certified Nursing Assistant examination. This class is taught by using a combination of classroom instruction, clinical skills lab practice, and a clinical internship rotation at one of our area's health care facilities. Our instructors are health professionals who are committed to helping you attain your goal of entering the health professions. Please call our Health Occupations office for information regarding enrollment requirements.

Clinical component of this course requires proof of physical, immunizations (including influenza immunization), and 2-Step PPD's.

### LICENSED PRACTICAL NURSE (LPN)

**COST: \$14,500 (includes tuition and Fees)**

This ten-month program prepares you to take the NYS licensing examination for Licensed Practical Nurses (LPN). You receive classroom instruction in Fundamentals of Nursing, Medical/Surgical Nursing, Anatomy & Physiology, Growth and Development, Maternity, Pediatrics, Pharmacology, Mental Health, and Gerontology. You will meet your clinical requirements with hands-on experience, under the guidance of a clinical instructor, at area hospitals, skilled nursing facilities, and health clinics. This program is accredited by the NYS Education Department.

Clinical component of the program requires students to have a physical, immunizations, and 2-step PPD's.

### PHLEBOTOMY TECHNICIAN

**COST: \$1,450**

**70 hour Program**

A Certified Phlebotomy Technician draws blood from patients or donors in hospitals, blood banks, or similar facilities for analysis or other medical purposes. This course provides instruction on how to assemble equipment and dispose of containers for needles, test for drug levels in the blood, look for abnormal cells in the body and body fluids, perform complex chemical biological and microscopic tests, and conduct patient interviews and take vital signs. Upon successful completion of this course, students are eligible to sit for the National Certification exam through the National Healthcareer Association. Successful completion of the clinical component requires a minimum of 30 venous punctures and 10 capillary draws.

Clinical component of this course requires proof of: physical, immunizations, and 2-Step PPD's.



## SECURITY GUARD

Program Administrator: Jennifer Waite  
 Program Contact: Kimberly Kreiner  
 Phone: 607-335-1208  
 Email: [kimberly.kreiner@dcmoboces.com](mailto:kimberly.kreiner@dcmoboces.com)

### 8-HOUR PRE-EMPLOYMENT SECURITY GUARD TRAINING

*COST: \$60*

This course provides an introduction to the Security Guard Act of 1992, the role of a security guard, legal powers and limitations, emergency situations, communications and public relations, access control, and ethics and conduct.

### 16-HOUR SECURITY GUARD TRAINING

*COST: \$120*

This course is the second part of the New York State Security Guard license requirements for security guards and is approved by the New York State Bureau for Municipal Police. This course will prepare students for the New York State license exam needed for Employment as a Security Guard.

Prerequisite: 8-Hour Pre-employment Security Guard Training. Please bring your own snacks/lunch and beverages to class.

### 8-HOUR ANNUAL UPDATE FOR SECURITY GUARDS

*COST: \$60*

The course is designed to provide all actively licensed security guards with required training to maintain licensing. Approved by the New York State Bureau for Municipal Police and taught by Police Academy instructors. Participants will receive State-approved certification.

Prerequisite: 16-Hour Security Guard Training. Please bring your own snacks/lunch and beverages to class.



## OTHER ADULT EDUCATION PROGRAMS

Program Administrator: Jennifer Waite  
 Program Contact: Kimberly Kreiner  
 Phone: 607-335-1208  
 Email: [kimberly.kreiner@dcmoboces.com](mailto:kimberly.kreiner@dcmoboces.com)

### CONTINUING EDUCATION

*COST: Varies per course*

Continuing Education provides adult students with the opportunity to receive instruction in avocational programs during evening or weekend hours. Avocational offerings include programs in health and well-being, cooking, fine arts, and other areas of interest. Continuing Education offerings also include the Drinking Driver Rehabilitation Program.

### ENGLISH AS A SECOND LANGUAGE (ESL)

*COST: No Cost*

This program is for students 21 years of age or older whose primary language is other than English. The program prepares students to transition into the High School Equivalency program.

### OSHA 10-HOUR GENERAL INDUSTRY CERTIFICATION

*COST: \$99*

This training program is intended to provide entry level general industry workers information about their rights, employer responsibilities, and how to file a complaint as well as how to identify, abate, avoid, and prevent job related hazards on a job site. The training covers a variety of general industry safety and health hazards which a worker may encounter. Training will emphasize hazard identification, avoidance, control and prevention, and touch a little on OSHA standards. Instructional time must be a minimum of 10 hours.

### GED EXAM

*COST: No Cost*

This program is for students who are 21 years of age or older and who lack a high school diploma or equivalent. Class prepares students to take the New York State approved GED exam to earn a High School Equivalency Diploma.

# INSTRUCTIONAL SUPPORT SERVICES



## CURRICULUM, INSTRUCTION AND ASSESSMENT

The curriculum and staff development core service is provided to all component districts. The fundamental goal of curriculum and staff development is to assist all educators to provide high quality instruction and ensure high level learning for all students.

### INSTRUCTIONAL SUPPORT SERVICES

(COSER #507 — School District Code: 2610.490)

Program Administrator: Ginger Rinaldo

Program Contact: Kerry Simmons

Phone: 607-335-1360

Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

The Instructional Support Services Curriculum and Staff Development Service acts as the informational center and includes the administrative costs of Instructional Support Service. Regular updates on state and federal education requirements are provided along with recommendations to assist districts with their instructional programming. ISS provides the dissemination of program descriptors and coordination for programs such as principal's meetings, lead evaluator training and verification, and DASA training.

*Unit Cost: base fee*

### CURRICULUM PLANNING AND SCHOOL IMPROVEMENT

(COSER #514 — School District Code: 2020.490)

Program Administrator: Ginger Rinaldo

Program Contact: Kerry Simmons

Phone: 607-335-1360

Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

Instructional Support Services Curriculum Planning and School Improvement (514) is a comprehensive service to support the entire instructional program. This service includes participation in regional advisory meetings, CSE

chair meetings, instructional administrator meetings, and subject-specific support. Regular updates on state and federal education requirements are provided along with recommendations to assist districts with their instructional programming. A wide range of regional workshops are offered throughout the summer and school year at no additional charge, including topic-specific training in data analysis, curriculum alignment, assessment practices, and subject-specific instructional techniques through in-person, virtual, and self-paced formats. Base fee includes five (5) days of district-specific support by staff coordinators. In addition, each district will be assigned an DCMO BOCES ISS Liaison. The liaison is the primary contact and resource for the district. Districts may utilize 2 additional days in half day increments at no additional charge to work with their ISS Liaison to facilitate curriculum development and school improvement in their district. Additional staff coordinator support days are available for purchase. See **INSTRUCTIONAL SUPPORT ADDITIONAL—IN-DISTRICT DAYS** - (Coser #514.200)

The Curriculum Planning & School Improvement coser (#514) includes Regional Comprehensive Action Planning/Strategic Planning (also called LINKS). This opportunity brings together component districts in the summer to create action steps for their various required state plans. A keynote speaker is often part of the event, providing direction and inspiration. Instructional Support Services staff are available throughout the process to assist districts with

data analysis, planning, and team facilitation. Districts may also request to have an instructional coordinator provide on-site strategic planning using the Comprehensive Action Planning (aka LINKS) format or a format determined by the district to best fit their needs as a means of utilizing their included in-district days.

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**Unit Cost:** *base fee, LINKS keynote speakers may involve an additional fee*

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## **INSTRUCTIONAL SUPPORT ADDITIONAL DAYS**

*(COSER #514.200 — School District Code: 2070.490)*

**Program Administrator:** Ginger Rinaldo  
**Program Contact:** Kerry Simmons  
**Phone:** 607-335-1360  
**Email:** [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

Districts may request additional days for an instructional coordinator to provide on-site services. This may include the focus areas of the Instructional Support Base or district-specific work such as coaching, classroom observation, acting as a district liaison, and training on specific instructional methods or materials. Instructional Coordinators may require prep time depending on the topic/event.

Component districts must subscribe to COSER 514 to access this service.

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**Unit Cost:** *per diem*

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## **SUBSTITUTE AND STIPEND REIMBURSEMENTS**

*(Substitutes: COSER 514.115)*

*(Stipends: COSER 514.515)*

*(School District Code for both: 2070.490)*

**Program Administrator:** Ginger Rinaldo  
**Program Contact:** Kerry Simmons  
**Phone:** 607-335-1360  
**Email:** [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

Districts subscribing to the 514 School Improvement Base Service have the option of allocating funds to cover expenditures for teacher stipend payments (up to \$21/hour) and/or for classroom substitutes (total hourly dollar amount determined by district) providing coverage. Expenses must be related to staff attendance at approved 514 activities. This service is provided as part of the 514 instructional support. Component districts must subscribe to COSER #514 to access this service.

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**Unit Cost:** *per stipend and substitute*

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## **CONSULTANTS, EXTERNAL WORKSHOPS & RELATED RESOURCES**

*(COSER #514.015 — School District Code: 2070.490)*

**Program Administrator:** Ginger Rinaldo  
**Program Contact:** Kerry Simmons  
**Phone:** 607-335-1360  
**Email:** [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

BOCES provides coordination for multi-district activities designed to strengthen instruction, raise standards, improve curriculum and assessment practices, and build regional leader and instructional capacity. BOCES provides planning and leadership as part of the overall service. Districts may receive state aid when certain conditions are met. Districts subscribing to the 514 School Improvement Base Service have the option of allocating funds to cover expenditures for consultants, external workshops and related resources. Expenses must be related to staff attendance at approved 514 activities. Participation in 514 base service required. There must be a share which means there must be more than one district involved.

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**Unit Cost:** *determined by provider,  
plus coordination fee*

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## LEARNING SUPPORT SERVICES

### COMMUNITY SCHOOLS BASE SERVICE

(COSER #591 — School District Code: 2250.490)

Program Administrator: Ginger Rinaldo  
 Program Manager: Amanda Hoover  
 Program Contact: Kerry Simmons  
 Phone: 607-335-1360  
 Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

The Community Schools service represents an approach to organize resources so that academics, social and emotional needs, and medical and dental services/supports are integrated into the fabric of schools (Tier 1). This strategy helps to remove obstacles to learning and serve the needs of the whole child, allowing teachers to teach and students to learn. By aligning resources, the Community Schools COSER will result in improved student learning, stronger families and healthier neighborhoods. Specifically, the service will provide for students' social, emotional, physical, and intellectual needs through these potential services: a family resource center, early learning opportunities, shared medical director, dental services, and mental/behavioral health services.

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**Unit Cost:** *Base fee plus applicable Provider/ Consultant fees (as utilized) plus coordination fee*

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### **\*\*NEW\*\* COMMUNITY SCHOOLS COORDINATION**

The Community Schools Coordination service includes an embedded Community Schools Coordinator who would work in partnership with the school administrators and site based community schools leadership team (Tier 2). The Children's Aid Society National Center for Community Schools model will be facilitated by the coordinator. District teams will work collaboratively with the coordinator to complete a needs assessment and develop goals. The coordinator will develop partnerships and connect staff, students and families to community resources as recommended by the needs assessment. DCMO BOCES will supervise the community schools coordinator and assist with the needs assessment, coordination of activities, and ongoing evaluation of the plan. A Coordinator must be shared between at least two districts.

*\*District must be a member of the Community Schools Base Service to participate in Coordination*

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**Unit cost:** *FTE cost of shared Community Schools Coordinator plus coordination fee*

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### DIVERSITY, EQUITY & INCLUSION (DEI)

(COSER #594 — School District Code: 2070.490)

Program Administrator: Ginger Rinaldo  
 Program Manager: Amanda Hoover  
 Program Contact: Kerry Simmons  
 Phone: 607-335-1360  
 Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

The Delaware-Chenango-Madison-Otsego BOCES Diversity, Equity, and Inclusion (DEI) service will provide guidance, best practices, and training to meet the NYS Board of Regents initiative to advance diversity, equity, and inclusion (Tier 1). Identification, coordination and delivery of professional development on DEI strategies and implementation will be provided. Professional development opportunities and consultant services offered will embed the ideals of diversity, equity, and inclusion. This will reinforce student-centered learning environments, positive academic outcomes, and contribute to individual student engagement through the ideals of critical thinking.

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**Unit Cost:** *Base fee plus applicable Consultant fees (as utilized) plus coordination fee*

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### **\*\*NEW\*\* DIVERSITY, EQUITY & INCLUSION (DEI) COORDINATION**

This service provides customized district support to advance diversity, equity, and inclusion in alignment with the NYSED Culturally Responsive Sustaining Education Framework (Tier 2). The coordinator will work with the district leadership teams and DEI Team to identify areas of need, collect and utilize data to inform decision making, and collaboratively provide recommendations for adjustments to practices and/or policies. Training and consultation can also be provided based on the recommendations of the DEI Team.

*\*District must be a member of the DEI Base Service to participate in Coordination*

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**Unit cost:** *FTE cost of shared DEI Coordinator plus coordination fee*

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## SUBSTANTIAL EQUIVALENCY

(COSER #458 — School District Code: 2020.490)

Program Administrator: Ginger Rinaldo

Program Contact: Kerry Simmons

Phone: 607-335-1360

E-Mail: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

The Substantial Equivalence Review CO-SER will provide qualified and culturally sensitive reviews of non-public school programs that will enable public school districts to fulfill their obligation to ensure that school aged (6 to 16 years of age) children who reside within the boundaries of the school district are receiving instruction, either in a public school, an approved homeschool program, or in a religious or independent school that provides an education that is “Substantially

Equivalent” to that provided in the public school. Reviews will be completed in a manner that is objective, consistent and productive. The expectation is that the substantial equivalence determinations will be conducted in a way that promotes a collaborative working relationship between the public and religious and/or independent school communities. “Substantially Equivalent” means that a program is comparable in subjects addressed and educational experience but may differ in format or method of delivery. The reviewer’s primary role is ensuring that children are safe and being provided with adequate educational programs and are not truant.

The process may include a review of processes for fulfilling legal mandates (e.g., attendance records, immunization, fire drills), documentation that the religious or independent school has met safety inspection requirements, courses to be taught and corresponding curricula, program requirements, academic calendar and daily schedules and other pertinent records and information.

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**Unit cost:** *base charge plus daily rate for review and non-public school visits plus coordination fee*

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## LIBRARY SERVICES

### LIBRARY SERVICES COOPERATIVE COLLECTION DEVELOPMENT (CCD)

(COSER #F840/F810)

Program Administrator: Ginger Rinaldo

Program Manager: Betsy Hartnett

Program Contact: Rachel Everitt-Solabac

Phone: 607-335-1364

Email: [everittr@dcmoboces.com](mailto:everittr@dcmoboces.com)

The Cooperative Collection Development (CCD) service provides cost savings to districts and allows districts to expand their school library collection. The resources purchased through this service are housed in the school libraries and are able to be borrowed through interlibrary loan. Through this process, a comprehensive and diverse collection is developed and shared among the entire region.

Participation in COSER #507 is required. CCD is sold in units. Schools may purchase as many or few units as they choose. CCD resources purchased through this service are state aidable.

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**Unit Cost:** *no cost for this state-funded service*

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## HOME SCHOOLING

(COSER #532 — School District Code: 2020.490)

Program Administrator: Patti Gallaher

Program Contact: Kerry Simmons

Phone: 607-335-1360

Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

The Home Schooling Service will provide coordinated administrative support for districts to support the review and tracking of students who are homeschooled.

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**Unit Cost:** *flat base fee, plus charge per student*

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## SUPEREVAL

(COSER #501 — School District Code: 1010.490)

Program Administrator: Ginger Rinaldo

Program Contact: Allison Townsend

Phone: 607-335-1445

Email: [allison.townsend@dcmoboces.com](mailto:allison.townsend@dcmoboces.com)

SuperEval is an online platform used to conduct education leadership evaluations for school boards, superintendents, and administrators. The platform is customizable allowing each district to choose who will participate in the evaluation process, the rubric or rubrics for each evaluation, and the timeline for the evaluation cycle just to name a few. Both technical support and evaluation support are provided as part of the base service.

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**Unit Cost:** *initial setup fee plus annual fee based on number of participants*

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## COOPERATIVE COLLECTION DEVELOPMENT (CCD)

(COSER #503 — School District Code: 2610.490)

**Program Administrator:** Ginger Rinaldo  
**Program Manager:** Betsy Hartnett  
**Program Contact:** Rachel Everitt-Solobac  
**Phone:** 607-335-1364  
**Email:** [everitr@dcmoboces.com](mailto:everitr@dcmoboces.com)

The intent of Cooperative Collection Development (CCD) is to save costs and expand access for member libraries through increased resource sharing. In accordance with individual districts' collection development policies, participating district librarians may expand their library collection by purchasing library materials through this state-aidable COSER. Resources are housed in the school libraries and borrowable by regional school libraries through interlibrary loan (ILL) using the MediaFlex SCOOLS ILL System. Through this process, a comprehensive and diverse collection is developed and shared among the entire region. Participation in COSER #507 is required. CCD is sold in units. Schools may purchase as many or few units as they choose. CCD resources purchased through The SLS are state aidable.

**Unit Cost:** *per unit cost*

## COOPERATIVE COLLECTION DEVELOPMENT—DIGITAL RESOURCES

(COSER #503.010 — School District Code: 2610.490)

**Program Administrator:** Ginger Rinaldo  
**Program Manager:** Betsy Hartnett  
**Program Contact:** Rachel Everitt Solobac  
**Phone:** 607-335-1364  
**Email:** [everitr@dcmoboces.com](mailto:everitr@dcmoboces.com)

The Cooperative Collection Development for Digital Resources Service was designed to support curriculum, students and teachers. The digital resources available for purchase through this service are Ed Law 2D compliant. In addition to traditional research and reference materials, examples of other products include Learning A-Z's Raz Kids, decodable ebook readers, and Scholastic Classroom Magazines. The digital resources catalog provides districts with a large offering of 2D compliant resources. Please inquire about any resource that you would like added to the catalog. Digital resources purchased through this service are state aidable. Districts must participate in the ISS Base Service #507 to participate.

**Unit Cost:** *Cost of selected subscriptions plus coordination fee*

## LIBRARY SERVICES COOPERATIVE COLLECTION DEVELOPMENT MEDIA

(COSER #503.030 — School District Code: 2610.490)

**Program Administrator:** Ginger Rinaldo  
**Program Manager:** Betsy Hartnett  
**Program Contact:** Rachel Everitt-Solobac  
**Phone:** 607-335-1364  
**Email:** [everitr@dcmoboces.com](mailto:everitr@dcmoboces.com)

The Media Service provides cost savings streaming media to school districts. The service includes a building license for all schools to SWANK Movie Licensing which allows for showing of movies outside of instructional use. It also includes SWANK Movie Streaming which is a library of feature films. Additionally included, Learn 360, a streaming media platform of standards aligned videos, interactives, and lessons.

Access World News which is a database of daily newspapers from around the world and Research Rocket which includes instructional articles searchable by subject and Lexile level are also included.

There are additional physical resources, such as Lou-Wheeze the anti-vaping model, giant maps and other curricular kits can be borrowed from the media library.

All resources are accessible through the new Media Library, which is integrated with your school library circulation software.

Participation in Coser #507 (ISS) is required.

**Unit Cost:** *per RWADA*

## SCHOOL LIBRARY AUTOMATION

(COSER #516 — School District Code: 2610.490)

**Program Administrator:** Ginger Rinaldo  
**Program Manager:** Betsy Hartnett  
**Program Contact:** Rachel Everitt-Solobac  
**Phone:** 607-335-1364  
**Email:** [everitr@dcmoboces.com](mailto:everitr@dcmoboces.com)

The Library Automation Service provides an integrated system for organizing and circulating your schools' library resources. The interface provides an easy to use platform for students and instructors, maximizing user access to the library's physical and digital resources. The service also provides access to the "SCOOLS" Union catalog, enabling access to interlibrary loan resources among a five BOCES region. Support, training, consultation, updates, and customization are included in the service. Optional add on services are available such as the equipment management module and the textbook management system. This COSER also allows for the purchase of automation supplies.

Districts must participate in the ISS Base Service #507

**Unit Cost:** *base charge per library, plus optional add-on modules and automation supplies*

## PROFESSIONAL LEARNING & RESOURCES

### CATSKILL REGIONAL TEACHER CENTER (CRTC)

(COSER #F841)

**Program Administrator:** Ginger Rinaldo/Sara Ingalls

**Program Contact:** Aaron Sorensen

**Phone:** 607-436-3920

**Email:** [CRTCNY.org@gmail.com](mailto:CRTCNY.org@gmail.com)

Catskill Regional Teacher Center (CRTC) is one of 125 Centers in NYS and overseen by a policy board consisting of a majority of teachers. The CRTC offers: subject specific networks, book studies, teacher led workshops, action research opportunities, micro credentialing badges, special education certificate extensions, poverty simulation, and various educational resources. The CRTC also supports other initiatives such as National Board Certification, National History Day, Living History, Constitution Day, and America 250. The Catskill Regional Teacher Center is grant funded and programs are free for districts and teachers.

### SHARED COORDINATORS

#### SHARED CURRICULUM, ASSESSMENT AND INSTRUCTION COORDINATOR

(COSER #319 — School District Code: 2110.490)

**Program Administrator:** Ginger Rinaldo

**Program Contact:** Allison Townsend

**Phone:** 607-335-1445

**Email:** [allison.townsend@dcmoboces.com](mailto:allison.townsend@dcmoboces.com)

Districts are provided on-site coordination of curriculum and staff development efforts. Specific coordination responsibilities would be mutually developed based on the time in district, but may include any combination of the following: coordination and provision of professional development, coordination and facilitation of district curriculum initiatives, provision of support for new teachers, and/or facilitation of district planning and improvement initiatives. Participation in 514 base service required.

**Unit Cost:** *per diem, minimum of 15 days per year*

#### SHARED EDUCATIONAL TECHNOLOGY COORDINATOR

(COSER #308 — School District Code: 2110.490)

**Program Administrator:** Ginger Rinaldo

**Program Contact:** Allison Townsend

**Phone:** 607-335-1445

**Email:** [allison.townsend@dcmoboces.com](mailto:allison.townsend@dcmoboces.com)

BOCES provides shared instructional technology coordination for two or more school districts to support district activity. Professional assistance, supervision, and leadership for a district's use of technology to improve teaching and learning are provided.

**Unit Cost:** *FTE*

## SPORTS COORDINATION SERVICES

### INTERSCHOLASTIC SPORTS COORDINATION

(COSER #524 — School District Code: 2855.490)

**Program Administrator:** Patti Gallaher

**Program Manager:** Bill Bryant

**Phone:** 607-561-2347, ext. 1002

**Email:** [bill.bryant@dcmoboces.com](mailto:bill.bryant@dcmoboces.com)

**Program Contact:** Janet McWeeney

**Phone#:** 607-561-2347, ext. 1001

**Email:** [mcweenej@dcmoboces.com](mailto:mcweenej@dcmoboces.com)

This service provides coordination of sectional athletic events and activities.

**Unit Cost:** *base charge plus a per sport fee*

### SOUTHEAST REGIONAL PARTNERSHIP CENTER

**Program Administrator:** Ginger Rinaldo

**Program Manager:** Colleen Crisell

**Phone:** 607-335-1352

**Email:** [crisellc@dcmoboces.com](mailto:crisellc@dcmoboces.com)

The Southeast Regional Partnership Center (RPC) is under the direction of the New York State Education Department (NYSED), Office of Special Education. The RPC includes a Systems Change Facilitator, Special Education Trainer, Behavior Specialist, Transition Specialist, Literacy Specialist, and Specially Designed Instruction Specialist. The RPC engages in systems change work with districts to improve outcomes for students with disabilities by providing a variety of supports including targeted professional development and technical assistance. This is offered through a tiered system approach including regional learnings, targeted skills groups, and embedded support. The work focuses on improving the infrastructure of educational organizations, so they can successfully implement evidence-based practices.

**Unit Cost:** *no charge*

## TECHNOLOGY SERVICES

### LEARNING TECHNOLOGIES

(COSER #506 — School District Code: 2630.490)

**Program Administrator:** Ginger Rinaldo  
**Program Manager:** Betsy Hartnett  
**Program Contact:** Rebecca Roberts  
**Phone:** 607-335-1279  
**Email:** [robertsr@dcmoboces.com](mailto:robertsr@dcmoboces.com)

The Learning Technology Service COSER, in combination with the Model Schools COSER (#520), is offered to meet the instructional technology needs of our districts by providing a continuum of services including planning, support, and evaluation specifically focused on the implementation of the New York State Learning Standards, based on the use of technology. Through the Learning Technology Service COSER, districts can acquire technology hardware and software through the BOCES to implement in their schools. Participation in Model Schools COSER# 520 is required.

**Unit Cost:** *base fee and equipment expense plus coordination fee*

### DISTANCE LEARNING

(COSER #441 — School District Code: 1680.490)

**Program Administrator:** Ginger Rinaldo  
**Program Manager:** Betsy Hartnett  
**Program Contact:** Stephanie Curnalia  
**Phone:** 607-335-1373  
**Email:** [stephanie.curnalia@dcmoboces.com](mailto:stephanie.curnalia@dcmoboces.com)

The Distance Learning Service is designed to support school districts in their ability to offer an expanded course catalog and provide support to fulfill teacher shortages. With the evolution of technology, the ability to deliver live instruction between two or more distant sites is more accessible and reliable than in the past. This service includes the design and operation of the connection systems, management of instruction, reporting student achievement to participating school districts, and the evaluation of the service. Courses are offered in live synchronous courses, both synchronous and asynchronous fully online courses, and blended online courses. Courses are offered for first time credit accrual as well as credit recovery. Virtual Tutoring is also available through this service.

**Unit Cost:** *base fee and per course costs, plus coordination fee*



### MODEL SCHOOLS

(COSER #520 — School District Code: 2610.490)

**Program Administrator:** Ginger Rinaldo  
**Program Manager:** Betsy Hartnett  
**Program Contact:** Rebecca Roberts  
**Phone:** 607-335-1279  
**Email:** [robertsr@dcmoboces.com](mailto:robertsr@dcmoboces.com)

The Model Schools COSER, combined with the Learning Technology Service COSER (#506), is offered to meet the instructional technology needs of our districts through planning, support, and evaluation of technology and digital resources specifically focused on the implementation of the New York State Learning Standards. Included in the Model Schools Service is training and professional development of the digital resources purchased through the service and the support to integrate them into instruction. Additional support and training for the Computer Science & Digital Fluency Standards, assistance in technology planning and committees, and technical assistance and training in the use of instructional technology.

Model Schools also provides tools and training to borrow materials and technical assistance for STEAM integration such as Educational Lego Kits, Circuitry, Robotics, Coding, Low Tech Makerspace Tools, Portable Planetarium, Virtual Reality, etc...

Participation in Model Schools COSER is a requirement for the Learning Technology COSER.

**Unit Cost:** *base fee plus cost of license/ subscription for the digital resources and service fee*

# MANAGEMENT SERVICES



## BUSINESS OFFICE SUPPORT

### CENTRAL BUSINESS OFFICE (CBO)

(COSER #619 — School District Code: 1310.490)

Program Administrator: **Bob Avery**

Program Manager: **Kim Babcock**

Phone: **607-335-1367**

Email: [babcockk@dcmoboces.com](mailto:babcockk@dcmoboces.com)

The Central Business Office provides various accounting functions for school districts. The service includes a courier service with locked bags, and all necessary software, hardware, postage, and general office supplies. The DCMO CBO also supports the financial software package nVision. There is a base fee to participate in/access any of the following services through CBO:

#### Accounts Payable

(COSER #619.020 — School District Code: 1310.490)

- Preparation and processing of purchase orders
- Preparation of accounts payable and mailing of checks
- Claims Auditing
- General ledger entries
- 1099 generation

#### Staff Snapshot Updates (HR Service)

(COSER #619.040 — School District Code: 1310.490)

- Provide updates on employee information in the HR module of nVision

#### Payroll

(COSER #619.050 — School District Code: 1310.490)

- Preparation of bi-weekly or semi-monthly payrolls and includes up to three supplemental or special payrolls (coaching, advisors, etc.)
- Required NYS and IRS payroll and quarterly reporting
- Monthly TRS, ERS, and other required reports
- Annual civil service reporting
- W-2 generation

#### Claims Auditing

(COSER #619.060 — School District Code: 1310.490)

- Auditing of warrants for districts not in the a/p service and submission of monthly reports to each district's board of education

#### nVision Software

(COSER #619.070 — School District Code: 1310.490)

- Provide nVision software and support to district in the CBO

#### Accounting

(COSER #619.080 — School District Code: 1310.490)

- End-of-month and end-of-year close-out
- Reconciliation of bank statements
- Preparation of treasurer's reports and board reports
- Cash receipts/accounts receivable
- Federal grant claims and reporting, including FS-25's and FS-10's

#### Shared Business Official

(COSER #619.675 — School District Code: 1310.490)

- Assignment of a lead School Business Official to provide on-site support for the district's business office, including representation at board meetings, administrative team meetings, and bargaining sessions.

The following are not included in the service: budget preparation, amendments, or transfers (though we can help with the data entry for these); preparing non-payroll journal entries (we can do the data entry recording); bank transfers; bond/BAN payments; capital project accounting; categorical aid calculations.

#### Unit Cost:

- **Accounts Payable, Staff Snapshot, Claims Auditing: per item**
- **nVision: pass through cost, plus support costs**
- **Payroll: per FTE and per item**
- **Accounting & Shared SBO: per FTE**

## SPORTS OFFICIALS

(COSER #619.630 — School District Code: 1310.490)

Program Administrator: **Randy Pryor**

Phone: 607-335-1390

Email: [pryor@dcmoboces.com](mailto:pryor@dcmoboces.com)

The BOCES provides for the cooperative payment of sports officials ten (10) times each year.

**Unit Cost:** RWADA

## FRONTLINE ANALYTICS

(FORMERLY FORECAST5)

(COSER #619.672 — School District Code: 1310.490)

Program Administrator: **Ginger Rinaldo**

Program Contact: **Allison Townsend**

Phone: 607-335-1445

Email: [allison.townsend@dcmoboces.com](mailto:allison.townsend@dcmoboces.com)

FRONTLINE ANALYTICS (formerly known as Forecast5 Analytics) is data-based decision support software. These state-of-the-art analytics solutions (referenced below) help district leaders tap into their data to make more informed decisions for the benefit of staff, students, and their communities.

- Comparative Analytics
- Financial Planning and Budget Management Analytics
- Student Analytics Lab

Each of these solutions provide interactive visualizations of data needed as a part of the strategic planning process. In addition to planning, they can be used for performance benchmarking that can serve as a way to evaluate the effectiveness of strategic plans. This service provides support on the use of FRONTLINE ANALYTICS in regard to the platform utilization and report generation.

**Unit Cost:** base fee, plus additional application and user charge(s)

## COOPERATIVE PURCHASING SERVICE

(COSER #615 — School District Code: 1345.490)

Program Administrator: **Randy Pryor**

Program Manager: **Beth Heinlein**

Phone: 607-335-1263

Email: [beth.heinlein@dcmoboces.com](mailto:beth.heinlein@dcmoboces.com)

This service enables participating districts, large and small, to secure the pricing and advantages of large volume purchasing through aggregate bidding. In addition, the service provides the means for districts to meet and be consistent with all local, State, and Federal laws. Electronic transfer of data is now included in this service. An extensive food bid is also included. The service also provides:

- Research and implementation of new bids for supplies, equipment, and/or services;
- State Contract assistance and information;
- Online access to bid awards;
- Online requisitioning program;

Delaware-Chenango-Madison-Otsego BOCES

- Data transfers to WinCap and nVision;
- Bidding procedures;
- Quoting assistance; and
- Surplus sales.

**Unit Cost:** charged by a cost per RWADA for full service (with a cap); base charge if food bid only



## RECORDS MANAGEMENT

(COSER #607 — School District Code: 1460.490)

Program Administrator: **Randy Pryor**

Program Contact: **Renee Branagan**

Phone: 607-335-1204

Email: [renee.branagan@dcmoboces.com](mailto:renee.branagan@dcmoboces.com)

Records Management provides districts and local government with a variety of records management services including:

- Inventorying of records
- Scanning and indexing documents into an Electronic Content Management System (ECMS)\*
- Storage room setup planning and assistance
- Consulting
- Records retrieval

**Unit Cost:** base, plus RWADA

## HEALTH INSURANCE COORDINATION

(COSER # 622 — School District Code: 1430.490)

Program Administrator: **Patti Gallaher**

Program Manager: **Kimberly Martin**

Phone: 607-335-1299

Email: [martink@dcmoboces.com](mailto:martink@dcmoboces.com)

The DCMO BOCES provides services to districts seeking assistance with health insurance administration. The service serves nine (9) districts including BOCES and provides:

- Preparation and maintenance of COBRA notices;
- Monthly reconciliation of district premium bills;
- Claim assistance and consultations to participants;
- Account management services for Medicare Part D Subsidies; and
- Direct assistance to districts' employees and retirees on health insurance questions.
- 17 different health plans

**Unit Cost:** rates determined by level of service

## SECTION 125 CAFETERIA PLAN ADMINISTRATION

(COSER # 638 — School District Code 1430.490)

Program Administrator: Randy Pryor

Phone: 607-335-1390

Email: [pryorr@dcmoboces.com](mailto:pryorr@dcmoboces.com)

This service will provide full administration of all aspects of flexible spending accounts under IRC Section 125.

*Unit Cost: base charge per level of service*

## UNEMPLOYMENT INSURANCE COORDINATION

(COSER # 622.050 — School District Code 1430.490)

Program Administrator: Randy Pryor

Phone: 607-335-1390

Email: [pryorr@dcmoboces.com](mailto:pryorr@dcmoboces.com)

BOCES partners with an outside agency to provide Human Resources Consulting and Unemployment Cost Control Services.

*Unit Cost: flat fee, plus coordination*

## COPYING AND COMMUNICATIONS

### COURIER SERVICE

(COSER #507.709 — School District Code: 2610.490)

Program Administrator: Bob Avery

Program Manager: Frank Oliver

Phone: 607-335-1366

Email: [oliverf@dcmoboces.com](mailto:oliverf@dcmoboces.com)

The Courier Service provides daily delivery of various items between DCMO BOCES and our component schools, transporting orders from the Printing Services, Central Business Office, US Mail, as well as any other items requiring delivery.

We also serve ONC component schools, and other various locations including customers of outlying New York State school districts and municipalities. Non-DCMO customers are charged on a mileage and time basis. Contact us for any special courier service needs and how we may support you.

*Unit Cost: base charge per district for DCMO districts; mileage and time charges for destinations outside of DCMO.*

### PUBLIC INFORMATION

(COSER #671 — School District Code: 1480.490)

Program Administrator: Bob Avery

Program Manager: Frank Oliver

Phone: 607-335-1366

Email: [oliverf@dcmoboces.com](mailto:oliverf@dcmoboces.com)

The Public Information Service offers school districts a communications service with the expertise to plan and implement an effective public relations and communications program to share your message with your community. Our communications strategies start with students, teachers and staff, and administration to tell the story of your district. Our public information specialists work for and with district superintendents to ensure a professional and consistent district approach to public communications.

Our team is comprised of experienced professionals in news media relations, graphic and visual arts, digital and print publications, social media, and/or website development. The PI Specialists can provide strategic communication planning for building projects and other initiatives as well as support for crisis communications. We have worked with districts on website development and the conversion from one hosting environment to another, and work with you on website ADA compliance.

*Unit Cost: base cost + tiered service level*



## PRINTING SERVICE

(COSER #521 — School District Code: 1670.490)

Program Administrator: Bob Avery

Program Manager: Frank Oliver

Phone: 607-335-1237

Email: [oliverf@dcmoboces.com](mailto:oliverf@dcmoboces.com)

The BOCES Printing Service provides high quality, cost-effective products and services to component districts, other BOCES, and their component districts, as well as New York State municipalities.

### SERVICES

- Online ordering at [print.dcmoboces.com](http://print.dcmoboces.com)
- Bulk Mailing/Postal Regulations
- Coil Binding
- Consultation
- Courier Deliveries
- Die Cutting
- Digital Copying
- Digital Offset Full-color Printing
- File Archival
- Hard Cover Book Assembly (Sewn)
- Padding
- Print and Digital Product Design
- Scanning/Wide-format Scanning
- Shredding (Confidential)
- Traditional Offset Printing
- Vinyl Printing
- Web Design
- Wide-format Printing

### PRODUCTS

- Banners (Indoor/Outdoor)
- Brochures
- Budgets
- Business Cards
- Calendars
- Cards
- Certificates
- Commencements
- Corrugated Plastic Signs
- Displays and Supplies
- Envelopes
- Flip Charts
- Floor Signs
- Folders
- Forms/Multi-Part Forms
- Handbooks
- Invitations
- Laminating
- Letterhead
- Newsletters
- Pads
- Passes
- Programs

- Posters
- Student/Teacher Planners
- Tickets
- Vehicle Signage
- Wide Format Applications
- Window Applications
- Yearbooks

**Unit Cost:** *copying: per copy plus material  
printing: labor plus materials*

## FACILITIES SERVICES

### CLERK OF THE WORKS

(COSER 696 — School District Code: 1621.490)

Program Administrator: Bob Avery

Program Manager: Tom Fargo

Phone: 607-335-1220

Email: [tom.fargo@dcmoboces.com](mailto:tom.fargo@dcmoboces.com)

The BOCES will provide a facilities director to serve as a construction clerk of the works on capital outlay projects and small capital projects to support oversight of smaller district projects. BOCES aid only available for those areas not eligible for building aid.

**Unit Cost:** *per diem of assigned staff*

### FACILITIES DIRECTOR

(COSER 361 — School District Code: 1621.490)

Program Administrator: Bob Avery

Program Manager: Tom Fargo

Phone: 607-335-1220

Email: [tom.fargo@dcmoboces.com](mailto:tom.fargo@dcmoboces.com)

This is a shared facilities director to provide districts with supervision of custodial, cleaning, maintenance, and grounds staff; develop and manage facilities budgets; as well as oversight of state reporting and inspections to keep your facilities and your students safe.

**Unit Cost:** *full-time equivalency of assigned staff*

### MAINTENANCE TEAM

(COSER 693 — School District Code: 1621.490)

Program Administrator: Bob Avery

Program Manager: Tom Fargo

Phone: 607-335-1220

Email: [tom.fargo@dcmoboces.com](mailto:tom.fargo@dcmoboces.com)

BOCES will provide a shared maintenance team to provide preventative, routine, and urgent maintenance to buildings and building systems, including HVAC, plumbing, electrical, and general construction. This service is not aidable.

**Unit Cost:** *hourly*



# HUMAN RESOURCE SERVICES

## TEACHER REGISTRY (ABSENCE MANAGEMENT)

(COSER #610 — School District Code: 2110.490)

Program Administrator: Patti Gallaher

Program Contact: Cindy Wier

Phone: 607-335-1211

Email: [cynthia.wier@dcmoboces.com](mailto:cynthia.wier@dcmoboces.com)

This service offers a fully comprehensive service for absence management and substitute placement. School districts are provided an 800 number and website to report absences via the automated placement system, Frontline Education (AESOP). Additionally, staff is available to provide support and assistance to employees and substitutes as needed. Substitute teachers are obtained from a list provided by the district.

*Unit Cost: percentage based on number of calls in previous year*

## LABOR RELATIONS SERVICES

(COSER #665 — School District Code: 1430.490)

Program Administrator: Michael Rullo

Program Contact: Dori Bates

Phone: 607-335-1233

Email: [batesd@dcmoboces.com](mailto:batesd@dcmoboces.com)

- **Negotiations:** We assist the Board of Education and Superintendent in identifying bargaining objectives and strategy. We then serve as chief spokesperson at the table, or in an advisory role, as requested.
- **Workforce Administration (Grievances):** We will advise the District regarding implementation of contract language, including preparation of Memoranda of Agreement, and compliance with laws regarding equal employment opportunity, mandated benefits, privacy, and other employer obligations. We prepare grievance responses and will act as grievance process representative, if desired.
- **Contract Administration:** We provide ongoing assistance interpreting contract language and administering collective bargaining agreements.
- **Employee Discipline:** We will guide a district through the steps of progressive discipline. With respect to Civil Service employees, we prepare Section 75 notices and charges, and can serve as either the district's advocate or as hearing officer. With respect to Education Law employees, we will advise the district regarding Holt letters and other counseling and evaluation documentation, preparatory to a Section 3020-a proceeding.

- **Education Law/Civil Service Compliance:** We will advise the district regarding compliance with the tenure, seniority, and certification and qualification provisions of these laws.
- **Staff Training:** We provide both state-mandated and individual training programs in all aspects of district operations for the Board of Education, administrative and supervisory staff, as well as employees, on such topic matters to include, but not limited to, the Code of Conduct; workplace harassment and violence issues, as well as supervisory investigations and response thereto; Dignity for All Students Act (DASA); administrator training regarding student and employee conduct/misconduct; supervisory training (general); permissible use of Email and Internet assets; and customized training desired by a school district in any and all areas of school operations and educational matters.
- **Agency Proceedings:** We can serve as the district's advocate in PERB proceedings; investigations by the State Division of Human Rights or EEOC; and in NYS Department of Labor Unemployment Insurance hearings.
- **Data and Labor Law Research:** Provide annual regional salary and benefit survey. Research specific salary surveys upon request. Respond to District-specific questions on all aspects of labor issues and law.

## EMPLOYEE ASSISTANCE PROGRAM

(COSER #617 — School District Code: 1430.490)

Program Administrator: Patti Gallaher

Program Contact: Allison Townsend

Phone: 607-335-1445

Email: [allison.townsend@dcmoboces.com](mailto:allison.townsend@dcmoboces.com)

This is a referral service for employees (and/or their family members) that are in need of assistance. The Employee Assistance Program (EAP) offers free, voluntary, confidential consultation and assistance to help employees and their family members resolve difficulties that may be affecting their personal lives and/or job performance. The EAP also provides information on a variety of wellness topics and holds workshops in various locations throughout the school year.

*Unit Cost: per employee charge*

## SAFETY COORDINATION

### SAFETY RISK COORDINATION

(COSE #624 — School District Code: 1480.490)

**Program Administrator:** Bob Avery  
**Program Manager:** Jason Lawrence  
**Program Contact:** Hannah Foster  
**Phone:** 607-335-1310  
**Email:** [hannah.foster@dcmoboces.com](mailto:hannah.foster@dcmoboces.com)

A service to assist participating component districts in developing a comprehensive health and safety program. Services include the development and coordination of occupational health and safety procedures, activities, information, and awareness training to assist districts with understanding and complying with local, State and Federal rules, regulations, and laws. Technical assistance, model written programs/plans, and consultation are included on an as needed basis. The service also includes environmental testing, inspection services (fire, structural, playground, life safety equipment, etc.), asbestos certification courses, asbestos awareness training, hazard communication/right to know training, industrial hygiene services (PPE evaluations, ergonomics, lock-out/tag-out training, etc.), Forklift Safety Training, and AED/CPR training. The service includes on-site technical assistance, model school safety plans, development and coordination of training programs, and participation on health and safety committees.

**Unit Cost:** base charge per district

### ALCOHOL AND CONTROLLED SUBSTANCE TESTING SERVICE

(COSE #623 — School District Code: 5510.490)

**Program Administrator:** Bob Avery  
**Program Manager:** Jason Lawrence  
**Program Contact:** Hannah Foster  
**Phone:** 607-335-1310  
**Email:** [hannah.foster@dcmoboces.com](mailto:hannah.foster@dcmoboces.com)

This service assists districts in complying with the Omnibus Transportation Employee Testing Act of 1991, which requires the testing of all CDL drivers who drive a commercial motor vehicle and perform a safety sensitive function. Alcohol and Controlled Substances Testing Service provides participating districts with a model policy and administrative procedures, required reasonable suspicion training for supervisors, employee training regarding policy and procedures, and coordination of required testing through a third party contractor. Also provided is a list of Substance Abuse Professionals (SAP's) for evaluating an employee testing positive for alcohol or controlled substances, and the maintenance of all records regarding alcohol and controlled substances testing. Districts must subscribe to Safety Risk Coordination (CoSer 624) to obtain this service.

**Unit Cost:** per driver fee

## SCHOOL LUNCH MANAGEMENT

### SCHOOL LUNCH MANAGEMENT SERVICE

(COSE #632 — School District Code: C2860.490)

**Program Administrator:** Bob Avery  
**Program Manager:** Connie Babino  
**Phone:** 607-760-9946  
**Email:** [bbabinoc@dcmoboces.com](mailto:bbabinoc@dcmoboces.com)

The DCMO BOCES School Lunch Management (SLM) services provides management and planning oversight to the kitchens of participating districts; includes menu planning and nutritional analysis; food and supplies ordering, including USDA commodities; budget development and monitoring; maintaining Free & Reduced benefits records, including verification; filling USDA and NYSED-CNP reports; and, being responsible for NYSED program reviews. SLM staff manage multiple districts and are placed in assigned districts. While districts continue to employ kitchen staff—cooks, servers, helpers—SLM staff provide day-to-day oversight, including responding to absences and working with district administration on discipline, if necessary. When necessary, SLM staff will put on the apron to ensure that students are served.

**Unit Cost:** base charge, plus percentage of meals served and RWADA



# SUPERINTENDENT'S HEARING

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## SUPERINTENDENT'S HEARING/STUDENT DISCIPLINE

(COSER #553 — School District Code: 1420.490)

Program Administrator: Ginger Rinaldo

Program Contact: Kerry Simmons

Phone: 607-335-1360

Email: [kerry.simmons@dcmoboces.com](mailto:kerry.simmons@dcmoboces.com)

DCMO BOCES employees act as neutral hearing officers in student discipline hearings. A student suspension beyond five days requires a hearing, and there are special rules for classified students. Our hearing officers defuse potential conflicts by ensuring that parents and students feel fairly treated in this process. Expenses eligible for aid include salary, fringe, travel, and related office expenses.

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**Unit cost:** *Hourly rate/expenses plus coordination fee*

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# TECHNOLOGY SERVICES

## LEARNING TECHNOLOGIES

(COSER #506 — School District Code: 2630.490)

**Program Administrator:** Ginger Rinaldo

**Program Manager:** Betsy Hartnett

**Program Contact:** Rebecca Roberts

**Phone:** 607-335-1279

**Email:** [robertsr@dcmoboces.com](mailto:robertsr@dcmoboces.com)

The Learning Technology Service COSER, in combination with the Model Schools COSER (#520), is offered to meet the instructional technology needs of our districts by providing a continuum of services including planning, support, and evaluation specifically focused on the implementation of the New York State Learning Standards, based on the use of technology. Through the Learning Technology Service COSER, districts can acquire technology hardware and software through the BOCES to implement in their schools. Participation in Model Schools COSER# 520 is required.

**Unit Cost:** *Base Fee and equipment expense plus coordination fee*

## MODEL SCHOOLS

(COSER #520 — School District Code: 2610.490)

**Program Administrator:** Ginger Rinaldo

**Program Manager:** Betsy Hartnett

**Program Contact:** Rebecca Roberts

**Phone:** 607-335-1279

**Email:** [robertsr@dcmoboces.com](mailto:robertsr@dcmoboces.com)

The Model Schools COSER, combined with the Learning Technology Service COSER (#506), is offered to meet the instructional needs of our districts by providing a continuum of instructional technology services including planning, support, and evaluation specifically focused on the implementation of the New York State Learning Standards. Through the Model Schools COSER, BOCES provides the awareness, planning, and staff training and professional development to support the integration of instructional technology into the classroom. The Model School service may include: support and training in new Computer Science & Digital Fluency Standards, Planning and Staff Development for the integration of technology in instruction, assistance in technology planning and committees, and technical assistance and training in the use of instructional technology.

Model Schools also provides tools to borrow materials and technical assistance for STEAM integration such as Educational Lego Kits, Circuitry, Robotics, Coding, Low Tech Makerspace Tools, Portable Planetarium, Virtual Reality, etc.

Participation in Model Schools COSER is a requirement for the Learning Technology COSER.

**Unit Cost:** *base fee*

## DISTANCE LEARNING

(COSER #441 — School District Code: 1680.490)

**Program Administrator:** Ginger Rinaldo

**Program Manager:** Betsy Hartnett

**Program Contact:** Stephanie Curnalia

**Phone:** 607-335-1373

**Email:** [stephanie.curnalia@dcmoboces.com](mailto:stephanie.curnalia@dcmoboces.com)

The Distance Learning Service is designed to support school districts in their ability to offer an expanded course catalog and provide support to fulfill teacher shortages. With the evolution of technology, the ability to deliver live instruction between two or more distant sites is more accessible and reliable than in the past. This service includes the design and operation of the connection systems, management of instruction, reporting student achievement to participating school districts, and the evaluation of the service. Courses are offered in live synchronous courses, both synchronous and asynchronous fully online courses, and blended online courses. Courses are offered for first time credit accrual as well as credit recovery. Virtual Tutoring is also available through this service.

**Unit Cost:** *base fee and per course costs, plus coordination fee*

## COMPUTER SUPPORT SERVICE

(COSER #573 — School District Code: 2630.490)

**Program Administrator:** Bob Avery

**Program Manager:** Brian Palmer

**Phone:** 607-335-1318

**Email:** [palmerb@dcmoboces.com](mailto:palmerb@dcmoboces.com)

BOCES provides computer technical support to participating districts with computer Technical Assistants, Computer Technicians, and Senior Computer Technicians. These BOCES employees provide in-district support of the technical components that must be addressed in order to effectively integrate technology in the classroom. Supervision of staff and evaluation of the service are performed by the BOCES. Participation in the Learning Technologies COSER (506) is required.

**Per Unit Cost:** *base cost for service provided by computer technical assistants; Additional cost for service from more experienced/skilled personnel*

# TRANSPORTATION SERVICES

(COSER #602 — School District Code: 5510.490)

**Program Administrator:** Bob Avery  
**Program Manager:** Jason Lawrence  
**Program Contact:** Allyson Hallick  
**Phone:** 607-335-1324  
**Email:** [allyson.hallick@dcmoboces.com](mailto:allyson.hallick@dcmoboces.com)



## BUS DRIVER TRAINING

An in-service training program offered to provide the SED-required 30-hour Bus Driver and 10-hour Monitor training for new transportation staff. These sessions are provided at one of the DCMO campuses. This service also includes the two annual 2-hour refresher courses required each year for returning drivers (total of four hours annually). These sessions are available throughout the year and may be scheduled on site at the requesting district.

**Unit Cost:** *base fee*

## NEW DRIVER/MONITOR PRE-SERVICE REQUIREMENTS

This is an SED-required one-time pre-service four-hour training provided by a qualified School Bus Driver Instructor (SBDI) for new bus drivers and monitors. All new bus drivers, whether they have an existing CDL or not, are required to take this training. The SBDI will provide the necessary documentation for compliance. This is billed per 4-hour session and is available on site at the requesting district; or is available at DCMO campuses for multiple districts, billed on a per-person basis. Participation in COSER 602 is required.

**Unit Cost:** *per session charge when conducted on site for a district (602.010);  
per driver when conducted at a DCMO site with multiple districts (602.015)*

## PHYSICAL PERFORMANCE TESTING SERVICE

This service is designed to assist districts in maintaining compliance with the State Education Department's regulation 156.3. A qualified School Bus Driver Instructor (SBDI) will administer the required tests and training to meet the regulations relating to physical performance tests. The SBDI will provide the necessary documentation for compliance. Participation in COSER 602 is required.

**Unit Cost:** *per driver fee*

## DMV 19A SERVICE

This service is designed to assist districts in maintaining compliance with the Department of Motor Vehicles 19A regulations governing school bus drivers. A qualified and certified 19A examiner will administer the annual Defensive Driving Review, Bi-annual oral/written test, and Behind the Wheel driving test. Included with these tests will be the proper documentation necessary to maintain compliance. Participation in COSER 602 is required.

**Unit Cost:** *per driver fee*

## ENTRY LEVEL DRIVER TRAINING (ELDT) — INITIAL CDL TRAINING

This service is designed to train new drivers who do not possess a commercial drivers' license (CDL) and prepare them for their CDL exams and road test, including for the S (school bus) endorsement. This training includes the new Entry Level Driver Training (ELDT) mandated by the USDOT. This training is charged on a per driver basis. For more information, please see the CDL Training section of the Adult Education Programs on page 19. Participation in COSER 602 is required.

**Unit Cost:** *per driver fee*

## BUS RADIO TOWERS AND REPEATERS

(COSER #620 — School District Code: 5510.490)

DCMO BOCES provides two options to school districts for coordinated radio systems in the region. With both DCMO-owned repeaters on towers or on leased space on other towers, we are able to provide coverage for most of the region for school bus radios. The BOCES is working with a third party vendor to contract for access to a newer and improved web-based system that integrates their repeaters throughout the region and beyond DCMO. Between the two systems, we are able to provide bus repeater signals to all participating districts.

**Unit Cost:** *base charge, plus tiered service level*

# DISTRICT SUPERINTENDENT SERVICE



**Program Administrator:** Michael Rullo  
**Program Contact:** Dori Bates  
**Phone:** 607-335-1233  
**Email:** [batesd@dcmoboces.com](mailto:batesd@dcmoboces.com)

The District Superintendent serves in an advisory capacity for all school districts in the Delaware-Chenango-Madison-Otsego BOCES area. He acts as a consultant for individual districts and as a liaison between districts and the New York State Education Department. Services include:

## SELECTION OF SUPERINTENDENTS

The District Superintendent serves as a consultant in the recruitment, screening, and evaluation of candidates for the position of Superintendent of Schools.

## LIAISON

The District Superintendent facilitates communication between districts and the State Education Department. He interprets and clarifies Education Law and Commissioner's Regulations. In this role, the following services are provided:

- Regional Certification Office
- Approval of Incidental Teaching Applications
- Approval of Temporary Coaching Licenses

## CONSULTATION

The District Superintendent is available to consult with Boards of Education on a variety of educational issues, including but not limited to:

- New York State Board of Regents Standards
- Student Outcomes
- Board-Administration Relationships
- Board and District Goal Setting
- Board Governance Training
- Board of Education Self-Evaluation
- Reorganization and Merger
- School Boundaries
- Staff Development
- Developing Local Programs for Students with Disabilities
- Career and Technical Education
- Curriculum Development
- Staffing Patterns
- Personnel Recruitment

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**Unit Cost:** no charge

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# SERVICES FOR BOARDS

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## **MANDATORY TRAININGS FOR NEW BOARD OF EDUCATION MEMBERS**

DCMO BOCES offers the required trainings for new school board members at no cost. These trainings are available to new board members in the DCMO BOCES component districts only.

## **FISCAL OVERSIGHT TRAINING**

Complete your 6 hours of state-mandated fiscal oversight training in the DCMO BOCES classroom. Learn how school districts are funded, the responsibilities of financial positions, the key reports you will need to rely on, and more.

## **ESSENTIALS OF SCHOOL BOARD GOVERNANCE**

You can fulfill your state-mandated governance training in the DCMO BOCES classroom. Learn the ropes of school boardsmanship. Gain an understanding of the board/superintendent relationship, key operational procedures for board meetings, Open Meetings Law, and legal rights, risks and responsibilities.







**DELAWARE - CHENANGO - MADISON - OTSEGO**  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

# Strategic Plan 2022-25

## Mission:

Deliver high-quality educational programs and services that are diverse, innovative and cost-effective.

## Vision:

Propel regional growth as a premier provider of educational services.

## Core beliefs:

- All individuals can learn and grow.
- Students are at the center of our decision-making.
- We act with honesty and integrity.
- A safe and engaging environment is essential to learning.
- We treat everyone with dignity and respect.
- Creative thinking moves our organization forward.
- We demonstrate a strong work ethic and are accountable for our actions.
- Effective, transparent communication is essential to success.
- We embrace collaboration and shared decision-making.

# Strategies & Priorities

## Educate



### Deliver quality experiences

- As "One BOCES," provide students with high-quality, consistent programming across all campuses.
- Address the social and emotional wellness of all.
- Meet current and emerging needs through innovative and diverse programs and services.
- Strengthen our comprehensive attendance plan to reduce chronic absence.

## Empower



### Inspire all to lead

- Develop and implement policies and practices that advance diversity, equity and inclusion.
- Recruit qualified and retain effective employees at all levels.
- Collect, analyze and report data to inform decision-making.
- Monitor and update our safety and emergency response procedures.
- Invest in the continued professional growth of all staff, including the use of digital technologies and remote learning.

## Collaborate



### Nurture productive relationships

- Re-energize our regional effort to ensure all third graders are reading on grade level.
- Implement a consistent, transparent external communication plan.
- Market our premier programs and services through strong community connections.
- Build vital partnerships with school districts, business, industry, higher education, legislators, public agencies and other community organizations.

5.5.2022

- A premier provider of educational services •



**ALAN D. POLE CAMPUS**

**6678 County Road 32  
Norwich, NY 13815-3554  
(607) 335-1200**



**ROBERT W. HARROLD CAMPUS**

**270 BOCES Drive  
Sidney Center, NY 13839-3105  
(607) 865-2500**



Delaware-Chenango-Madison-Otsego BOCES does not discriminate on the basis of an individual's actual or perceived race, color, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, weight, predisposing genetic characteristic, domestic violence victim status, or any other basis prohibited by New York state and/or federal non-discrimination laws in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups.



**Internal Claims Auditor Report for Unatego Central School District**

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**Warrant Report Month:** February 2024

**# Checks Audited:** 160

**Internal Claims Auditor:** Debra A Whaley

Discovered Condition	Internal Auditor Requested Corrective Action	Corrective Action Taken
<b>FINDINGS:</b>		
Incorrect Invoice Number Incidents: 1	Verify & Correct Invoice Number	Correction Done
Incorrect Amount Paid Incidents: 2	Verify & Correct Amount	Correction Done
<b>PO's should be completed prior to purchase or service:</b> Broome Delaware-Tioga Boces; Bus Parts Warehouse; Ecolab; DCMO BOCES Incidents: 3		

**# of Entries:** 378

**1.85 % of Findings to Entries**

<b>Recommendations &amp; Reminders:</b>

**Internal Claims Auditor Report for Unatego Central School District**

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**Warrant Report Month:** March 2024

**# Checks Audited: 172**

**Internal Claims Auditor:** Debra A. Whaley

<b>Discovered Condition</b>	<b>Internal Auditor Requested Corrective Action</b>	<b>Corrective Action Taken</b>
<b>FINDINGS:</b>		

**PO's should be completed prior to purchase or service:**  
Delaware-Chenango-Madison-Otsego BOCES; Heritage-Crystal Clean LLC; Otsego County; Mary Imogene Bassett Hospital

Incidents: 4

**# of Entries: 378**

**1.06 % of Findings to Entries**

**Recommendations & Reminders:**




6678 County Road 32, Norwich, New York 13815-3554  
(607) 335-1200 • FAX (607) 334-9848

To: Unatego Board Members

From: Patricia A. Loker  
School Business Manager

Date: March 18, 2024

Re: Warrants for the April 16, 2024 meeting

Enclosed, please find the following February warrants for the April 16, 2024 meeting:

<u>FUND</u>	<u>#'s</u>
General Fund	47, 49, 50, 51, 52
Trust & Agency	32, 34, 35, 36
School Lunch Fund	23, 24
Federal	16, 17, 18
Capital	21, 22, 23, 24

pal/mls

cc Dr. David Richards

UNATEGO CENTRAL SCHOOL TREASURER'S REPORT

FEBRUARY 2024

	GENERAL FUND	CAFETERIA FUND	TRUST & AGENCY FUND	FEDERAL FUND	CAPITAL FUND	PAYROLL FUND	BENEFIT REEMB	DEBT SERVICE RESERVE
BEGINNING BALANCE	\$ 796,512.40	\$ 143,875.35	\$ 190,285.78	\$ 298,090.47	\$ 1,340,583.84	\$ 833.88	\$ 1,853.96	\$ 238,574.42
RECEIPTS	\$ 4,158,667.83	\$ 81,112.35	\$ 1,621,730.44	\$ 193,162.92	\$ 2,008,013.05	\$ 6.25	\$ 6,725.00	0.00
DISBURSEMENTS	\$ 3,459,749.28	\$ 88,725.78	\$ 1,621,728.55	\$ 388,834.49	\$ 1,771,461.78	\$ -	\$ 3,548.58	0.00
ENDING BALANCE	\$ 1,495,430.95	\$ 136,261.92	\$ 190,287.67	\$ 193,419.90	\$ 1,778,135.11	\$ 834.13	\$ 4,810.40	\$ 238,574.42

Community General Reserve		
NY Class General	\$	8,782,487.96
NY Class Reserves		
NY Class Capital	\$	4,184,560.30
NY Class Debt Service	\$	24,860.49

I CERTIFY THAT THE BALANCES FOR THE FUNDS ABOVE ARE ACCURATE AND IN AGREEMENT

*Patricia A. Loker, Business Mgr*

PATRICIA A. LOKER, SCHOOL BUSINESS MANAGER

# UNATEGO CENTRAL SCHOOL

## Treasurer's Report Summary

FEBRUARY 2024.

	A200 GENERAL FUND	C200 SCHOOL LUNCH	F200 SPECIAL AID FUND	H200 CAPITAL FUND	TA200 TRUST & AGENCY
Opening balance	\$ 796,512.40	\$143,875.28	\$ 299,090.47	\$ 1,546,563.64	\$ 190,285.78
Receipts	4,158,667.83	81,112.35	193,152.92	2,000,013.05	1,621,730.44
Voided Checks	-	-	-	-	-
<b>Total Receipts &amp; Balance</b>	<b>\$ 4,955,180.23</b>	<b>\$224,987.63</b>	<b>\$ 492,243.39</b>	<b>\$ 3,546,576.69</b>	<b>\$1,812,016.22</b>
<b>Disbursements</b>	<b>3,459,749.28</b>	<b>59,725.76</b>	<b>388,634.49</b>	<b>1,771,461.76</b>	<b>1,621,728.55</b>
<b>Checking Acct. Balance</b>	<b><u>\$ 1,495,430.95</u></b>	<b><u>\$165,261.87</u></b>	<b><u>\$ 103,608.90</u></b>	<b><u>\$ 1,775,114.93</u></b>	<b><u>\$ 190,287.67</u></b>
<b><u>Reconciliation</u></b>					
Bank Statement Balance	\$ 1,517,539.39	\$165,706.82	\$ 128,840.90	\$ 2,494,337.98	\$ 468,107.42
Plus: Bank Error	-	-	-	-	-
Plus: In Transit Deposits	-	251.61	-	-	-
Less: Outstanding Checks	22,108.44	696.56	25,232.00	719,223.05	269,377.43
Less: Outstanding Wires	-	-	-	-	8,442.32
<b>Cash in Checking</b>	<b><u>\$ 1,495,430.95</u></b>	<b><u>\$165,261.87</u></b>	<b><u>\$ 103,608.90</u></b>	<b><u>\$ 1,775,114.93</u></b>	<b><u>\$ 190,287.67</u></b>

*Kenneth Baber*  
CBO BUSINESS MANAGER

*Accountant*

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**General Fund Checking**

<b>BALANCE ON HAND: February 1, 2024</b>		\$	798,612.40
<b>VOIDED CHECKS:</b>		\$	-
<b>RECEIPTS:</b>	<b>INTEREST</b>		7.24
	<b>AFTERSCHOOL (COHEN)</b>		\$140.00
	<b>BOCES AID (2023-2024 FEB PYMT)</b>		\$412,967.75
	<b>EAST MEADOW &amp; SIDNEY ENTRY FEES</b>		\$600.00
	<b>FINGERPRINTING (S. NICKERSON)</b>		\$40.50
	<b>FRANKLIN TUITION &amp; WRESTLING FEES</b>		\$2,071.00
	<b>NYS DOH HCCLAIMPMTS</b>		\$4,767.15
	<b>NYS OSC, SBR/SLU/F&amp;N/FLU/FBR JAN'24</b>		\$68,226.00
	<b>NYS OSC, FED UPK/ESSER3/611/619 GRANT PYMTS</b>		\$114,603.00
	<b>NYS OSC, TITLE IV &amp; TITLE I GRANT PYMTS</b>		\$60,139.00
	<b>NYS OSC, TITLE II GRANT PYMT</b>		\$1,753.00
	<b>NYS OSC, LOST INSTRUCTIONAL TIME GRANT PYMT</b>		\$28,756.00
	<b>NYS OSC, GEN AID/FED UPK ALL DAY PYMT &amp; VLT</b>		\$1,275,224.78
	<b>OTSEGO AUTO CRUSHERS</b>		\$120.90
	<b>SUSQUEHANNA VALLEY ENTRY FEE</b>		\$300.00
	<b>TRANSFER (TO COVER PAYROLL &amp; A/P CHECKS)</b>		\$200,000.00
	<b>TRANSFER</b>		\$2,000,000.00
	<b>TUITION (BAILEY)</b>		\$1,061.51
			<b>TOTAL RECEIPTS \$ 4,158,667.83</b>
			<b>RECEIPTS &amp; BALANCE \$ 4,956,180.23</b>
<b>DISBURSEMENTS:</b>	<b>CHECKS</b>		178,466.25
	<b>WIRES</b>		3,281,283.03
			<b>TOTAL DISBURSEMENTS \$ 3,459,749.28</b>
<b>BALANCE ON HAND: February 29, 2024</b>		\$	<u>1,495,430.95</u>
<b>BANK BALANCE</b>			\$1,517,539.39
<b>PLUS: BANK ERROR</b>			-
<b>PLUS: IN TRANSIT DEPOSITS</b>			-
<b>LESS: OUTSTANDING CHECKS</b>			22,106.44
<b>LESS: OUTSTANDING WIRES</b>			-
<b>NET BALANCE IN BANK</b>			<u>\$1,495,430.95</u>

April 16, 2024  
DATE SUBMITTED

*Anthony Bursale*  
DISTRICT TREASURER



**UNATEGO CSD**

Bank Reconciliation for period ending on 2/29/2024



Account: Community Bank General Fund  
Cash Account(s): A 200

Ending Bank Balance:		1,517,539.39
Outstanding Checks (See listing below):	-	22,108.44
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	1,495,430.95
Cash Account Balance:	1,495,430.95

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
08/03/2023	35064	SCHOOL HEALTH CORPORATION	2,524.64
08/10/2023	35084	MUNSON BUILDING SUPPLY	325.63
10/26/2023	35358	SAANYS	1,736.30
02/01/2024	35667	MINISINK VALLEY HIGH SCHOOL WRESTLING	375.00
02/08/2024	35688	JENNIFER S POTRZEBA	159.33
02/15/2024	35691	BINGHAMTON WRESTLING	150.00
02/22/2024	35712	ADVANCE AUTO PARTS	46.56
02/22/2024	35713	AMAZON CAPITAL SERVICES	249.07
02/22/2024	35714	THE ARC OTSEGO	425.00
02/22/2024	35717	THE CITY OF ONEONTA	50.00
02/22/2024	35720	DECKER INC.	294.51
02/22/2024	35728	VILLAGE VARIETY, LTD.	43.25
02/29/2024	35731	ADVANCE AUTO PARTS	11.05
02/29/2024	35732	AMAZON CAPITAL SERVICES	571.89
02/29/2024	35733	CENTER STATE PROPANE	1,263.60
02/29/2024	35734	DROGEN ELECTRIC SUPPLY	57.81
02/29/2024	35735	FOLLETT CONTENT SOLUTIONS LLC	147.24
02/29/2024	35736	RANDY HUGHES	172.02
02/29/2024	35737	LOWE'S	357.58
02/29/2024	35738	NEW DIRECTIONS SOLUTIONS	7,475.00
02/29/2024	35739	PENN POWER GROUP, LLC	152.90
02/29/2024	35740	PITNEY BOWES BANK INC PURCHASE POWER	500.00
02/29/2024	35741	PRICE CHOPPER OPER CO INC	29.98
02/29/2024	35742	PUTNAM PEST CONTROL	170.00
02/28/2024	35743	THEATERWORKS USA	610.00
02/29/2024	35744	THEATERWORKS USA	555.00
02/29/2024	35745	UNITED AUTO SUPPLY	3,655.08
<b>Outstanding Check Total:</b>			<b>22,108.44</b>

*Paul M. J. [Signature]* 3/11/24  
Prepared By

Approved By

**UNATEGO CSD**



Trial Balance Report From 7/1/2023 - 2/29/2024

Account	Description	Debits	Credits	Balance
A 200	CASH - CHECKING	29,128,529.93	27,633,098.98	1,495,430.95
A 2002NYG	NY CLASS GENERAL	9,582,487.95	800,000.00	8,782,487.95
A 210	PETTY CASH	667.67	0.00	667.67
A 391DEBT	DUE FROM DEBT SERVICE	263.25	0.00	263.25
A 391FED	DUE FROM FEDERAL FUND	960,973.88	462,204.07	498,769.81
A 391SL	DUE FROM SCHOOL LUNCH FUND	9,828.45	9,801.30	27.15
A 391TA	DUE FROM TRUST & AGENCY	674,933.72	661,213.84	13,719.88
A 510	ESTIMATED REVENUES	22,916,719.00	0.00	22,916,719.00
A 521	ENCUMBRANCES	19,207,672.73	9,902,789.48	9,304,883.25
A 522	EXPENDITURES	13,240,559.95	314,255.15	12,926,304.80
A 599	APPROPRIATED FUND BALANCE	1,170,221.52	0.00	1,170,221.52
A 600	ACCOUNTS PAYABLE	130,687.75	130,702.75	15.00 CR
A 601	ACCRUED LIABILITIES	99,102.40	586,822.40	487,720.00 CR
A 630CAP	DUE TO CAPITAL FUND	10,434,640.31	10,938,508.22	503,867.91 CR
A 632	DUE TO TEACHER RETIREMENT	743,140.63	1,449,848.83	706,708.20 CR
A 637	DUE TO EMPLOYEES' RETIREMENT SYSTEM	74,483.50	167,842.75	93,359.25 CR
A 814	WORKERS COMP. RESERVE	0.00	207,267.00	207,267.00 CR
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	98,700.00	98,700.00 CR
A 821	RESERVE FOR ENCUMBRANCES	9,902,789.48	19,207,672.73	9,304,883.25 CR
A 827	RETIREMENT CONTRIBUTION RESERVE	0.00	658,638.00	658,638.00 CR
A 828	TRS RETIREMENT RESERVE	0.00	494,200.00	494,200.00 CR
A 862	LIABILITY RESERVE	0.00	45,000.00	45,000.00 CR
A 867	EMPLOYEE LIABILITY RESERVE	0.00	343,234.70	343,234.70 CR
A 878	CAPITAL RESERVE	0.00	1,800,000.00	1,800,000.00 CR
A 878.2	CAPITAL RESERVE - New 2022	0.00	1,000,000.00	1,000,000.00 CR
A 882	RESERVE FOR REPAIRS	0.00	499,299.00	499,299.00 CR
A 914	ASSIGNED APPROPRIATED FUND BAL	0.00	825,000.00	825,000.00 CR
A 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	15,771.52	15,771.52 CR
A 917	UNASSIGNED FUND BALANCE	15,771.52	2,721,531.08	2,705,759.56 CR
A 960	APPROPRIATIONS	0.00	24,086,940.52	24,086,940.52 CR
A 980	REVENUES	93,018.00	13,326,149.32	13,233,131.32 CR
<b>A Fund Totals:</b>		<b>118,386,491.64</b>	<b>118,386,491.64</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>118,386,491.64</b>	<b>118,386,491.64</b>	<b>0.00</b>

**UNATEGO CSD**



**Revenue Status Report By Function From 7/1/2023 To 2/29/2024**

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Adjustments</u>	<u>Revised Budget</u>	<u>Revenue Earned</u>	<u>Unearned Revenue</u>
<u>A 1001</u>	REAL PROPERTY TAXES	7,673,829.16	0.00	7,673,829.16	5,996,125.85	1,677,703.31
<u>A 1081</u>	PAYMENT IN LIEU OF TAXES (PILOT)	2,700.00	0.00	2,700.00	2,868.00	-168.00
<u>A 1085</u>	SCHOOL TAX RELIEF REIMBURSEMENT	0.00	0.00	0.00	988,679.42	-988,679.42
<u>A 1090</u>	INTEREST ON PROPERTY TAXES	23,000.00	0.00	23,000.00	7,229.39	15,770.61
<u>A 1120</u>	NON-PROPERTY TAX DISTRIBUTION BY COUNTIES	1,400.00	0.00	1,400.00	1,506.38	-106.38
<u>A 1310</u>	DAY SCHOOL TUITION FOR INDIVIDUAL	35,000.00	0.00	35,000.00	19,910.86	15,089.14
<u>A 1335</u>	OTHER STUDENT FEES & CHARGES	1,000.00	0.00	1,000.00	1,030.41	-30.41
<u>A 1336</u>	AFTER SCHOOL FEES	0.00	0.00	0.00	6,176.00	-6,176.00
<u>A 1410.DW</u>	ADMISSIONS-DAN WICKHAM	6,000.00	0.00	6,000.00	4,483.00	1,517.00
<u>A 2401</u>	INTEREST AND EARNINGS	130,000.00	0.00	130,000.00	275,627.26	-145,627.26
<u>A 2401..1</u>	INTEREST EARNEDITA & PAYROLL ACC'T	0.00	0.00	0.00	13.47	-13.47
<u>A 2650</u>	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	452.02	-452.02
<u>A 2680.BUS</u>	INSURANCE RECOVERIES/BUS	0.00	0.00	0.00	8,473.34	-8,473.34
<u>A 2701</u>	REFUND OF BOCES AIDED SERVICES	180,000.00	0.00	180,000.00	185,135.38	-5,135.38
<u>A 2703</u>	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	12,688.84	-12,688.84
<u>A 2705</u>	GIFTS AND DONATIONS	0.00	0.00	0.00	2,849.40	-2,849.40
<u>A 2770</u>	OTHER UNCLASSIFIED REVENUES	22,000.00	0.00	22,000.00	4,463.37	17,536.63
<u>A 3101</u>	BASIC FORMULA AID	12,950,787.60	0.00	12,950,787.60	3,080,096.28	9,870,691.32
<u>A 3101..1</u>	EXCESS COST AID	169,000.00	0.00	169,000.00	464,006.50	-295,006.50
<u>A 3102</u>	LOTTERY AID	0.00	0.00	0.00	924,373.60	-924,373.60
<u>A 3102..B</u>	VLT LOTTERY GRANT(VIDEO LOT TERMINAL)	0.00	0.00	0.00	367,401.17	-367,401.17
<u>A 3102.CAN.NA.BIS</u>	CANNABIS REVENUE AID	0.00	0.00	0.00	1,985.47	-1,985.47
<u>A 3102.MOS.PT</u>	MOBILE SPORTS WAGERING REVENUE AID	0.00	0.00	0.00	433,830.63	-433,830.63
<u>A 3103</u>	BOCES AID	1,612,098.24	0.00	1,612,098.24	403,101.69	1,208,996.55
<u>A 3260</u>	TEXTBOOK AID	58,120.00	0.00	58,120.00	11,925.00	46,195.00
<u>A 3262.B</u>	COMPUTER HARDWARE AID	16,784.00	0.00	16,784.00	0.00	16,784.00
<u>A 3289</u>	OTHER STATE AID	0.00	0.00	0.00	2,983.02	-2,983.02
<u>A 4601</u>	MEDICAID	35,000.00	0.00	35,000.00	25,715.57	9,284.43
<b>A Totals:</b>		<b>22,916,719.00</b>	<b>0.00</b>	<b>22,916,719.00</b>	<b>13,233,131.32</b>	<b>9,683,587.68</b>
<b>Grand Totals:</b>		<b>22,916,719.00</b>	<b>0.00</b>	<b>22,916,719.00</b>	<b>13,233,131.32</b>	<b>9,683,587.68</b>

**UNATEGO CSD**



**Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024**

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400</u>	BOE CONTRACTUAL	3,900.00	-1,242.15	2,657.85	333.95	300.00	2,023.90
<u>A 1010.450</u>	BOE GENERAL SUPPLIES	500.00	0.00	500.00	158.62	0.00	341.38
<u>A 1010.490</u>	BOE BOCES SERVICES	3,514.00	0.00	3,514.00	1,263.04	1,177.21	1,073.75
<b>1010</b>	<b>BOARD OF EDUCATION</b>	<b>7,914.00</b>	<b>-1,242.15</b>	<b>6,671.85</b>	<b>1,755.61</b>	<b>1,477.21</b>	<b>3,439.03</b>
<u>A 1040.160</u>	CLASSIFIED SALARIES-DISTRICT CLERK	4,055.00	1,242.15	5,297.15	4,031.88	1,265.27	0.00
<b>1040</b>	<b>DISTRICT CLERK</b>	<b>4,055.00</b>	<b>1,242.15</b>	<b>5,297.15</b>	<b>4,031.88</b>	<b>1,265.27</b>	<b>0.00</b>
<u>A 1060.400</u>	DISTRICT MEETING CONTRACTUAL	2,200.00	0.00	2,200.00	489.57	910.43	800.00
<b>1060</b>	<b>DISTRICT MEETING</b>	<b>2,200.00</b>	<b>0.00</b>	<b>2,200.00</b>	<b>489.57</b>	<b>910.43</b>	<b>800.00</b>
<b>10</b>		<b>14,169.00</b>	<b>0.00</b>	<b>14,169.00</b>	<b>6,277.06</b>	<b>3,652.91</b>	<b>4,239.03</b>
<u>A 1240.150</u>	CERTIFIED SALARIES	185,000.00	0.00	185,000.00	128,076.84	56,923.16	0.00
<u>A 1240.160</u>	CLASSIFIED SALARIES	47,097.00	0.00	47,097.00	30,924.00	13,743.85	2,429.15
<u>A 1240.400</u>	MISCELLANEOUS CONTRACTUAL	3,800.00	0.00	3,800.00	3,069.00	0.00	731.00
<u>A 1240.450</u>	GENERAL SUPPLIES	2,000.00	0.00	2,000.00	14.00	0.00	1,986.00
<b>1240</b>	<b>CHIEF SCHOOL ADMINISTRATOR</b>	<b>237,897.00</b>	<b>0.00</b>	<b>237,897.00</b>	<b>162,083.84</b>	<b>70,667.01</b>	<b>5,146.15</b>
<b>12</b>		<b>237,897.00</b>	<b>0.00</b>	<b>237,897.00</b>	<b>162,083.84</b>	<b>70,667.01</b>	<b>5,146.15</b>
<u>A 1310.160</u>	CLASSIFIED SALARIES	131,589.00	0.00	131,589.00	89,184.86	32,270.14	10,134.00
<u>A 1310.400</u>	MISCELLANEOUS CONTRACTUAL	6,000.00	0.00	6,000.00	1,587.06	2,118.22	2,294.72
<u>A 1310.450</u>	GENERAL SUPPLIES	2,000.00	1,850.25	3,850.25	1,556.40	2,293.85	0.00
<u>A 1310.490</u>	BOCES SERVICES-FINANCIAL	276,947.25	-1,850.25	275,097.00	131,313.24	132,738.17	11,045.59
<b>1310</b>	<b>BUSINESS ADMINISTRATION</b>	<b>416,536.25</b>	<b>0.00</b>	<b>416,536.25</b>	<b>223,641.56</b>	<b>169,420.38</b>	<b>23,474.31</b>
<u>A 1320.400</u>	MISCELLANEOUS CONTRACTUAL	27,000.00	0.00	27,000.00	13,475.00	13,525.00	0.00
<b>1320</b>	<b>AUDITING</b>	<b>27,000.00</b>	<b>0.00</b>	<b>27,000.00</b>	<b>13,475.00</b>	<b>13,525.00</b>	<b>0.00</b>
<u>A 1325.160</u>	CLASSIFIED SALARIES	54,008.00	0.00	54,008.00	35,644.32	15,841.98	2,521.70
<u>A 1325.450</u>	GENERAL SUPPLIES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<b>1325</b>	<b>TREASURER</b>	<b>57,008.00</b>	<b>0.00</b>	<b>57,008.00</b>	<b>35,644.32</b>	<b>15,841.98</b>	<b>5,521.70</b>
<u>A 1330.160</u>	CLASSIFIED SALARIES	4,000.00	-1,050.00	2,950.00	2,897.00	0.00	53.00
<u>A 1330.400</u>	MISCELLANEOUS CONTRACTUAL	3,300.00	1,050.00	4,350.00	1,832.61	0.00	2,517.39
<u>A 1330.450</u>	GENERAL SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
<b>1330</b>	<b>TAX COLLECTOR</b>	<b>7,800.00</b>	<b>0.00</b>	<b>7,800.00</b>	<b>4,729.61</b>	<b>0.00</b>	<b>3,070.39</b>
<u>A 1345.490</u>	BOCES - DCMO	6,319.00	0.00	6,319.00	3,159.30	3,159.28	0.42
<b>1345</b>	<b>PURCHASING</b>	<b>6,319.00</b>	<b>0.00</b>	<b>6,319.00</b>	<b>3,159.30</b>	<b>3,159.28</b>	<b>0.42</b>
<u>A 1380.400</u>	MISCELLANEOUS CONTRACTUAL	5,000.00	0.00	5,000.00	1,547.50	1,452.50	2,000.00
<b>1380</b>	<b>FISCAL AGENT FEE</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>1,547.50</b>	<b>1,452.50</b>	<b>2,000.00</b>

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
13		519,663.25	0.00	519,663.25	282,197.29	203,399.14	34,066.82
A 1420.400	MISCELLANEOUS CONTRACTUAL	30,000.00	0.00	30,000.00	5,390.74	24,609.26	0.00
A 1420.490	BOCES SERVICES - DCMO	0.00	648.43	648.43	174.66	473.77	0.00
1420	LEGAL	30,000.00	648.43	30,648.43	5,565.40	25,083.03	0.00
A 1430.400	MISCELLANEOUS CONTRACTUAL	10,000.00	3,000.00	13,000.00	5,674.20	4,434.50	2,891.30
A 1430.490	BOCES SERVICES - DCMO	50,231.00	25,259.20	75,490.20	35,207.77	40,282.43	0.00
1430	PERSONNEL	60,231.00	28,259.20	88,490.20	40,881.97	44,716.93	2,891.30
A 1460.490	BOCES SERVICES-RECORD RETENTION	30,000.00	-10,361.43	19,638.57	6,317.00	6,317.00	7,004.57
1460	RECORDS MANAGEMENT OFFICER	30,000.00	-10,361.43	19,638.57	6,317.00	6,317.00	7,004.57
A 1480.490	BOCES SERVICES	40,481.00	9,713.00	50,194.00	23,897.81	26,296.19	0.00
1480	PUBLIC INFORMATION & SERVICES	40,481.00	9,713.00	50,194.00	23,897.81	26,296.19	0.00
14		160,712.00	28,259.20	188,971.20	76,662.18	102,413.15	9,895.87
A 1620.160	CLASSIFIED SALARIES	309,626.00	-2,087.87	307,538.13	185,326.49	83,667.45	38,544.19
A 1620.162	CLASSIFIED SALARIES: OVERTIME	28,000.00	0.00	28,000.00	14,781.50	3,873.53	9,344.97
A 1620.163	CLASSIFIED SALARIES: SUBSTITUTES	36,000.00	-3,000.00	33,000.00	21,687.85	2,016.10	9,296.05
A 1620.200	EQUIPMENT	95,000.00	0.00	95,000.00	71,516.31	19,410.12	4,073.57
A 1620.400	MISCELLANEOUS CONTRACTUAL	148,300.00	23,650.00	171,950.00	99,750.46	69,148.19	3,051.35
A 1620.401	HEALTH AND SAFETY	2,000.00	2,524.64	4,524.64	2,524.64	0.00	2,000.00
A 1620.450	GENERAL SUPPLIES	144,963.00	964.58	145,927.58	43,913.44	60,225.71	41,788.43
A 1620.463	REFUSE REMOVAL	13,000.00	12.54	13,012.54	10,079.50	2,933.04	0.00
A 1620.473-2	WATER-UNADILLA	3,000.00	0.00	3,000.00	1,062.83	1,937.17	0.00
A 1620.477-2	ELECTRIC-UNADILLA	45,000.00	0.00	45,000.00	27,431.34	17,568.66	0.00
A 1620.477-3	ELECTRIC-HIGH SCHOOL	80,000.00	0.00	80,000.00	53,373.07	26,626.93	0.00
A 1620.554-3	HEATING FUEL-HIGH SCHOOL	135,200.00	0.00	135,200.00	95,126.40	40,073.60	0.00
A 1620.555-2	BOTTLED GAS-UNADILLA	63,000.00	0.00	63,000.00	28,592.37	34,023.51	384.12
A 1620.555-3	BOTTLED GAS-HIGH SCHOOL	4,000.00	0.00	4,000.00	2,712.96	1,287.04	0.00
A 1620.571	GAS AND FUEL	2,000.00	2,075.33	4,075.33	2,769.88	1,305.45	0.00
1620	OPERATION OF PLANT	1,109,089.00	24,139.22	1,133,228.22	660,649.04	364,096.50	108,482.68
A 1621.160	CLASSIFIED SALARIES	296,505.00	-3,065.71	293,439.29	175,545.44	73,824.64	44,069.21
A 1621.162	CLASSIFIED SALARIES: OVERTIME	5,000.00	3,065.71	8,065.71	5,118.22	2,947.49	0.00
A 1621.400	MISCELLANEOUS CONTRACTUAL	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
A 1621.450	GENERAL SUPPLIES	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621	MAINTENANCE OF PLANT	313,505.00	0.00	313,505.00	180,663.66	76,772.13	56,069.21

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1670.400	CONTRACTUAL	13,000.00	2.00	13,002.00	7,385.83	5,616.17	0.00
A 1670.450	MATERIALS & SUPPLIES	30,000.00	-2.00	29,998.00	11,923.11	10,579.89	7,495.00
A 1670.490	BOCES	200,000.00	0.00	200,000.00	50,500.00	50,500.00	99,000.00
1670	CENTRAL PRINTING & MAILING *	<b>243,000.00</b>	<b>0.00</b>	<b>243,000.00</b>	<b>69,808.94</b>	<b>66,696.06</b>	<b>106,495.00</b>
A 1680.490	BOCES SERVICES - BROOME-TIOGA	660,295.73	10,724.41	671,020.14	335,851.12	335,169.02	0.00
1680	CENTRAL DATA PROCESSING *	<b>660,295.73</b>	<b>10,724.41</b>	<b>671,020.14</b>	<b>335,851.12</b>	<b>335,169.02</b>	<b>0.00</b>
16	**	<b>2,325,889.73</b>	<b>34,863.63</b>	<b>2,360,753.36</b>	<b>1,246,972.76</b>	<b>842,733.71</b>	<b>271,046.89</b>
A 1910.454	LIABILITY AND BOND INSURANCE	78,000.00	0.00	78,000.00	74,143.00	0.00	3,857.00
A 1910.455	STUDENT ACCIDENT	8,000.00	0.00	8,000.00	6,831.68	0.00	1,168.32
1910	UNALLOCATED INSURANCE *	<b>86,000.00</b>	<b>0.00</b>	<b>86,000.00</b>	<b>80,974.68</b>	<b>0.00</b>	<b>5,025.32</b>
A 1920.400	SCHOOL ASSOCIATION DUES	9,500.00	0.00	9,500.00	8,946.00	0.00	554.00
1920	SCHOOL ASSOCIATION DUES *	<b>9,500.00</b>	<b>0.00</b>	<b>9,500.00</b>	<b>8,946.00</b>	<b>0.00</b>	<b>554.00</b>
A 1981.490	BOCES SERVICES - DCMO	193,474.00	0.00	193,474.00	96,736.81	96,736.80	0.39
1981	BOCES ADMINISTRATIVE COSTS *	<b>193,474.00</b>	<b>0.00</b>	<b>193,474.00</b>	<b>96,736.81</b>	<b>96,736.80</b>	<b>0.39</b>
A 1983.490	BOCES CAPITAL EXPENSES	312,225.00	0.00	312,225.00	156,112.30	156,112.32	0.38
1983	BOCES CAPITAL EXPENSES *	<b>312,225.00</b>	<b>0.00</b>	<b>312,225.00</b>	<b>156,112.30</b>	<b>156,112.32</b>	<b>0.38</b>
19	**	<b>601,199.00</b>	<b>0.00</b>	<b>601,199.00</b>	<b>342,769.79</b>	<b>252,849.12</b>	<b>5,580.09</b>
1	***	<b>3,859,529.98</b>	<b>63,122.83</b>	<b>3,922,652.81</b>	<b>2,116,962.92</b>	<b>1,475,715.04</b>	<b>329,974.85</b>
A 2020.150	CERTIFIED SALARIES	365,549.00	0.00	365,549.00	278,141.04	83,191.96	4,216.00
A 2020.160	CLASSIFIED SALARIES	145,285.00	1,614.34	146,899.34	99,500.18	47,399.16	0.00
A 2020.160-SC	CLASSIFIED SALARIES: SUB-REG	7,300.00	1,657.16	8,957.16	5,311.70	3,645.46	0.00
A 2020.163	CLASSIFIED SALARIES-SUB CLERICAL	2,000.00	0.00	2,000.00	2,141.87	0.00	-141.87
A 2020.400	MISC CONTRACTUAL	1,000.00	1,240.92	2,240.92	14,104.34	0.00	-11,863.42
A 2020.400-2	MISC CONTRACTUAL-UNADILLA	1,400.00	0.00	1,400.00	600.00	0.00	800.00
A 2020.400-3	MISC CONTRACTUAL-HIGH SCHOOL	2,800.00	0.00	2,800.00	843.23	0.00	1,956.77
A 2020.400-4	MISC CONTRACTUAL - JUNIOR HIGH	1,300.00	0.00	1,300.00	536.30	0.00	763.70
A 2020.450-2	GENERAL SUPPLIES-UNADILLA	2,500.00	0.00	2,500.00	731.65	289.43	1,478.92
A 2020.450-3	GENERAL SUPPLIES-HIGH SCHOOL	3,000.00	0.00	3,000.00	1,116.57	267.00	1,616.43
A 2020.450-4	GENERAL SUPPLIES-JR HIGH	2,000.00	0.00	2,000.00	314.30	42.74	1,642.96
A 2020.490	BOCES SERVICES - DCMO	8,370.00	0.00	8,370.00	3,595.14	3,324.86	1,450.00
2020	SUPERVISION-REGULAR SCHOOL *	<b>542,504.00</b>	<b>4,512.42</b>	<b>547,016.42</b>	<b>406,936.32</b>	<b>138,160.61</b>	<b>1,919.49</b>
A 2060.490	RESEARCH, PLANNING, EVALUATION	1,982.82	0.00	1,982.82	991.40	991.42	0.00
2060	RESEARCH, PLANNING & EVALUAT *	<b>1,982.82</b>	<b>0.00</b>	<b>1,982.82</b>	<b>991.40</b>	<b>991.42</b>	<b>0.00</b>

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2070.400	MISCELLANEOUS CONTRACTUAL	25,000.00	0.00	25,000.00	4,288.12	3,000.00	17,711.88
A 2070.400-2	CONFERENCES-UNADILLA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2070.400-3	CONFERENCES-SR HIGH	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2070.400-4	CONFERENCES - JUNIOR HIGH	1,000.00	0.00	1,000.00	0.00	25.00	975.00
A 2070.490	BOCES SERVICES - DCMO INSERVICE TRAINING	21,627.00	0.00	21,627.00	8,436.34	10,809.02	2,381.64
<b>2070</b>	<b>INSERVICE TRAINING-INSTRUCTION *</b>	<b>49,627.00</b>	<b>0.00</b>	<b>49,627.00</b>	<b>12,724.46</b>	<b>13,834.02</b>	<b>23,068.52</b>
<b>20</b>	<b>**</b>	<b>594,113.82</b>	<b>4,512.42</b>	<b>598,626.24</b>	<b>420,652.18</b>	<b>152,986.05</b>	<b>24,988.01</b>
A 2110.120	CERTIFIED SALARIES: K-6	1,838,426.00	-94,176.01	1,744,249.99	867,303.33	785,310.43	91,636.23
A 2110.121	CERTIFIED SALARIES: LTA'S - K-6	177,535.00	-59,239.86	118,295.14	6,474.37	4,588.00	107,232.77
A 2110.130	CERTIFIED SALARIES: 7-12	2,196,906.00	-47,620.19	2,149,285.81	1,168,089.08	857,980.43	123,216.30
A 2110.132	CERTIFIED SALARIES: AIS/AE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2110.132-CS	CERTIFIED SALARIES: COMMUNITY SCHOOLS/AFTERSCHOOL	28,000.00	0.00	28,000.00	0.00	0.00	28,000.00
A 2110.140	SUBSTITUTES-TEACHERS	160,000.00	973.21	160,973.21	79,576.25	81,396.96	0.00
A 2110.161	CLASSIFIED SALARIES: AIDES	122,737.00	7,592.74	130,329.74	54,162.04	76,167.70	0.00
A 2110.163	SUBSTITUTES-AIDES	40,000.00	2,482.46	42,482.46	31,064.33	11,418.13	0.00
A 2110.200-CS	EQUIPMENT - COMMUNITY SCHOOLS	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
A 2110.400	CONTRACTUAL EXPENSE	70,989.00	23,506.01	94,495.01	94,495.01	0.00	0.00
A 2110.400-2	CONTRACTUAL EXPENSE-UNADILLA	3,000.00	0.00	3,000.00	1,165.00	876.00	959.00
A 2110.400-3	CONTRACTUAL EXPENSE-HIGH SCHOOL	8,000.00	0.00	8,000.00	0.77	4,162.29	3,836.94
A 2110.400-4	CONTRACTUAL EXPENSE-JUNIOR HIGH	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2110.450-2	MATERIALS/SUPPLIES-UNADILLA	16,000.00	4,500.00	20,500.00	19,080.74	531.90	887.36
A 2110.450-3	MATERIALS/SUPPLIES-HIGH SCHOOL	20,000.00	10,018.04	30,018.04	22,918.09	6,782.19	317.76
A 2110.450-4	MATERIALS/SUPPLIES/JR HIGH	12,000.00	147.99	12,147.99	9,715.54	2,349.05	83.40
A 2110.450-CS	COMMUNITY SCHOOLS/SUPPLIES	22,000.00	-5,000.00	17,000.00	8,190.25	1,534.17	7,275.58
A 2110.471	TUITION PAYMENTS PUBLIC	10,000.00	0.00	10,000.00	0.00	25,457.00	-15,457.00
A 2110.472	TUITION PAYMENTS PRIVATE	3,000.00	1,824.00	4,824.00	3,852.00	472.00	500.00
A 2110.480-0	HDCVR-TXTBKS PBKS	44,503.00	-7,500.00	37,003.00	27,181.81	386.62	9,434.57
A 2110.490	BOCES - DCMO	219,866.00	0.00	219,866.00	96,596.53	131,709.57	-8,440.10
<b>2110</b>	<b>TEACHING-REGULAR SCHOOL *</b>	<b>5,050,962.00</b>	<b>-162,491.61</b>	<b>4,888,470.39</b>	<b>2,489,865.14</b>	<b>1,991,122.44</b>	<b>407,482.81</b>
<b>21</b>	<b>**</b>	<b>5,050,962.00</b>	<b>-162,491.61</b>	<b>4,888,470.39</b>	<b>2,489,865.14</b>	<b>1,991,122.44</b>	<b>407,482.81</b>
A 2250.150	CERTIFIED SALARIES	777,956.00	-4,545.56	773,410.44	433,267.13	295,009.37	45,133.94
A 2250.151	CERTIFIED SALARIES - LTA's	0.00	33,980.66	33,980.66	14,189.30	19,791.36	0.00

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2250.153	CERTIFIED SALARIES - SUB SPEC ED LTA'S	0.00	213.00	213.00	531.75	0.00	-318.75
A 2250.160	CLASSIFIED SALARIES	527,264.00	0.00	527,264.00	370,025.17	146,041.14	11,197.69
A 2250.161	CLASSIFIED SALARIES: SUBS/AIDES	0.00	2,942.47	2,942.47	6,118.72	0.00	-3,176.25
A 2250.163	CLASSIFIED SALARIES: SPEC ED SUBS/AIDES	0.00	1,390.09	1,390.09	977.36	412.73	0.00
A 2250.400	CONTRACTUAL EXPENSES	100,000.00	-5,000.00	95,000.00	88,901.55	49,890.32	-43,791.87
A 2250.450	GENERAL SUPPLIES	5,000.00	74.22	5,074.22	4,528.77	114.80	430.65
A 2250.471	TUITION PAYMENTS	165,121.00	0.00	165,121.00	0.00	34,000.00	131,121.00
A 2250.472	TUITION PAYMENTS	173,122.00	0.00	173,122.00	93,184.04	27,680.17	52,257.79
A 2250.490	BOCES - DCMO	1,944,548.20	0.00	1,944,548.20	867,892.05	880,464.91	196,191.24
2250	PROGRAMS-STUDENTS W/ DISABIL *	3,693,011.20	29,054.88	3,722,066.08	1,879,615.84	1,453,404.80	389,045.44
A 2280.490	BOCES SERVICES - DCMO	600,684.00	11,590.36	612,274.36	306,137.18	306,137.18	0.00
2280	OCCUPATIONAL EDUCATION *	600,684.00	11,590.36	612,274.36	306,137.18	306,137.18	0.00
22	**	4,293,695.20	40,645.24	4,334,340.44	2,185,753.02	1,759,541.98	389,045.44
A 2330.490	BOCES SERVICES	9,600.00	0.00	9,600.00	4,393.50	4,890.50	316.00
2330	TEACHING-SPECIAL SCHOOLS *	9,600.00	0.00	9,600.00	4,393.50	4,890.50	316.00
23	**	9,600.00	0.00	9,600.00	4,393.50	4,890.50	316.00
A 2610.150	CERTIFIED SALARIES	45,000.00	0.00	45,000.00	23,928.06	14,724.94	6,347.00
A 2610.151	CERTIFIED SALARIES LTA'S	24,020.00	0.00	24,020.00	0.00	0.00	24,020.00
A 2610.450-1	MATERIALS & SUPPLIES-ELEMENTARY	5,000.00	0.00	5,000.00	1,484.84	0.00	3,515.16
A 2610.450-2	MATERIALS & SUPPLIES-SECONDARY	5,000.00	39.06	5,039.06	911.65	4,909.69	-782.28
A 2610.450-3	MATERIALS & SUPPLIES-HIGH SCHOOL	0.00	30.95	30.95	30.95	0.00	0.00
A 2610.460-1	LIBRARY AV LOAN-ELEMENTARY	2,841.00	0.00	2,841.00	0.00	0.00	2,841.00
A 2610.460-2	LIBRARY AV LOAN-SECONDARY	2,841.00	0.00	2,841.00	2,838.64	1.76	0.60
A 2610.490	BOCES SERVICES - DCMO	69,145.00	0.00	69,145.00	34,572.50	38,142.50	-3,570.00
2610	SCHOOL LIBRARY & AUDIOVISUAL *	153,847.00	70.01	153,917.01	63,766.64	57,778.89	32,371.48
A 2630.151	CERTIFIED SALARIES - LTA's	30,822.00	0.00	30,822.00	14,424.67	13,315.33	3,082.00
A 2630.220	STATE AIDED HARDWARE	16,784.00	-10,000.00	6,784.00	0.00	1,270.20	5,513.80
A 2630.400	MISCELLANEOUS CONTRACTUAL	1,000.00	6,657.31	7,657.31	7,657.31	0.00	0.00
A 2630.450	COMPUTER MATERIALS & SUPPLIES	5,000.00	3,023.80	8,023.80	3,473.84	4,000.00	549.96
A 2630.460	STATE AIDED SOFTWARE	13,617.00	17,500.00	31,117.00	30,672.31	180.00	264.69
A 2630.490	BOCES-COMPUTER ASSISTED INSTRUCTION	177,413.00	6,463.00	183,876.00	91,604.68	92,271.32	0.00
2630	COMPUTER ASSISTED INSTRUCTION *	244,636.00	23,644.11	268,280.11	147,832.81	111,036.85	9,410.45



UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>26</b>		<b>398,483.00</b>	<b>23,714.12</b>	<b>422,197.12</b>	<b>211,599.45</b>	<b>168,815.74</b>	<b>41,781.93</b>
<u>A 2810.150</u>	CERTIFIED SALARIES	266,335.00	-1,154.37	265,180.63	140,082.97	108,358.97	16,738.69
<u>A 2810.160</u>	CLASSIFIED SALARES	39,946.00	1,145.87	41,091.87	29,625.82	11,466.05	0.00
<u>A 2810.450-2</u>	MATERIALS & SUPPLIES-UNADILLA	200.00	0.00	200.00	81.03	0.00	118.97
<u>A 2810.450-3</u>	MATERIALS & SUPPLIES-HIGH SCHOOL	700.00	8.50	708.50	708.50	0.00	0.00
<b>2810</b>	<b>GUIDANCE-REGULAR SCHOOL</b>	<b>307,181.00</b>	<b>0.00</b>	<b>307,181.00</b>	<b>170,498.32</b>	<b>119,825.02</b>	<b>16,857.66</b>
<u>A 2815.160</u>	CLASSIFIED SALARIES	119,111.00	0.00	119,111.00	62,499.40	45,426.52	11,185.08
<u>A 2815.163</u>	CLASSIFIED SALARIES: SUBSTITUTES	3,000.00	7,841.25	10,841.25	12,932.50	0.00	-2,091.25
<u>A 2815.400</u>	MISC CONTRACTUAL	1,400.00	0.00	1,400.00	340.00	0.00	1,060.00
<u>A 2815.450-2</u>	MATERIALS & SUPPLIES-UNADILLA	1,300.00	500.00	1,800.00	1,751.06	36.00	12.94
<u>A 2815.450-3</u>	MATERIALS & SUPPLIES-HIGH SCHOOL	700.00	0.00	700.00	435.02	227.51	37.47
<b>2815</b>	<b>HEALTH SERVICES-REGULAR SCHOOL</b>	<b>125,511.00</b>	<b>8,341.25</b>	<b>133,852.25</b>	<b>77,957.98</b>	<b>45,690.03</b>	<b>10,204.24</b>
<u>A 2820.150</u>	CERTIFIED SALARIES	88,112.00	881.12	88,993.12	55,426.65	33,566.47	0.00
<u>A 2820.450</u>	GENERAL SUPPLIES	5,300.00	-881.12	4,418.88	1,008.78	83.62	3,326.48
<b>2820</b>	<b>PSYCHOLOGICAL SRVC-REG SCHOOL</b>	<b>93,412.00</b>	<b>0.00</b>	<b>93,412.00</b>	<b>56,435.43</b>	<b>33,650.09</b>	<b>3,326.48</b>
<u>A 2825.150</u>	CERTIFIED SALARIES-SOCIAL WORKER	61,126.00	0.00	61,126.00	0.00	0.00	61,126.00
<b>2825</b>	<b>SOCIAL WORK SRVC-REG SCHOOL</b>	<b>61,126.00</b>	<b>0.00</b>	<b>61,126.00</b>	<b>0.00</b>	<b>0.00</b>	<b>61,126.00</b>
<u>A 2850.150</u>	CERTIFIED SALARIES	63,425.00	16,640.97	80,065.97	20,710.75	59,355.22	0.00
<u>A 2850.160</u>	CLASSIFIED SALARIES	6,200.00	0.00	6,200.00	0.00	0.00	6,200.00
<u>A 2850.400</u>	MISCELLANEOUS CONTRACTUAL	500.00	0.00	500.00	480.00	0.00	20.00
<u>A 2850.450</u>	GENERAL SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
<b>2850</b>	<b>CO-CURRICULAR ACTIV-REG SCHL</b>	<b>70,625.00</b>	<b>16,640.97</b>	<b>87,265.97</b>	<b>21,190.75</b>	<b>59,355.22</b>	<b>6,720.00</b>
<u>A 2855.150</u>	CERTIFIED SALARIES	175,000.00	0.00	175,000.00	134,814.67	0.00	40,185.33
<u>A 2855.160</u>	CLASSIFIED SALARIES	25,000.00	0.00	25,000.00	17,063.86	5,935.24	2,000.90
<u>A 2855.200</u>	EQUIPMENT	3,000.00	0.00	3,000.00	2,855.00	0.00	145.00
<u>A 2855.400</u>	MISCELLANEOUS CONTRACTUAL	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>A 2855.425</u>	RECONDITIONING UNIFORMS	5,800.00	0.00	5,800.00	3,826.60	1,488.00	485.40
<u>A 2855.447</u>	ORGANIZATIONAL MEMBERSHIPS	3,200.00	0.00	3,200.00	3,034.00	0.00	166.00
<u>A 2855.448</u>	PHYSICALS	13,000.00	0.00	13,000.00	450.00	0.00	12,550.00
<u>A 2855.449</u>	OFFICIALS	34,000.00	0.00	34,000.00	18,699.42	15,300.58	0.00
<u>A 2855.450</u>	GENERAL SUPPLIES	20,000.00	1,200.00	21,200.00	16,407.07	2,915.21	1,877.72
<u>A 2855.476</u>	TRAVEL/CONFERENCE	3,500.00	0.00	3,500.00	0.00	1,701.00	1,799.00
<u>A 2855.479</u>	PARTICIPATION FEES	5,500.00	0.00	5,500.00	2,433.60	1,105.00	1,961.40

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855 490	BOCES		4,875.00	0.00	4,875.00	2,437.50	2,437.50	0.00
2855	INTERSCHOL ATHLETICS-REG SCHL	*	294,875.00	1,200.00	296,075.00	202,021.72	30,882.53	63,170.75
28		**	952,730.00	26,182.22	978,912.22	528,104.20	289,402.89	161,405.13
2		***	11,299,584.02	-67,437.61	11,232,146.41	5,840,367.49	4,366,759.60	1,025,019.32
A 5510.160	NONINSTRUCTIONAL SALARIES		228,752.00	7,960.39	236,712.39	179,120.58	57,591.81	0.00
A 5510.161	WAGES		380,000.00	-18,829.26	361,170.74	211,440.66	144,600.90	5,129.18
A 5510.162	OVERTIME		32,000.00	0.00	32,000.00	21,588.49	10,007.50	404.01
A 5510.163	SUBSTITUTES		8,000.00	4,587.87	12,587.87	3,672.14	8,915.73	0.00
A 5510.166	ATHLETIC TRIPS		23,000.00	0.00	23,000.00	12,166.40	9,114.00	1,719.60
A 5510.167	FIELD TRIPS		9,000.00	0.00	9,000.00	3,456.23	1,986.28	3,557.49
A 5510.168-CS	AFTER SCHOOL LATE RUN		8,000.00	0.00	8,000.00	273.05	2,947.89	4,779.06
A 5510.200	EQUIPMENT		25,000.00	-6,060.19	18,939.81	2,257.30	15,418.41	1,264.10
A 5510.210	BUS		40,000.00	8,770.00	48,770.00	48,770.00	0.01	-0.01
A 5510.400	MISCELLANEOUS CONTRACTUAL		53,600.00	1,466.00	55,066.00	28,340.68	18,579.04	8,146.28
A 5510.410	CONTRACTUAL/LEASED BUS EXPENSE		445,000.00	0.00	445,000.00	159,473.90	285,526.10	0.00
A 5510.448	PHYSICALS		3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
A 5510.450	GENERAL SUPPLIES		20,400.00	0.00	20,400.00	6,752.43	11,819.76	1,827.81
A 5510.454	INSURANCE		19,000.00	2,765.00	21,765.00	21,219.00	546.00	0.00
A 5510.490	BOCES SERVICES - DCMO		2,534.00	6,281.00	8,815.00	3,910.50	4,904.50	0.00
A 5510.540	CLEANING SUPPLIES		2,800.00	0.00	2,800.00	475.90	0.00	2,324.10
A 5510.560	UNIFORMS		1,560.00	0.00	1,560.00	0.00	0.00	1,560.00
A 5510.570	PARTS		33,500.00	0.00	33,500.00	10,967.69	22,532.31	0.00
A 5510.571	GAS AND FUEL		226,700.00	0.00	226,700.00	77,406.20	147,593.80	1,700.00
A 5510.572	OIL AND LUBRICANTS		2,500.00	0.00	2,500.00	3,687.15	0.00	-1,187.15
A 5510.573	TIRES		12,000.00	0.00	12,000.00	1,058.52	10,941.48	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	1,576,846.00	6,940.81	1,583,786.81	796,036.82	753,025.52	34,724.47
A 5530.400	MISCELLANEOUS CONTRACTUAL		23,000.00	16,393.12	39,393.12	35,717.12	3,676.00	0.00
A 5530.454	HEATING FUEL		20,500.00	0.00	20,500.00	5,808.76	13,989.96	701.28
A 5530.463	REFUSE REMOVAL		2,500.00	0.00	2,500.00	1,466.40	733.60	300.00
A 5530.473	WATER/GARAGE		500.00	0.00	500.00	170.00	330.00	0.00
A 5530.477	ELECTRICITY		6,000.00	0.00	6,000.00	3,924.18	2,075.82	0.00
A 5530.478	TELEPHONE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
5530	GARAGE BUILDING	*	53,500.00	16,393.12	69,893.12	47,086.46	20,805.38	2,001.28

**UNATEGO CSD**



**Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024**

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
55		**	1,630,346.00	23,333.93	1,653,679.93	843,123.28	773,830.90	36,725.75
5		***	1,630,346.00	23,333.93	1,653,679.93	843,123.28	773,830.90	36,725.75
A 7140.161	NONINSTR SALARIES/AFTERSCHOOL PROG		62,000.00	-3,765.00	58,235.00	16,764.14	0.00	41,470.86
A 7140.400	CONTRACTUAL/AFTERSCHOOL PROG		8,000.00	1,000.00	9,000.00	9,000.00	0.00	0.00
A 7140.450	GENERAL SUPPLIES/AFTERSCHOOL PROG		1,500.00	0.00	1,500.00	754.87	723.77	21.36
7140	<b>RECREATION</b>	*	71,500.00	-2,765.00	68,735.00	26,519.01	723.77	41,492.22
71		**	71,500.00	-2,765.00	68,735.00	26,519.01	723.77	41,492.22
7		***	71,500.00	-2,765.00	68,735.00	26,519.01	723.77	41,492.22
A 9010.800	STATE RETIREMENT		280,000.00	29,119.75	309,119.75	309,119.75	0.00	0.00
9010	<b>STATE RETIREMENT</b>	*	280,000.00	29,119.75	309,119.75	309,119.75	0.00	0.00
A 9020.800	TEACHERS' RETIREMENT		666,000.00	0.00	666,000.00	627,748.00	0.00	38,252.00
9020	<b>TEACHERS' RETIREMENT</b>	*	666,000.00	0.00	666,000.00	627,748.00	0.00	38,252.00
A 9030.800	SOCIAL SECURITY		718,000.00	16,017.37	734,017.37	396,562.82	308,129.55	29,325.00
9030	<b>SOCIAL SECURITY</b>	*	718,000.00	16,017.37	734,017.37	396,562.82	308,129.55	29,325.00
A 9040.800	WORKERS' COMPENSATION		83,459.00	0.00	83,459.00	82,159.00	0.00	1,300.00
9040	<b>WORKERS' COMPENSATION</b>	*	83,459.00	0.00	83,459.00	82,159.00	0.00	1,300.00
A 9045.800	LIFE INSURANCE		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
9045	<b>LIFE INSURANCE</b>	*	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 9050.80	UNEMPLOYMENT INSURANCE		13,000.00	0.00	13,000.00	7,421.31	5,578.69	0.00
9050	<b>UNEMPLOYMENT INSURANCE</b>	*	13,000.00	0.00	13,000.00	7,421.31	5,578.69	0.00
A 9060.158-01	HEALTH INS/STIPEND		65,000.00	0.00	65,000.00	2,541.66	0.00	62,458.34
A 9060.801	HEALTH INSURANCE		3,800,000.00	-497,258.50	3,302,741.50	1,919,578.54	1,109,233.44	273,929.52
A 9060.801-BR-A	HEALTH INSURANCE HRA/FSA		40,000.00	-3,000.00	37,000.00	30,946.03	1,584.50	4,469.47
A 9060.801-HB	HEALTH INSURANCE BUYOUT		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 9060.803	DENTAL INSURANCE		80,000.00	0.00	80,000.00	70,521.24	3,477.76	6,001.00
9060	<b>HOSPITAL, MEDICAL &amp; DENTAL INS</b>	*	3,990,000.00	-500,258.50	3,489,741.50	2,023,587.47	1,114,295.70	351,858.33
A 9089.800	UNDISTRIBUTED EXPENDITURES		3,000.00	0.00	3,000.00	2,695.00	0.00	305.00
9089	<b>OTHER</b>	*	3,000.00	0.00	3,000.00	2,695.00	0.00	305.00
90		**	5,754,959.00	-455,121.38	5,299,837.62	3,449,293.35	1,428,003.94	422,540.33
A 9711.600	SERIAL BONDS/SCHOOL CONST/PRINCIPAL		1,200,000.00	0.00	1,200,000.00	0.00	1,200,000.00	0.00
A 9711.700	SERIAL BONDS/SCHOOL CONST/INTEREST		119,700.00	0.00	119,700.00	59,850.00	59,850.00	0.00
9711	<b>SERIAL BOND</b>	*	1,319,700.00	0.00	1,319,700.00	59,850.00	1,259,850.00	0.00
A 9731.600	BAN-PRINCIPAL-CAPITAL PROJECT		100,000.00	0.00	100,000.00	100,000.00	0.00	0.00

**UNATEGO CSD**



**Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024**

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9731.700	BAN-INTEREST-CAPITAL	35,550.00	454,638.75	490,188.75	490,188.75	0.00	0.00
9731	*	135,550.00	454,638.75	590,188.75	590,188.75	0.00	0.00
97	**	1,455,250.00	454,638.75	1,909,888.75	650,038.75	1,259,850.00	0.00
9	***	7,210,209.00	-482.63	7,209,726.37	4,099,332.10	2,687,853.94	422,540.33
	<b>Fund ATotals:</b>	<b>24,071,169.00</b>	<b>15,771.52</b>	<b>24,086,940.52</b>	<b>12,926,304.80</b>	<b>9,304,883.25</b>	<b>1,855,752.47</b>
	<b>Grand Totals:</b>	<b>24,071,169.00</b>	<b>15,771.52</b>	<b>24,086,940.52</b>	<b>12,926,304.80</b>	<b>9,304,883.25</b>	<b>1,855,752.47</b>

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**School Lunch Fund Checking**

BALANCE ON HAND: February 1, 2024 \$ 143,875.28

VOIDED CHECKS \$ .

RECEIPTS: 1.38  
           INTEREST \$3,018.91  
           SCHOOL LUNCH RECEIPTS FEBRUARY 2024 \$9,868.06  
           TRANSFER (BOCES AID FEB PYMT) \$68,228.00  
           TRANSFER (SCHOOL LUNCH FUNDS RECEIVED)

Total Receipts \$ 81,112.35  
 RECEIPTS & BALANCE \$ 224,987.63

DISBURSEMENTS:

CHECKS 7346-7368 36,928.16  
 WIRES 23,099.60

TOTAL DISBURSEMENTS \$ 60,027.76

BALANCE ON HAND: February 29, 2024

\$ 165,261.87

BANK BALANCE \$165,708.82

PLUS: BANK ERROR .00  
 PLUS: IN TRANSIT DEPOSITS 261.61  
 LESS: OUTSTANDING CHECKS 696.56  
 LESS: OUTSTANDING WIRES .00

NET BALANCE IN BANK

\$165,261.87

April 16, 2024  
DATE SUBMITTED

  
DISTRICT TREASURER

**UNATEGO CSD**

Bank Reconciliation for period ending on 2/29/2024



Account: **Community Bank School Lunch Fund**  
 Cash Account(s): **C 200**

Ending Bank Balance:		165,706.82
Outstanding Checks (See listing below):	-	696.56
Deposits in Transit:	+	251.61
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	165,261.87
Cash Account Balance:	165,261.87

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
02/08/2024	7346	B & G FOODSERVICE EQUIPMENT, LLC	782.00
02/08/2024	7347	BEHLOG & SON PRODUCE INC	2,575.92
02/08/2024	7348	BILL BROS DAIRY	6,764.11
02/08/2024	7349	BIMBO BAKERIES USA	1,185.10
02/08/2024	7350	ECOLAB INC	62.29
02/08/2024	7351	GINSBERG'S INSTITUTIONAL FOODS, INC	20,851.18
02/08/2024	7352	HEADWATER FOODS, INC.	696.96
02/08/2024	7353	HERSHEY CREAMERY COMPANY	696.56
02/08/2024	7354	HILL & MARKES INC	1,596.50
02/08/2024	7355	MORNING STAR POULTRY LLC	660.00
02/08/2024	7356	NOVIELLO'S WHOLESALE BAKERY	537.84
02/15/2024	7357	AMAZON CAPITAL SERVICES	176.12
02/15/2024	7358	MICHELLE HOLCOMB	41.58
<b>Outstanding Check Total:</b>			<b>696.56</b>

*Paul M. [Signature]* 3/11/24  
 Prepared By

Approved By

**UNATEGO CSD**



**Trial Balance Report From 7/1/2023 - 2/29/2024**

<b>Account</b>	<b>Description</b>	<b>Debits</b>	<b>Credits</b>	<b>Balance</b>
C 200	CASH	602,440.57	437,178.70	165,261.87
C 391TA	DUE FROM TRUST & AGENCY	11,347.89	7,565.26	3,782.63
C 4101	STATE AID RECEIVABLE	115,341.64	101,506.64	13,835.00
C 4102	FEDERAL AID RECEIVABLE	329,116.00	290,260.00	38,856.00
C 445	INVENTORY-SUPPLIES	4,396.91	0.00	4,396.91
C 446	INVENTORY-FOOD	11,511.11	0.00	11,511.11
C 446.1	INVENTORY-USDA	5,930.77	0.00	5,930.77
C 510	ESTIMATED REVENUES	651,357.00	0.00	651,357.00
C 521	ENCUMBRANCES	562,357.41	324,746.07	237,611.34
C 522	EXPENDITURES	403,136.76	7,330.87	395,805.89
C 630GEN	DUE TO GENERAL FUND	9,801.30	9,828.45	27.15 CR
C 631	DUE TO OTHER GOVERNMENTS	217.76	393.67	175.91 CR
C 806	NOT IN SPENDABLE FORM	0.00	21,838.79	21,838.79 CR
C 821	RESERVE FOR ENCUMBRANCES	324,746.07	562,357.41	237,611.34 CR
C 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	170,935.03	170,935.03 CR
C 960	APPROPRIATIONS	0.00	651,357.00	651,357.00 CR
C 980	REVENUES	41,167.00	487,570.30	446,403.30 CR
<b>C Fund Totals:</b>		<b>3,072,868.19</b>	<b>3,072,868.19</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>3,072,868.19</b>	<b>3,072,868.19</b>	<b>0.00</b>

**UNATEGO CSD**



**Revenue Status Report By Function From 7/1/2023 To 2/29/2024**

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Adjustments</u>	<u>Revised Budget</u>	<u>Revenue Earned</u>	<u>Unearned Revenue</u>
<u>C 1445</u>	OTHER FOOD SALES	42,000.00	0.00	42,000.00	22,549.48	19,450.52
<u>C 2401</u>	INTEREST AND EARNINGS	10.00	0.00	10.00	8.93	1.07
<u>C 2701</u>	REFUND OF BOCES AIDED SERVICES	3,247.00	0.00	3,247.00	3,580.51	-333.51
<u>C 2770</u>	MISCELLANEOUS REVENUE	1,000.00	0.00	1,000.00	10.89	989.11
<u>C 3190.1</u>	STATE BREAKFAST	4,000.00	0.00	4,000.00	25,415.00	-21,415.00
<u>C 3190.11</u>	BOCES AID	40,200.00	0.00	40,200.00	9,866.06	30,333.94
<u>C 3190.2</u>	STATE LUNCH	6,000.00	0.00	6,000.00	69,687.00	-63,687.00
<u>C 3190.SUM</u>	STATE BKFST/LUNCH SUMMER	600.00	0.00	600.00	442.00	158.00
<u>C 4190.1</u>	FEDERAL BREAKFAST	103,000.00	0.00	103,000.00	66,010.00	36,990.00
<u>C 4190.2</u>	FEDERAL LUNCH	346,000.00	0.00	346,000.00	190,009.00	155,991.00
<u>C 4190.2S.N</u>	FEDERAL SNACK	12,000.00	0.00	12,000.00	9,577.00	2,423.00
<u>C 4190.3</u>	SURPLUS FOOD - FEDERAL	42,000.00	0.00	42,000.00	9,899.43	32,100.57
<u>C 4190.SCA</u>	FEDERAL SUPPLY CHAIN ASSISTANCE	29,300.00	0.00	29,300.00	25,437.00	3,863.00
<u>C 4190.SUM</u>	FEDERAL BRKFST/LUNCH SUMMER	22,000.00	0.00	22,000.00	13,911.00	8,089.00
<b>C Totals:</b>		<b>651,357.00</b>	<b>0.00</b>	<b>651,357.00</b>	<b>446,403.30</b>	<b>204,953.70</b>
<b>Grand Totals:</b>		<b>651,357.00</b>	<b>0.00</b>	<b>651,357.00</b>	<b>446,403.30</b>	<b>204,953.70</b>



**UNATEGO CSD**



**Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024**

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>C 2860.161</u>	NONINSTRUCTIONAL WAGES	145,500.00	0.00	145,500.00	98,334.80	60,387.96	-13,222.76
<u>C 2860.161-SP</u>	NONINSTRUCTIONAL WAGES/SUM PGM	5,000.00	0.00	5,000.00	8,468.00	0.00	-3,468.00
<u>C 2860.163</u>	SUBSTITUTES	2,500.00	0.00	2,500.00	1,652.05	460.10	387.85
<u>C 2860.200</u>	EQUIPMENT	3,000.00	0.00	3,000.00	2,723.06	0.00	276.94
<u>C 2860.400</u>	CONTRACTUAL EXPENSE	4,500.00	0.00	4,500.00	1,525.69	2,406.43	567.88
<u>C 2860.410</u>	FOOD PURCHASES	290,000.00	0.00	290,000.00	181,954.78	105,224.34	2,820.88
<u>C 2860.411</u>	FOOD - COMMODITIES	41,000.00	0.00	41,000.00	9,899.43	0.00	31,100.57
<u>C 2860.450</u>	MATERIALS AND SUPPLIES	25,000.00	0.00	25,000.00	14,759.36	7,936.68	2,303.96
<u>C 2860.490</u>	BOCES SERVICES	0.00	0.00	0.00	36,293.90	36,293.92	-72,587.82
<u>C 2860.490-1</u>	BOCES SERVICES/MGMT	72,633.00	0.00	72,633.00	0.00	0.00	72,633.00
2860	SUPPLIES/EQUIPMENT/CONTRACTUAL	* 589,133.00	0.00	589,133.00	355,611.07	212,709.43	20,812.50
28		** 589,133.00	0.00	589,133.00	355,611.07	212,709.43	20,812.50
2		*** 589,133.00	0.00	589,133.00	355,611.07	212,709.43	20,812.50
<u>C 9030.800</u>	SOCIAL SECURITY	11,700.00	0.00	11,700.00	7,916.14	6,656.59	-2,872.73
9030	SOCIAL SECURITY	* 11,700.00	0.00	11,700.00	7,916.14	6,656.59	-2,872.73
<u>C 9040.800</u>	WORKERS' COMPENSATION	5,059.00	0.00	5,059.00	5,059.00	0.00	0.00
9040	WORKERS' COMPENSATION	* 5,059.00	0.00	5,059.00	5,059.00	0.00	0.00
<u>C 9060.801</u>	HEALTH INSURANCE	45,100.00	0.00	45,100.00	27,039.50	18,060.50	0.00
<u>C 9060.802</u>	DENTAL INSURANCE	365.00	0.00	365.00	180.18	184.82	0.00
9060	HOSPITAL, MEDICAL & DENTAL INS	* 45,465.00	0.00	45,465.00	27,219.68	18,245.32	0.00
90		** 62,224.00	0.00	62,224.00	40,194.82	24,901.91	-2,872.73
9		*** 62,224.00	0.00	62,224.00	40,194.82	24,901.91	-2,872.73
<b>Fund CTotals:</b>		<b>651,357.00</b>	<b>0.00</b>	<b>651,357.00</b>	<b>395,805.89</b>	<b>237,611.34</b>	<b>17,939.77</b>
<b>Grand Totals:</b>		<b>651,357.00</b>	<b>0.00</b>	<b>651,357.00</b>	<b>395,805.89</b>	<b>237,611.34</b>	<b>17,939.77</b>

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**Special Aid Fund Checking**

BALANCE ON HAND: February 1, 2024 \$ 299,090.47

VOIDED CHECKS \$ -

RECEIPTS:

INTEREST	1.92	
TRANSFER (FEDERAL GRANT FUNDS RECEIVED)	114,503.00	
TRANSFER (FEDERAL GRANT FUNDS RECEIVED)	50,139.00	
TRANSFER (FEDERAL GRANT FUNDS RECEIVED)	1,753.00	
TRANSFER (UPK GRANT FUNDS RECEIVED)	26,756.00	

TOTAL RECEIPTS \$ 193,152.92

RECEIPTS & BALANCE \$ 492,243.39

DISBURSEMENTS:

CHECKS	3578-3582	74,587.80
WIRES		314,046.69

TOTAL DISBURSEMENTS \$ 388,634.49

BALANCE ON HAND: February 29, 2024

\$ 103,608.90

BANK BALANCE

\$128,840.90

PLUS: BANK ERROR

-

PLUS: IN TRANSIT DEPOSITS

25,232.00

LESS: OUTSTANDING CHECKS

-

LESS: OUTSTANDING WIRES

\$103,608.90

NET BALANCE IN BANK

April 16, 2024  
DATE SUBMITTED

  
DISTRICT TREASURER

UNATEGO CSD

Bank Reconciliation for period ending on 2/29/2024



Account: Community Bank Special Aid Fund  
Cash Account(s): F 200

Ending Bank Balance:		128,840.90
Outstanding Checks (See listing below):	-	25,232.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	103,608.90
Cash Account Balance:	103,608.90

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
02/29/2024	3581	JACOB HOAG	21,000.00 -
02/29/2024	3582	PARKITECTS, INC	4,232.00 -
<b>Outstanding Check Total:</b>			<b>25,232.00</b>

*David M. Lusk* 3/11/2024  
Prepared By

Approved By

**UNATEGO CSD**



**Trial Balance Report From 7/1/2023 - 2/29/2024**

Account	Description	Debits	Credits	Balance
F 200	CASH - CHECKING	1,724,403.75	1,620,794.85	103,608.90
F 4102	FEDERAL AID RECEIVABLE	892,473.37	882,249.41	10,223.96
F 510	ESTIMATED REVENUES	2,182,920.28	0.00	2,182,920.28
F 521	ENCUMBRANCES	125,526,651.80	124,818,823.17	707,828.63
F 522	EXPENDITURES	1,375,413.60	6,516.75	1,368,896.85
F 630GEN	DUE TO GENERAL FUND	462,204.07	960,973.88	498,769.81 CR
F 821	RESERVE FOR ENCUMBRANCES	124,818,823.17	125,526,651.80	707,828.63 CR
F 960	APPROPRIATIONS	0.00	2,182,920.28	2,182,920.28 CR
F 980	REVENUES	766,041.86	1,750,001.76	983,959.90 CR
<b>F Fund Totals:</b>		<b>257,748,931.90</b>	<b>257,748,931.90</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>257,748,931.90</b>	<b>257,748,931.90</b>	<b>0.00</b>

**UNATEGO CSD**



**Revenue Status Report By Function From 7/1/2023 To 2/29/2024**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Adjustments</b>	<b>Revised Budget</b>	<b>Revenue Earned</b>	<b>Unearned Revenue</b>
<u>F 3289.49.23</u>	UPK ~ Universal Pre-K	44,800.00	0.00	44,800.00	44,024.42	775.58
<u>F 3289.HW.B</u>	STATE AID HEALTHCARE WORKER BONUS	0.00	0.00	0.00	1,614.75	-1,614.75
<u>F 3289.-23.24</u>	SUMMER HANDICAPPED 23-24	36,823.29	0.00	36,823.29	0.00	36,823.29
<u>F 3289.-49.24</u>	UPK ~ Universal Pre-K 23-24	188,014.00	0.00	188,014.00	94,007.00	94,007.00
<u>F 4126.-21.23</u>	TITLE I A&D IMPRV (BASIC) 22-23	133.12	0.00	133.12	0.00	133.12
<u>F 4126.-21.24</u>	TITLE I A&D IMPRV (BASIC) 23-24	266,207.00	0.00	266,207.00	121,721.00	144,486.00
<u>F 4256.-32.23</u>	PL94-142 IDEA/SEC 611 22-23	11,740.82	0.00	11,740.82	0.00	11,740.82
<u>F 4256.-32.24</u>	PL94-142 IDEA/SEC 611 23-24	288,388.00	0.00	288,388.00	134,025.00	154,363.00
<u>F 4256.-33.24</u>	PL99-457 IDEA/SEC 619 23-24	6,987.00	0.00	6,987.00	4,110.00	2,877.00
<u>F 4286.218.1</u>	ARP HOMELESS 20-24	1,999.98	0.00	1,999.98	0.00	1,999.98
<u>F 4286.802.1</u>	ESSER 3 03/13/20-9/30/23	578,011.23	0.00	578,011.23	264,210.23	313,801.00
<u>F 4286.882.1</u>	ARP ESSER 1%-SUMMER LEARNING & ENRICHMENT	58,086.55	0.00	58,086.55	42,925.00	15,161.55
<u>F 4286.883.1</u>	ARP ESSER 1%-COMPREHENSIVE AFTER SCHOOL	71,562.14	0.00	71,562.14	24,075.14	47,487.00
<u>F 4286.884.1</u>	ARP ESSER 5%-LOST INSTRUCTIONAL TIME	333,706.11	0.00	333,706.11	120,913.36	212,792.75
<u>F 4286.912.1</u>	ESSER 2 03/13/20-9/30/23	41,828.00	0.00	41,828.00	41,828.00	0.00
<u>F 4289.UP.K2.324</u>	ARP-UPK ALL DAY 23-24	187,200.00	0.00	187,200.00	74,340.00	112,860.00
<u>F 4289.-04.24</u>	TITLE IVA ALLOCATION 23-24	21,340.00	0.00	21,340.00	7,424.00	13,916.00
<u>F 4289.-47.24</u>	TITLE II (A) TEACH/PRINCIPAL TRAINING/RECRUITMENT 23-24	26,161.00	0.00	26,161.00	8,742.00	17,419.00
<u>F 4289.ELC</u>	ELC GRANT	19,932.04	0.00	19,932.04	0.00	19,932.04
<b>F Totals:</b>		<b>2,182,920.28</b>	<b>0.00</b>	<b>2,182,920.28</b>	<b>983,959.90</b>	<b>1,198,960.38</b>
<b>Grand Totals:</b>		<b>2,182,920.28</b>	<b>0.00</b>	<b>2,182,920.28</b>	<b>983,959.90</b>	<b>1,198,960.38</b>

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>F 0424.150-57</u>	TITLE IVA PROFESSIONAL SALARIES 23-24	17,645.00	0.00	17,645.00	9,577.25	8,067.75	0.00
<u>F 0424.450-57</u>	TITLE IVA SUPPLIES & MATERIALS 23-24	3,695.00	0.00	3,695.00	0.00	3,695.00	0.00
0424	*	<b>21,340.00</b>	<b>0.00</b>	<b>21,340.00</b>	<b>9,577.25</b>	<b>11,762.75</b>	<b>0.00</b>
04	**	<b>21,340.00</b>	<b>0.00</b>	<b>21,340.00</b>	<b>9,577.25</b>	<b>11,762.75</b>	<b>0.00</b>
0	***	<b>21,340.00</b>	<b>0.00</b>	<b>21,340.00</b>	<b>9,577.25</b>	<b>11,762.75</b>	<b>0.00</b>
<u>F 2110.20-0-AESS</u>	ARP-ESSER 3	0.00	91,650.00	91,650.00	91,650.00	0.00	0.00
<u>F 2110.40-0-AESS</u>	ARP-ESSER 3	20,859.48	105,841.00	126,700.48	62,000.00	62,000.00	2,700.48
<u>F 2110.45-0-AESS</u>	ARP-ESSER 3	19,234.00	0.00	19,234.00	0.00	0.00	19,234.00
<u>F 2110.150-0A-ESS</u>	ARP-ESSER 3 PROF SALARY	323,088.75	-143,409.00	179,679.75	142,590.58	114,220.06	-77,130.89
<u>F 2110.160-0A-ESS</u>	ARP-ESSER 3 PROF SUPPORT STAFF	8,000.00	37,568.00	45,568.00	31,255.70	14,311.30	1.00
2110	ARP - SUMMER *	<b>371,182.23</b>	<b>91,650.00</b>	<b>462,832.23</b>	<b>327,496.28</b>	<b>190,531.36</b>	<b>-55,195.41</b>
<u>F 2112.150-AR-PEXT</u>	AFTER SCHOOL PROGRAM TEACHER SALARIES	0.00	0.00	0.00	0.00	2,790.45	-2,790.45
2112	ARP SUMMER *	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,790.45</b>	<b>-2,790.45</b>
<u>F 2123.150-57</u>	TITLE 1 - A&D IMPROV/PROF SALARY 22-23	0.12	0.00	0.12	0.00	0.00	0.12
<u>F 2123.450-57</u>	TITLE I - A&D IMPROV/SUPPLIES 22-23	133.00	0.00	133.00	0.00	0.00	133.00
2123	*	<b>133.12</b>	<b>0.00</b>	<b>133.12</b>	<b>0.00</b>	<b>0.00</b>	<b>133.12</b>
<u>F 2124.150-57</u>	TITLE 1 - A&D IMPROV/PROF SALARY 23-24	170,630.00	0.00	170,630.00	90,920.01	79,711.19	-1.20
<u>F 2124.450-57</u>	TITLE I - A&D IMPROV/SUPPLIES 23-24	8,290.00	0.00	8,290.00	0.00	8,190.00	100.00
<u>F 2124.800-57</u>	TITLE I - A&D IMPROV BENEFITS 23-24	87,287.00	0.00	87,287.00	30,350.00	0.00	56,937.00
2124	*	<b>266,207.00</b>	<b>0.00</b>	<b>266,207.00</b>	<b>121,270.01</b>	<b>87,901.19</b>	<b>57,035.80</b>
21	**	<b>637,522.35</b>	<b>91,650.00</b>	<b>729,172.35</b>	<b>448,766.29</b>	<b>281,223.00</b>	<b>-816.94</b>
<u>F 2250.080-0A-ESS</u>	ESSER 3 03/13/20-9/30/23	206,829.00	-91,650.00	115,179.00	60,113.00	0.00	55,066.00
2250	PROGRAMS-STUDENTS W/ DISABIL *	<b>206,829.00</b>	<b>-91,650.00</b>	<b>115,179.00</b>	<b>60,113.00</b>	<b>0.00</b>	<b>55,066.00</b>
<u>F 2253.472-57-2324</u>	SUMMER/TUITION/RESIDENTIAL 23-24	36,823.29	0.00	36,823.29	36,823.29	0.00	0.00
<u>F 2253.490-57-2324</u>	BOCES SUMMER SCHOOL 23-24	0.00	0.00	0.00	35,183.52	0.00	-35,183.52
2253	TUITION/MAINTENANCE *	<b>36,823.29</b>	<b>0.00</b>	<b>36,823.29</b>	<b>72,006.81</b>	<b>0.00</b>	<b>-35,183.52</b>
22	**	<b>243,652.29</b>	<b>-91,650.00</b>	<b>152,002.29</b>	<b>132,119.81</b>	<b>0.00</b>	<b>19,882.48</b>
<u>F 2815.16</u>	ELC GRANT-SALARIES	6,520.75	0.00	6,520.75	0.00	0.00	6,520.75
<u>F 2815.40</u>	ELC GRANT-CONTRACTUAL	7,423.42	0.00	7,423.42	0.00	0.00	7,423.42
<u>F 2815.45</u>	ELC GRANT-SUPPLIES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>F 2815.80</u>	ELC GRANT-BENEFITS	3,987.87	0.00	3,987.87	0.00	0.00	3,987.87
<u>F 2815.160-HW-B</u>	HWB HEALTH SERVICE	0.00	0.00	0.00	1,500.00	0.00	-1,500.00
<u>F 2815.800-HW-B</u>	HWB HEALTH BENEFITS	0.00	0.00	0.00	114.75	0.00	-114.75

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2815	*	19,932.04	0.00	19,932.04	1,614.75	0.00	18,317.29
28	**	19,932.04	0.00	19,932.04	1,614.75	0.00	18,317.29
2	***	901,106.68	0.00	901,106.68	582,500.85	281,223.00	37,382.83
F 3223.150-57	IDEA-PT B/SEC 611/PROF SALARY 22-23	1,478.88	0.00	1,478.88	0.00	0.00	1,478.88
F 3223.400-57	IDEA-PT B/SEC 611/PUR SERVICES 22-23	10,261.94	0.00	10,261.94	0.00	0.00	10,261.94
3223	*	11,740.82	0.00	11,740.82	0.00	0.00	11,740.82
F 3224.150-57	IDEA-PT B/SEC 611/SUPPORT STAFF 23-24	253,656.00	0.00	253,656.00	136,074.61	117,579.39	2.00
F 3224.800-57	IDEA-PT B/SEC 611/BENEFITS 23-24	34,732.00	0.00	34,732.00	34,732.00	0.00	0.00
3224	*	288,388.00	0.00	288,388.00	170,806.61	117,579.39	2.00
32	**	300,128.82	0.00	300,128.82	170,806.61	117,579.39	11,742.82
F 3323.160-57	IDEA-PT B/SEC 619/SUPPORT STAFF 22-23	0.00	0.00	0.00	0.00	0.00	0.00
3323	*	0.00	0.00	0.00	0.00	0.00	0.00
F 3324.160-57	IDEA-PT B/SEC 619/SUPPORT STAFF 23-24	6,987.00	0.00	6,987.00	4,915.56	2,071.44	0.00
3324	*	6,987.00	0.00	6,987.00	4,915.56	2,071.44	0.00
33	**	6,987.00	0.00	6,987.00	4,915.56	2,071.44	0.00
3	***	307,115.82	0.00	307,115.82	175,722.17	119,650.83	11,742.82
F 4724.150-57	TITLE IIA - PROFESSIONAL SALARIES 23-24	21,634.00	0.00	21,634.00	11,348.45	10,285.55	0.00
F 4724.450-57	TITLE IIA - PROFESSIONAL SALARIES 23-24	4,527.00	0.00	4,527.00	0.00	4,526.95	0.05
4724	*	26,161.00	0.00	26,161.00	11,348.45	14,812.50	0.05
47	**	26,161.00	0.00	26,161.00	11,348.45	14,812.50	0.05
F 4923.150-UP-K	ARP-FULL DAY UPK	0.00	0.00	0.00	1,880.97	0.00	-1,880.97
F 4923.160-22-23	STATE EXPENSE UPK 2022-23	0.00	0.00	0.00	0.00	32,207.03	-32,207.03
F 4923.160-UP-K	ARP-FULL DAY UPK	0.00	0.00	0.00	413.40	0.00	-413.40
F 4923.200-22-23	STATE EXP UPK EQUIPMENT	0.00	44,800.00	44,800.00	44,024.60	0.00	775.40
F 4923.450-23-24	STATE EXP UPK SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
4923	*	0.00	44,800.00	44,800.00	46,318.97	32,207.03	-33,726.00
F 4924.150-23-24	STATE EXPENSE UPK 2023-24	27,815.00	0.00	27,815.00	15,029.48	12,785.22	0.30
F 4924.150-UP-K	ARP-FULL DAY UPK	138,870.00	0.00	138,870.00	80,064.79	59,239.28	-434.07
F 4924.160-23-24	STATE EXPENSE UPK 2023-24	57,270.00	0.00	57,270.00	34,458.51	0.00	22,811.49
F 4924.200-23-24	STATE EXP UPK EQUIPMENT 23-24	15,000.00	8,400.00	23,400.00	21,000.00	0.00	2,400.00
F 4924.400-23-24	STATE EXP UPK PURCHASED SVCS 23-24	13,980.00	0.00	13,980.00	0.00	0.00	13,980.00
F 4924.400-UP-K	ARP-FULL DAY UPK	18,720.00	0.00	18,720.00	0.00	0.00	18,720.00

UNATEGO CSD



Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>F 4924.450-23-24</u>	STATE EXP UPK SUPPLIES	27,650.00	0.00	27,650.00	14,165.63	4,187.58	9,296.79
<u>F 4924.800-23-24</u>	STATE EXP UPK EMP BENEFITS 23-24	46,299.00	-8,400.00	37,899.00	23,513.00	0.00	14,386.00
<u>F 4924.800-UP-K</u>	ARP-FULL DAY UPK	29,610.00	0.00	29,610.00	23,123.00	0.00	6,487.00
<b>4924</b>		<b>375,214.00</b>	<b>0.00</b>	<b>375,214.00</b>	<b>211,354.41</b>	<b>76,212.08</b>	<b>87,647.51</b>
<b>49</b>		<b>375,214.00</b>	<b>44,800.00</b>	<b>420,014.00</b>	<b>257,673.38</b>	<b>108,419.11</b>	<b>53,921.51</b>
<b>4</b>		<b>401,375.00</b>	<b>44,800.00</b>	<b>446,175.00</b>	<b>269,021.83</b>	<b>123,231.61</b>	<b>53,921.56</b>
<u>F 5218.160</u>	ARP HOMELESS	0.00	2,000.00	2,000.00	0.00	2,350.87	-350.87
<u>F 5218.450</u>	ARP HOMELSS	1,999.98	-2,000.00	-0.02	0.00	0.00	-0.02
<b>5218</b>		<b>1,999.98</b>	<b>0.00</b>	<b>1,999.98</b>	<b>0.00</b>	<b>2,350.87</b>	<b>-350.89</b>
<b>52</b>		<b>1,999.98</b>	<b>0.00</b>	<b>1,999.98</b>	<b>0.00</b>	<b>2,350.87</b>	<b>-350.89</b>
<u>F 5882.15-0</u>	ARP ESSER 1%-SUMMER LEARNIGN & ENRICHMENT	49,298.61	-19,715.00	29,583.61	29,583.70	0.00	-0.09
<u>F 5882.16-0</u>	ARP ESSER 1%-SUMMER LEARNING & ENRICHMENT	5,639.96	16,770.00	22,409.96	22,407.82	0.00	2.14
<u>F 5882.80-0</u>	ARP ESSER 1%-SUMMER LEARNING & ENRICHMENT	3,147.98	2,945.00	6,092.98	6,095.00	0.00	-2.02
<b>5882</b>	<b>ARP ESSER 1%-SUMMER LEARNING &amp; ENRICHMENT</b>	<b>58,086.55</b>	<b>0.00</b>	<b>58,086.55</b>	<b>58,086.52</b>	<b>0.00</b>	<b>0.03</b>
<u>F 5883.15-0</u>	ARP ESSER 1%-COMPREHENSIVE AFTER SCHOOL SALARIES	22,530.07	0.00	22,530.07	9,799.20	12,619.12	111.75
<u>F 5883.16-0</u>	ARP ESSER 1%-COMPREHENSIVE AFTER SCHOOL	25,300.89	0.00	25,300.89	20,411.59	13,281.47	-8,392.17
<u>F 5883.45-0</u>	ARP ESSER 1%-COMPREHENSIVE AFTER SCHOOL	14,893.54	0.00	14,893.54	11,524.00	317.95	3,051.59
<u>F 5883.80-0</u>	ARP ESSER 1%-COMPREHENSIVE AFTER SCHOOL	8,837.64	0.00	8,837.64	0.00	0.00	8,837.64
<b>5883</b>	<b>ARP ESSER 1% COMPREHENSIVE AFTER SCHOOL</b>	<b>71,562.14</b>	<b>0.00</b>	<b>71,562.14</b>	<b>41,734.79</b>	<b>26,218.54</b>	<b>3,608.81</b>
<u>F 5884.15-0</u>	ARP ESSER 5%-LOST INSTRUCTIONAL TIME	216,328.04	0.00	216,328.04	158,547.28	143,391.03	-85,610.27
<u>F 5884.40-0</u>	ARP ESSER 5%-LOST INSTRUCTIONAL TIME CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00
<u>F 5884.80-0</u>	ARP ESSER 5%-LOST INSTRUCTIONAL TIME	117,378.07	0.00	117,378.07	31,878.00	0.00	85,500.07
<b>5884</b>	<b>ARP ESSER 5% LOST INSTRUCTIONAL TIME</b>	<b>333,706.11</b>	<b>0.00</b>	<b>333,706.11</b>	<b>190,425.28</b>	<b>143,391.03</b>	<b>-110.20</b>
<b>58</b>		<b>463,354.80</b>	<b>0.00</b>	<b>463,354.80</b>	<b>290,246.59</b>	<b>169,609.57</b>	<b>3,498.64</b>



**UNATEGO CSD**



**Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024**

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
5		***	465,354.78	0.00	465,354.78	290,246.59	171,960.44	3,147.75
F 9121.150	ESSER 2 03/13/20-9/30/23		21,932.00	0.00	21,932.00	28,428.16	0.00	-6,496.16
F 9121.400	ESSER 2 03/13/20-9/30/23		12,400.00	0.00	12,400.00	12,400.00	0.00	0.00
F 9121.490	ESSER 2 03/13/20-9/30/23		7,496.00	0.00	7,496.00	0.00	0.00	7,496.00
F 9121.800	ESSER 2 Benefits 03/13/20-9/30/23		0.00	0.00	0.00	1,000.00	0.00	-1,000.00
9121	ESSER 2	*	41,828.00	0.00	41,828.00	41,828.16	0.00	-0.16
91		**	41,828.00	0.00	41,828.00	41,828.16	0.00	-0.16
9		***	41,828.00	0.00	41,828.00	41,828.16	0.00	-0.16
<b>Fund FTotals:</b>			<b>2,138,120.28</b>	<b>44,800.00</b>	<b>2,182,920.28</b>	<b>1,368,896.85</b>	<b>707,828.63</b>	<b>106,194.80</b>
<b>Grand Totals:</b>			<b>2,138,120.28</b>	<b>44,800.00</b>	<b>2,182,920.28</b>	<b>1,368,896.85</b>	<b>707,828.63</b>	<b>106,194.80</b>

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**Capital Fund Checking**

<b>BALANCE ON HAND: February 1, 2024</b>		<b>\$ 1,546,563.64</b>
<b>VOIDED CHECKS</b>		<b>\$ -</b>
<b>RECEIPTS:</b>		
	<b>INTEREST TRANSFER</b>	<b>13.05 2,000,000.00</b>
		<b>TOTAL RECEIPTS \$ 2,000,013.05</b>
		<b>RECEIPTS &amp; BALANCE \$ 3,546,576.89</b>
		<b>\$ 210,245.00</b>
<b>DISBURSEMENTS:</b>	<b>EFT/Wire Trans. Checks</b>	<b>\$ 1,561,216.76</b>
	<b>2055-2062</b>	
		<b>TOTAL DISBURSEMENTS \$ 1,771,461.76</b>
<b>BALANCE ON HAND: February 29, 2024</b>		<b>\$ 1,775,114.93</b>
<hr/>		
<b>BANK BALANCE</b>		<b>\$2,494,337.98</b>
<b>PLUS: BANK ERROR</b>		<b>-</b>
<b>PLUS: IN TRANSIT DEPOSITS</b>		<b>719,223.05</b>
<b>LESS: OUTSTANDING CHECKS</b>		<b>-</b>
<b>LESS: OUTSTANDING WIRES</b>		<b>-</b>
<b>NET BALANCE IN BANK</b>		<b>\$1,775,114.93</b>

April 15, 2024  
DATE SUBMITTED

  
DISTRICT TREASURER

UNATEGO CSD

Bank Reconciliation for period ending on 2/29/2024



Account: Community Bank Capital Fund  
Cash Account(s): H 200

Ending Bank Balance:		2,494,337.98
Outstanding Checks (See listing below):	-	719,223.05
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	1,775,114.93
Cash Account Balance:	1,775,114.93

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
02/29/2024	2061	A-VERDI LLC	340.00 -
02/29/2024	2062	BLANDING ELECTRIC INC.	718,883.05 -
<b>Outstanding Check Total:</b>			<b>719,223.05</b>

*Paul M. [Signature]* 3/11/2024  
Prepared By

Approved By

**UNATEGO CSD**



**Trial Balance Report From 7/1/2023 - 2/29/2024**

Account	Description	Debits	Credits	Balance
H 200	CASH	17,752,614.34	15,977,499.41	1,775,114.93
H 2002NYH	NY CLASS CAPITAL	6,164,550.30	2,000,000.00	4,164,550.30
H 391GEN	DUE FROM GENERAL FUND	10,938,508.22	10,534,640.31	403,867.91
H 521	ENCUMBRANCES	11,201,793.95	6,719,672.85	4,482,121.10
H 522	EXPENDITURES	6,987,942.33	262,030.00	6,725,912.33
H 599	APPROPRIATED FUND BALANCE	11,129,964.15	0.00	11,129,964.15
H 605.BLANDING	RETAINAGE/BLANDING ELECTRIC	-65,594.44	0.00	65,594.44 CR
H 605.FARRELL	RETAINAGE/FARRELL	-10,650.00	0.00	10,650.00 CR
H 605.MANC GC	RETAINAGE/ANDREW R MANCINI ASSOC	-135,366.60	3,020.43	138,387.03 CR
H 605.PICC MECH	RETAINAGE/PICCIRILLI MECH	-60,310.48	0.00	60,310.48 CR
H 605.PICC PLUM	RETAINAGE/PICCIRILLI PLUMB	-42,790.18	0.00	42,790.18 CR
H 605.VEHICLE	RETAINAGE/VEHICLE SERVICE GROUP LLC	-8,849.54	0.00	8,849.54 CR
H 626	BOND ANTICIPATION NOTES PAYABLE	3,000,000.00	15,900,000.00	12,900,000.00 CR
H 630DEBT	DUE TO DEBT SERVICE	210,245.00	233,570.69	23,325.69 CR
H 821	RESERVE FOR ENCUMRANCES	6,719,672.85	11,201,793.95	4,482,121.10 CR
H 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	11,118,753.15	11,118,753.15 CR
H 917.2021PRERE	2021 PRE-REFERRENDUM TO CAPITAL PROJ.	11,295,930.24	0.00	11,295,930.24
H 917.EPC	EPC FUND BALANCE	3,484.80	0.00	3,484.80
H 917.SSB	SMART SCHOOL BOND FUND BALANCE	1,034,640.31	0.00	1,034,640.31
H 960	APPROPRIATIONS	0.00	11,129,964.15	11,129,964.15 CR
H 980	REVENUES	0.00	1,034,840.31	1,034,840.31 CR
<b>H Fund Totals:</b>		<b>86,115,785.25</b>	<b>86,115,785.25</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>86,115,785.25</b>	<b>86,115,785.25</b>	<b>0.00</b>

**UNATEGO CSD**



**Revenue Status Report By Function From 7/1/2023 To 2/29/2024**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Adjustments</b>	<b>Revised Budget</b>	<b>Revenue Earned</b>	<b>Unearned Revenue</b>
<u>H 2770</u>	MISCELLANEOUS	0.00	0.00	0.00	200.00	-200.00
<u>H 3297.-SS.B</u>	SMART SCHOOLS BOND	0.00	0.00	0.00	1,034,640.31	-1,034,640.31
<b>H Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,034,840.31</b>	<b>-1,034,840.31</b>
<b>Grand Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,034,840.31</b>	<b>-1,034,840.31</b>

**UNATEGO CSD**



**Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024**

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 1519.240-1	A-VERDI/STORAGE	0.00	1,764.00	1,764.00	5,780.00	1,984.00	-6,000.00
1519	*	0.00	1,764.00	1,764.00	5,780.00	1,984.00	-6,000.00
15	**	0.00	1,764.00	1,764.00	5,780.00	1,984.00	-6,000.00
1	***	0.00	1,764.00	1,764.00	5,780.00	1,984.00	-6,000.00
H 2018.240-6-1	DELTA/2019 CAPITAL PROJECT (ARCHITECT & ENGINEER EXPENSES)	0.00	386,888.00	386,888.00	215,250.00	171,638.00	0.00
H 2018.240-6-2	DELTA-ASBESTOS MONITORING	0.00	0.00	0.00	32,529.05	0.00	-32,529.05
H 2018.240-6-3	R.G. TIMBS /2019 CAPITAL (FINANCIAL ADVISOR )	0.00	0.00	0.00	7,290.00	0.00	-7,290.00
H 2018.240-6-6	SCHOOL HOUSE	0.00	592,084.00	592,084.00	134,000.00	458,084.00	0.00
H 2018.240-6-8	A+TECH-VAPE	0.00	0.00	0.00	0.00	16,799.80	-16,799.80
H 2018.244-61	ORRICK, HERRINGTON, & SUTCLIFFE, LLP LEGAL SERVICES	0.00	0.00	0.00	12,430.00	0.00	-12,430.00
H 2018.293	GENERAL CONSTRUCTION - PHASE 1	0.00	4,767,000.00	4,767,000.00	2,767,740.53	2,002,279.90	-3,020.43
H 2018.293-1	ROOFING- PHASE 1	0.00	0.00	0.00	213,000.00	0.00	-213,000.00
H 2018.294	MECHANICAL CONTRACT - PHASE 1	0.00	1,687,000.00	1,687,000.00	1,078,861.62	480,790.38	127,348.00
H 2018.295	PLUMBING CONTRACT - PHASE 1	0.00	1,117,000.00	1,117,000.00	770,151.55	261,196.45	85,652.00
H 2018.296	ELECTRICAL CONSTRUCTION CONTRACT - PHASE 1	0.00	2,266,690.00	2,266,690.00	1,311,888.79	954,801.21	0.00
2018	2019 CAPITAL PROJECT	0.00	10,816,662.00	10,816,662.00	6,543,141.54	4,345,589.74	-72,069.28
20	**	0.00	10,816,662.00	10,816,662.00	6,543,141.54	4,345,589.74	-72,069.28
2	***	0.00	10,816,662.00	10,816,662.00	6,543,141.54	4,345,589.74	-72,069.28
H 5006.293-1	VEHICLE SERVICE GROUP LLC/BUS LIFT	0.00	311,538.15	311,538.15	176,990.79	134,547.36	0.00
5006	*	0.00	311,538.15	311,538.15	176,990.79	134,547.36	0.00
50	**	0.00	311,538.15	311,538.15	176,990.79	134,547.36	0.00
5	***	0.00	311,538.15	311,538.15	176,990.79	134,547.36	0.00
<b>Fund HTotals:</b>		<b>0.00</b>	<b>11,129,964.15</b>	<b>11,129,964.15</b>	<b>6,725,912.33</b>	<b>4,482,121.10</b>	<b>-78,069.28</b>
<b>Grand Totals:</b>		<b>0.00</b>	<b>11,129,964.15</b>	<b>11,129,964.15</b>	<b>6,725,912.33</b>	<b>4,482,121.10</b>	<b>-78,069.28</b>

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**Trust & Agency Fund Checking**

BALANCE ON HAND: February 1, 2024	\$	190,285.78
VOIDED CHECKS	\$	-
RECEIPTS:		
INTEREST		2.39
HEALTH INSURANCE		16,600.66
PAYROLL SUMMARIES		1,393,688.04
TRANSFERS (MARCH HEALTH INSURANCE)		211,439.35

TOTAL RECEIPTS 1,621,730.44

RECEIPTS & BALANCE \$ 1,812,016.22

DISBURSEMENTS:

	CHECKS	9805-9123	3866-3861	1,621,728.55
	WIRES	3887-3700		-

TOTAL DISBURSEMENTS \$ 1,621,728.55

\$ 190,287.67

BALANCE ON HAND: February 29, 2024

BANK BALANCE

\$468,107.42

PLUS: BANK ERROR  
PLUS: IN TRANSIT DEPOSITS  
LESS: OUTSTANDING CHECKS  
LESS: OUTSTANDING WIRES  
LESS: OUTSTANDING ERS

-  
268,377.43  
8,442.32

NET BALANCE IN BANK

\$ 190,287.67

April 16, 2024

  
DISTRICT TREASURER



**UNATEGO CSD**  
**Bank Reconciliation for period ending on 2/29/2024**

**Account:** Community Bank T & A Fund  
**Cash Account(s):** TA 200

Ending Bank Balance:		468,107.42
Outstanding Checks (See listing below):	-	277,819.75
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

<b>Adjusted Ending Bank Balance:</b>	190,287.67
<b>Cash Account Balance:</b>	190,287.67

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
			25.00
05/25/2023	9638	KAITLYN HENN	40.00
06/01/2023	9648	ADRIAN BROWN	10.00
06/01/2023	9650	KOLTON DECKER	25.00
06/01/2023	9653	LUCAS ETZL	25.00
06/01/2023	9657	ETHAN LEBOURVEAU	10.00
06/01/2023	9665	HOLLY SMITH	8,442.32
02/29/2024	3694	NYS & LOCAL RETIREMENT SYSTEM	228,265.00
02/29/2024	9815	CASEBP	30,542.26
02/29/2024	9816	EXCELLUS HEALTH PLAN - GROUP	1,041.54
02/29/2024	9817	METROPOLITAN LIFE INSURANCE CO	4,335.32
02/29/2024	9818	CHEN-DEL-O FEDERAL CREDIT UNION	751.00
02/29/2024	9819	NYS TEACHERS' RETIREMENT SYSTEM	160.34
02/29/2024	9820	NYSUT MEMBER BENEFIT	118.92
02/29/2024	9821	OTSEGO COUNTY SHERIFF'S OFFICE	4,026.05
02/29/2024	9822	SIDNEY FEDERAL CREDIT UNION	2.00
02/29/2024	9823	VOTE-COPE	
<b>Outstanding Check Total:</b>			<b>277,819.75</b>

*Paul M. [Signature]* 3/11/2024  
 Prepared By

Approved By



**UNATEGO CSD**



**Trial Balance Report From 7/1/2023 - 2/29/2024**

Account	Description	Debits	Credits	Balance
TA 200	CASH - CHECKING - TA	9,049,621.31	8,859,333.64	190,287.67
TA 200BRA	CASH - CHECKING - BENEFIT REIMBURSEMENT - TA	30,314.73	25,504.33	4,810.40
TA 203	CASH CHECKING - PAYROLL	1,666.02	831.89	834.13
TA 204	CASH IN EXTRA CLASSROOM ACCOUNTS	96,656.11	0.00	96,656.11
TA 218.1	EMPLOYEES RETIREMENT	40,089.44	40,057.89	31.55
TA 220.1	HEALTH INSURANCE	2,404,745.99	2,440,221.60	35,475.61 CR
TA 220.2	DENTAL INSURANCE	55,601.10	60,771.20	5,170.10 CR
TA 228	EXTRA CLASSROOM	0.00	96,656.11	96,656.11 CR
TA 630GEN	DUE TO GENERAL FUND	664,996.81	678,716.69	13,719.88 CR
TA 630SL	DUE TO SCHOOL LUNCH FUND	7,565.26	11,347.89	3,782.63 CR
TA 850.1	STUDENT MATH COLLEGE COURSE	0.00	1,190.00	1,190.00 CR
TA 850.10	FLEXIBLE SPENDING/MEDICAL	16,636.51	39,268.02	22,631.51 CR
TA 850.14	6TH GRADE PICTURES	0.00	166.25	166.25 CR
TA 850.20	FLEXIBLE SPENDING/DEPENDANT CARE	1,053.23	2,106.46	1,053.23 CR
TA 850.2021	CLASS 2021	0.00	50.00	50.00 CR
TA 850.22	CLASS 2013/2014/2015	0.00	95.00	95.00 CR
TA 850.23	DONATIONS/OLYMPIA-TARGET	0.00	178.87	178.87 CR
TA 850.24	HS LIBRARY FUND	0.00	2,038.75	2,038.75 CR
TA 850.25	SCHOLASTIC BOOK FAIR	0.00	2,332.88	2,332.88 CR
TA 850.5	AWARDS	0.00	3,985.96	3,985.96 CR
TA 850.56	BETTIOLAWARD	0.00	2,000.00	2,000.00 CR
TA 850.57	MIKE HURLBURT SCHOLARSHIP	0.00	25.00	25.00 CR
TA 850.59	J & J SNOPKOWSKI SCHOLARSHIP	0.00	1,250.00	1,250.00 CR
TA 850.7	DOLLARS FOR SCHOLARS DONATION	0.00	9,802.00	9,802.00 CR
TA 850ATHL	ATHLETICS	0.00	6,062.93	6,062.93 CR
TA 850BBB	BOYS BASKETBALL	0.00	999.19	999.19 CR
TA 850BC	BOOSTER CLUB	0.00	1,053.05	1,053.05 CR
TA 850BOOKS	THOUSAND BOOKS/DONATION	0.00	3,264.94	3,264.94 CR
TA 850BRA	BENEFIT REIMBURSEMENT ACCOUNT	37,735.29	70,906.30	33,171.01 CR
TA 850BSOC	BOYS SOCCER	0.00	129.90	129.90 CR
TA 850CASSC	CASSC COURSE	0.00	120.00	120.00 CR
TA 850CC	COMMON CORE	0.00	1,160.00	1,160.00 CR
TA 850CHEER	CHEERLEADER & DANZ	0.00	896.96	896.96 CR
TA 850DANCE	DANCE TEAM	0.00	500.00	500.00 CR
TA 850DODD	CAROL DODD SCHOLARSHIP	0.00	115.00	115.00 CR
TA 850DT	DEBATE TEAM/NAT'L FORENSICS	0.00	565.22	565.22 CR
TA 850ENR	ENRICHMENT	0.00	475.72	475.72 CR
TA 850GBB	GIRLS BASKETBALL	0.00	98.35	98.35 CR
TA 850GSB	GIRLS SOFTBALL	0.00	292.24	292.24 CR
TA 850GSOC	GIRLS SOCCER	0.00	1,329.02	1,329.02 CR
TA 850GVB	GIRLS VOLLEYBALL	3,490.67	7,407.55	3,916.88 CR
TA 850HELP	HELPING HANDS	1,092.54	5,422.13	4,329.59 CR
TA 850INTERACT	INTERACT CLUB	650.00	3,511.00	2,861.00 CR
TA 850JACKETS	UNATEGO SPARTAN JACKETS	0.00	7.16	7.16 CR
TA 850MUSIC	MUSIC DEPT	0.00	2,000.00	2,000.00 CR
TA 850PARCE	DONATION/ANY USE/PARCE	0.00	1,000.00	1,000.00 CR

**UNATEGO CSD**



**Trial Balance Report From 7/1/2023 - 2/29/2024**

<b>Account</b>	<b>Description</b>	<b>Debits</b>	<b>Credits</b>	<b>Balance</b>	
TA 850REIMB	REIMBURSEMENT	61.00	122.00	61.00	CR
TA 850SF	SCIENCE FUND	0.00	7,567.52	7,567.52	CR
TA 850SFSCH	SCIENCE FUND SCHOLARSHIP	2,017.45	16,179.22	14,161.77	CR
TA 850SSD	SOUND SYSTEM DONATIONS	0.00	918.21	918.21	CR
TA 850UCC	UNATEGO COMMUNITY CHURCH	0.00	150.00	150.00	CR
TA 850UFT	UNADILLA FIELD TRIPS	0.00	103.50	103.50	CR
TA 850WREST	WRESTLING	1,877.41	3,938.28	2,060.87	CR
TA 850XC	CROSS COUNTRY	0.00	1,645.05	1,645.05	CR
<b>TA Fund Totals:</b>		<b>12,415,870.87</b>	<b>12,415,870.87</b>	<b>0.00</b>	
<b>Grand Totals:</b>		<b>12,415,870.87</b>	<b>12,415,870.87</b>	<b>0.00</b>	

**TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL**

**Benefit Reimbursement Account**

BALANCE ON HAND: February 1, 2024	\$	1,633.96
VOIDED CHECKS:	\$	-
RECEIPTS:	\$	-
INTEREST		1,726.00
PAYROLL TRANSFERS FROM TRUST & AGENCY		3,000.00
TRANSFER (TO REPLENISH FUNDS)		

	\$	6,725.00
TOTAL RECEIPTS		6,725.00
RECEIPTS & BALANCE	\$	8,358.96

DISBURSEMENTS:	CHECKS		
	WIRES	3701-3724	
			0.00
			3,548.56
			3,548.56

BALANCE ON HAND: February 29, 2024	\$	4,810.40
------------------------------------	----	----------

BANK BALANCE		\$5,182.07
PLUS: BANK ERROR		-
PLUS: IN TRANSIT DEPOSITS		-
LESS: OUTSTANDING CHECKS		-
LESS: OUTSTANDING WIRES		371.67
NET BALANCE IN BANK		\$4,810.40

April 16, 2024  
DATE SUBMITTED

*Amber Bursack*  
DISTRICT TREASURER

UNATEGO CSD

Bank Reconciliation for period ending on 2/29/2024



Account: Community Bank, BRA  
Cash Account(s): TA 200BRA

Ending Bank Balance:		5,182.07
Outstanding Checks (See listing below):	-	371.67
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00
<hr/>		
Adjusted Ending Bank Balance:		4,810.40
Cash Account Balance:		4,810.40

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
02/28/2024	3723	LIFETIME BENEFIT SOLUTIONS	286.41
02/29/2024	3724	LIFETIME BENEFIT SOLUTIONS	85.26
<hr/>			
Outstanding Check Total:			371.67

Deed M. Lupa 3/11/2024  
Prepared By

\_\_\_\_\_  
Approved By



Account: Community Bank Payroll  
 Cash Account(s): TA 203

Ending Bank Balance:		46,520.82
Outstanding Checks (See listing below):	-	45,686.69
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	834.13
Cash Account Balance:	834.13

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
10/26/2023	90043	LORI A. BOMBA	778.74
11/22/2023	90103	TARA J. NICHOLS	396.91
12/07/2023	90139	TARA J. NICHOLS	317.19
01/04/2024	90188	GAVIN K. BONCZKOWSKI	230.87
01/04/2024	90199	TARA J. NICHOLS	793.82
01/18/2024	90214	GAVIN K. BONCZKOWSKI	1,919.59
01/18/2024	90215	DERECK J. PARKS	2,518.84
01/18/2024	90222	TARA J. NICHOLS	251.79
01/18/2024	90223	MARY E. SLOAN	409.81
02/01/2024	90238	GAVIN K. BONCZKOWSKI	455.85
02/01/2024	90239	ROBERT J. ZEH	876.27
02/01/2024	90240	JENNIFER A. BARNES	1,655.69
02/01/2024	90241	SHEANNA A. BURGESS	1,787.65
02/01/2024	90242	PRUDENCE A. DANFORTH	1,566.98
02/01/2024	90243	DESIREE N. DASILVA-HOLDREDGE	707.91
02/01/2024	90244	SHERRY C. MARUSZEWSKI	1,300.89
02/01/2024	90245	AMBER L. MCNEILLY	504.44
02/01/2024	90246	KATHERINE M. BECKER	753.05
02/01/2024	90247	WILLIAM C. BRUNDEGE	970.74
02/01/2024	90248	NATALIE K. GILLETTE	223.37
02/01/2024	90249	JACQUELINE T. MARSH	144.95
02/01/2024	90250	MONTIE C. NICHOLS	193.93
02/01/2024	90251	TARA J. NICHOLS	431.21
02/01/2024	90252	MARY E. SLOAN	859.49
02/01/2024	90253	LAURA L. WADE	138.52
02/01/2024	90254	RICHARD T. COOLEY	282.52
02/01/2024	90255	MICHAEL A. FORTIN	1,083.15
02/01/2024	90256	JEFFREY D. SMITH	591.72
02/01/2024	90257	MARIAN WILSON	538.27
02/01/2024	90258	WILLIAM S. WORMAN	949.33
02/01/2024	90259	GINA R. BOLISKI	1,497.68
02/01/2024	90260	CHRISTINA C. BUTCHER	1,816.63
02/01/2024	90261	ELIZA G. CECHNICKI	1,756.53
02/01/2024	90262	CARRIE J. DEJOY	415.72



Bank Reconciliation for period ending on 2/29/2024

Check Date	Check Number	Payee	Amount
02/01/2024	90263	KATHRYN P. JAMES.	2,206.26
02/01/2024	90264	COURTENAY E. O'HARA	1,768.15
02/01/2024	90265	GIDEON P. PANGMAN	826.05
02/01/2024	90266	MARI RUFF	287.97
02/01/2024	90267	RICHARD J. PLATT	773.52
02/15/2024	90268	GAVIN K. BONCZKOWSKI	345.41
02/15/2024	90269	ROBERT J. ZEH	876.27
02/15/2024	90270	SHEANNA A. BURGESS	1,787.65
02/15/2024	90271	PRUDENCE A. DANFORTH	1,566.98
02/15/2024	90272	SHERRY C. MARUSZEWSKI	1,246.23
02/15/2024	90273	KATHERINE M. BECKER	310.41
02/15/2024	90274	WILLIAM C. BRUNDEGE	688.72
02/15/2024	90275	MEGAN E. FRANCOEUR	173.15
02/15/2024	90276	MONTIE C. NICHOLS	535.70
02/15/2024	90277	TARA J. NICHOLS	476.03
02/15/2024	90278	MARY E. SLOAN	900.11
02/15/2024	90279	LAURA L. WADE	69.26
02/15/2024	90280	RICHARD T. COOLEY	254.32
02/15/2024	90281	MICHAEL A. FORTIN	1,083.15
02/15/2024	90282	JEFFREY D. SMITH	647.46
02/15/2024	90283	MARIAN WILSON	591.81
02/15/2024	90284	WILLIAM S. WORMAN	978.74
02/15/2024	90285	CHRISTINA C. BUTCHER	1,718.93
02/15/2024	90286	ELIZA G. CECHNICKI	1,875.92
02/15/2024	90287	CARRIE J. DEJOY	1,192.19
02/15/2024	90288	COURTENAY E. O'HARA	1,768.15
02/15/2024	90289	GIDEON P. PANGMAN	813.77
02/15/2024	90290	MARI RUFF	395.24
02/15/2024	90291	RICHARD J. PLATT	773.52
02/29/2024	90248	NATALIE K. GILLETTE	-223.37
02/29/2024	90292	BRYAN T. BIRDSALL	4,786.57
02/29/2024	90293	ROBERT E. BIRDSALL	2,341.12
02/29/2024	90294	TRAVIS A. WOODS	2,844.09
02/29/2024	90295	ROBERT J. ZEH	876.23
02/29/2024	90296	JENNIFER A. BARNES	1,655.69
02/29/2024	90297	SHEANNA A. BURGESS	1,787.65
02/29/2024	90298	PRUDENCE A. DANFORTH	1,566.98
02/29/2024	90299	MICHAEL L. HAMILTON JR	2,891.76
02/29/2024	90300	SHERRY C. MARUSZEWSKI	1,246.23
02/29/2024	90301	AMBER L. MCNEILLY	573.01
02/29/2024	90302	KATHERINE M. BECKER	242.05
02/29/2024	90303	WILLIAM C. BRUNDEGE	745.86
02/29/2024	90304	MONTIE C. NICHOLS	103.89
02/29/2024	90305	TARA J. NICHOLS	437.62
02/29/2024	90306	MARY E. SLOAN	922.26
02/29/2024	90307	LAURA L. WADE	270.89

UNATEGO CSD



Bank Reconciliation for period ending on 2/29/2024

Check Date	Check Number	Payee	Amount
02/29/2024	90308	RICHARD T. COOLEY	308.37
02/29/2024	90309	MICHAEL A. FORTIN	1,083.15
02/29/2024	90310	JEFFREY D. SMITH	591.72
02/29/2024	90311	MARIAN WILSON	538.27
02/29/2024	90312	GINA R. BOLISKI	1,497.68
02/29/2024	90313	CHRISTINA C. BUTCHER	1,769.60
02/29/2024	90314	ELIZA G. CECHNICKI	1,920.70
02/29/2024	90315	CARRIE J. DEJOY	880.95
02/29/2024	90316	COURTENAY E. O'HARA	1,768.15
02/29/2024	90317	GIDEON P. PANGMAN	826.05
02/29/2024	90318	MARI RUFF	395.24
02/29/2024	90319	KENNETH M. SNIDER	900.11
02/29/2024	90320	SCOTT S. HORNING	3,684.22
02/29/2024	90321	RICHARD J. PLATT	773.52
<b>Outstanding Check Total:</b>			<b>45,686.69</b>

*Deed M. Suda* 3/11/2024  
Prepared By

Approved By

**UNATEGO CSD**

Bank Reconciliation for period ending on 2/29/2024



Account: Community Bank Debt Service  
Cash Account(s): V 200

Ending Bank Balance:		238,574.42
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

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Adjusted Ending Bank Balance:	238,574.42
Cash Account Balance:	238,574.42

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
			<b>Outstanding Check Total:</b> 0.00

*[Signature]* 3/11/2024  
Prepared By

\_\_\_\_\_  
Approved By



**UNATEGO CSD**



**Trial Balance Report From 7/1/2023 - 2/29/2024**

<b>Account</b>	<b>Description</b>	<b>Debits</b>	<b>Credits</b>	<b>Balance</b>
V 200	CASH	238,574.42	0.00	238,574.42
V 2002NYV	NY CLASS DEBT SERV	24,960.49	0.00	24,960.49
V 391CAP	DUE FROM CAPITAL FUND	233,570.69	210,245.00	23,325.69
V 630GEN	DUE TO GENERAL FUND	0.00	263.25	263.25 CR
V 884	RESERVE FOR DEBT	0.00	34,923.62	34,923.62 CR
V 980	REVENUES	0.00	251,673.73	251,673.73 CR
<b>V Fund Totals:</b>		<b>497,105.60</b>	<b>497,105.60</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>497,105.60</b>	<b>497,105.60</b>	<b>0.00</b>

**UNATEGO CSD**



**Revenue Status Report By Function From 7/1/2023 To 2/29/2024**

<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Adjustments</b>	<b>Revised Budget</b>	<b>Revenue Earned</b>	<b>Unearned Revenue</b>
<u>V 2401</u>	INTEREST AND EARNINGS	0.00	0.00	0.00	184,193.83	-184,193.83
<u>V 2710</u>	PREMIUM ON BAN	0.00	0.00	0.00	67,479.90	-67,479.90
<b>V Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>251,673.73</b>	<b>-251,673.73</b>
<b>Grand Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>251,673.73</b>	<b>-251,673.73</b>

UNATEGO CSD

Bank Reconciliation for period ending on 2/29/2024



Account: NY CLASS GENERAL  
Cash Account(s): A 2002NYG

Ending Bank Balance:		8,782,487.95
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

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Adjusted Ending Bank Balance:	8,782,487.95
Cash Account Balance:	8,782,487.95

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
			Outstanding Check Total: 0.00

Mal A. Reddy 3/11/2024  
Prepared By

\_\_\_\_\_  
Approved By

**UNATEGO CSD**

Bank Reconciliation for period ending on 2/29/2024



Account: NY CLASS CAPITAL  
Cash Account(s): H 2002NYH

Ending Bank Balance:		4,164,550.30
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00
<hr/>		
Adjusted Ending Bank Balance:		4,164,550.30
Cash Account Balance:		4,164,550.30

**Outstanding Check Listing**

Check Date	Check Number	Payee	Amount
			<hr/>
Outstanding Check Total:			0.00

Har M. Sedra 3/11/2024  
Prepared By

\_\_\_\_\_  
Approved By

UNATEGO CSD

Bank Reconciliation for period ending on 2/29/2024



Account: NY CLASS DEBT SERV  
Cash Account(s): V 2002NYV

Ending Bank Balance:		24,960.49
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	24,960.49
Cash Account Balance:	24,960.49

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Deb M. Luster 3/11/2024  
Prepared By

\_\_\_\_\_  
Approved By

**UNATEGO CSD**



**Check Warrant Report For A - 47: GENERAL#47, 02/01/2024 For Dates 2/1/2024 - 2/1/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
35657	02/01/2024	4439	ADVANCE AUTO PARTS	230076	75.37
35658	02/01/2024	3150	THE ARC OTSEGO	230203	5,525.00
35659	02/01/2024	7310	CENTER STATE PROPANE		4,853.83
35660	02/01/2024	6163	CENTRAL NEW YORK SCHOOL BOARDS ASSOCIATION	230661	700.00
35661	02/01/2024	2743	CINTAS CORPORATION	230079	81.39
35662	02/01/2024	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES		8,795.88
35663	02/01/2024	481	FOUR WINDS HOSPITALS INC	220748	1,134.00
35664	02/01/2024	6211	GUILDERLAND WRESTLING BOOSTER CLUB	230610	300.00
35665	02/01/2024	582	HILL & MARKES INC	230081	433.70
35666	02/01/2024	656	J.W. PEPPER & SON, INC.	230480	403.59
35667	02/01/2024	6202	MINISINK VALLEY HIGH SCHOOL WRESTLING	230573	375.00
35668	02/01/2024	5966	NEW DIRECTIONS SOLUTIONS	230602	6,727.50
35669	02/01/2024	990	ROBERT PALMER	230669	44.97
35670	02/01/2024	4220	RC SALES & SERVICE		150.00
35671	02/01/2024	1841	SCOVILLE-MENO	230106	698.38
35672	02/01/2024	3702	W. B. MASON CO., INC.	230655	1,503.00
<b>Warrant Total:</b>					<b>31,801.61</b>
<b>Vendor Portion:</b>					<b>31,801.61</b>

Number of Transactions: 16

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 16 in number, in the total amount of \$ 31,801.61. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/2/24  
Date

Debra A Whaley  
Signature

Claims Auditor  
Title

**UNATEGO CSD**



**Check Warrant Report For A - 49: GENERAL #49, 02/08/24 For Dates 2/8/2024 - 2/8/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
35673	02/08/2024	4439	ADVANCE AUTO PARTS	230076	332.77
35674	02/08/2024	5985	AMAZON CAPITAL SERVICES	*See Detail Report	811.49
35675	02/08/2024	409	CAMFIL USA, INC.	230621	3,492.74
35676	02/08/2024	7310	CENTER STATE PROPANE		2,554.48
35677	02/08/2024	2990	CHENANGO COUNTY SCHOOL BOARDS ASSOCIATION	230678	30.00
35678	02/08/2024	6221	CONSTELLATION NEWENERGY, INC	*See Detail Report	8,693.55
35679	02/08/2024	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	230058	4,431.83
35680	02/08/2024	4492	F.W. WEBB COMPANY	*See Detail Report	4,034.40
35681	02/08/2024	469	FIRST NATIONAL BANK OF OMAHA	230011	318.25
35682	02/08/2024	481	FOUR WINDS HOSPITALS INC	230578	640.00
35683	02/08/2024	4304	GLOBAL MONTELLO GROUP	*See Detail Report	15,139.78
35684	02/08/2024	729	LEONARD BUS SALES, INC.	230652	31.50
35685	02/08/2024	5966	NEW DIRECTIONS SOLUTIONS	230602	6,727.50
35686	02/08/2024	5865	SHEILA NOLAN	230047	170.85
35687	02/08/2024	936	NYSEG	*See Detail Report	6,352.16
35688	02/08/2024	5895	JENNIFER S POTRZEBA	230050	159.33
35689	02/08/2024	5783	TOLLS BY MAIL		2.35

**Number of Transactions: 17**

**Warrant Total: 53,922.98**  
**Vendor Portion: 53,922.98**

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 17 in number, in the total amount of \$ 53,922.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/13/24                      Debra A Whaley                      Claims Auditor  
 Date    Signature    Title

**UNATEGO CSD**



**Check Warrant Report For A - 50: GENERAL#50, 02/15/24 For Dates 2/15/2024 - 2/15/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
35690	02/15/2024	4439	ADVANCE AUTO PARTS	*See Detail Report	177.84
35691	02/15/2024	6210	BINGHAMTON WRESTLING	230611	150.00
35692	02/15/2024	143	BROOME-DELAWARE-TIOGA BOCES		7,442.31
35693	02/15/2024	3255	BUS PARTS WAREHOUSE		313.89
35694	02/15/2024	7310	CENTER STATE PROPANE		5,539.48
35695	02/15/2024	291	COUNTRY CLUB MOTORS	230095	144.00
35696	02/15/2024	326	THE DAILY STAR	*See Detail Report	398.17
35697	02/15/2024	6203	FERRARA FIORENZA, PC	230012	760.00
35698	02/15/2024	2978	FINGER LAKES / CASTLE	230408	1,251.60
35699	02/15/2024	474	FLEETPRIDE, INC.	230100	204.25
35700	02/15/2024	1639	GRAINGER	230101	398.04
35701	02/15/2024	582	HILL & MARKES INC	230081	407.07
35702	02/15/2024	7304	KENWORTH NORTHEAST GROUP, INC.	230630	112.54
35703	02/15/2024	7311	KOMENDA PROPERTY MANAGEMENT, LLC	230657	5,400.00
35704	02/15/2024	3374	MATTHEWS BUSES INC	230086	318.20
35705	02/15/2024	1139	SCANTRON CORPORATION	230367	122.05
35706	02/15/2024	1157	SCHOOL SPECIALTY LLC	*See Detail Report	332.43
35707	02/15/2024	2570	SECTION IV ATHLETIC ASSOC		225.00
35708	02/15/2024	1386	SPRINGBROOK NY, INC.	230027	6,608.40
35709	02/15/2024	1218	STADIUM SYSTEM, INC.	230685	3,826.60
35710	02/15/2024	2173	TRI-COUNTY COMMUNICATIONS INC	230541	170.50
35711	02/15/2024	1580	UNITED AUTO SUPPLY	230660	101.15

**Number of Transactions: 22**

**Warrant Total: 34,403.52**  
**Vendor Portion: 34,403.52**

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 34,403.52. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

*2/14/24*

Date

*Debra A Whaley*

Signature

*Claims Auditor*

Title



**UNATEGO CSD**



**Check Warrant Report For A - 51: GENERAL#51, 02/22/2024 For Dates 2/22/2024 - 2/22/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
35712	02/22/2024	4439	ADVANCE AUTO PARTS	230076	46.56
35713	02/22/2024	5985	AMAZON CAPITAL SERVICES	230675	249.07
35714	02/22/2024	3150	THE ARC OTSEGO	230203	425.00
35715	02/22/2024	5842	BUELL FUELS LLC	230526	23,781.60
35716	02/22/2024	7310	CENTER STATE PROPANE		1,980.62
35717	02/22/2024	234	THE CITY OF ONEONTA		50.00
35718	02/22/2024	5986	CREATIVE ELECTRONICS INC.	230631	2,647.40
35719	02/22/2024	2033	DAY AUTOMATION SYSTEMS INC	230407	187.50
35720	02/22/2024	2240	DECKER INC.	230499	294.51
35721	02/22/2024	388	DROGEN ELECTRIC SUPPLY	230098	201.95
35722	02/22/2024	4492	F.W. WEBB COMPANY	230491	2,286.08
35723	02/22/2024	478	FOLLETT CONTENT SOLUTIONS LLC		753.98
35724	02/22/2024	6143	GRASSLAND EQUIPMENT AND IRRIGATION CORP	230162	312.96
35725	02/22/2024	3374	MATTHEWS BUSES INC	230086	266.64
35726	02/22/2024	841	NYSSBA	230705	260.00
35727	02/22/2024	6214	PRESENCELEARNING, INC.	230643	6,962.00
35728	02/22/2024	1412	VILLAGE VARIETY, LTD.	230090	43.25
35729	02/22/2024	1424	WASTE RECOVERY ENTERPRISES LLC	*See Detail Report	1,066.67
35730	02/22/2024	7268	WILLIAMS SCOTSMAN, INC	230427	793.20

Number of Transactions: 19

**Warrant Total: 42,608.99**  
**Vendor Portion: 42,608.99**

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 19 in number, in the total amount of \$ 42,608.99. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/23/24  
Date

Debra A Whaley  
Signature

Claims Auditor  
Title

**UNATEGO CSD**



**Check Warrant Report For A - 52: GENERAL#52, 02/29/24 For Dates 2/29/2024 - 2/29/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
35731	02/29/2024	4439	ADVANCE AUTO PARTS	230076	11.05
35732	02/29/2024	5985	AMAZON CAPITAL SERVICES	230671	571.89
35733	02/29/2024	7310	CENTER STATE PROPANE		1,263.60
35734	02/29/2024	388	DROGEN ELECTRIC SUPPLY	230098	57.81
35735	02/29/2024	478	FOLLETT CONTENT SOLUTIONS LLC	230679	147.24
35736	02/29/2024	2808	RANDY HUGHS	230326	172.02
35737	02/29/2024	4440	LOWE'S	230085	357.58
35738	02/29/2024	5966	NEW DIRECTIONS SOLUTIONS	230602	7,475.00
35739	02/29/2024	7292	PENN POWER GROUP, LLC	230555	152.90
35740	02/29/2024	1050	PITNEY BOWES BANK INC PURCHASE POWER	230024	500.00
35741	02/29/2024	1038	PRICE CHOPPER OPER CO INC	230137	29.98
35742	02/29/2024	1051	PUTNAM PEST CONTROL	*See Detail Report	170.00
35743	02/29/2024	7320	THEATERWORKS USA	230717	610.00
35744	02/29/2024	7320	THEATERWORKS USA	230718	555.00
35745	02/29/2024	1580	UNITED AUTO SUPPLY	*See Detail Report	3,655.08
<b>Warrant Total:</b>					<b>15,729.15</b>
<b>Vendor Portion:</b>					<b>15,729.15</b>

Number of Transactions: 15

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 15 in number, in the total amount of \$ 15,729.15. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/24                      Debra A Whaley                      Claims Auditor  
 Date                                      Signature                                      Title

Check Warrant Report For TA - 32: TA PAYROLL #32, FEBRUARY 2024 For Dates 2/1/2024 - 2/29/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3656	02/01/2024	919	NYS TAX DEPARTMENT		17,841.10
3657	02/01/2024	955	US OMNI & TSACG COMPLIANCE SERVICES, INC.		13,349.89
3658	02/01/2024	1365	UNATEGO PAYROLL ACCOUNT		308,456.23
3659	02/01/2024	1503	UNITED STATES TREASURY		99,857.76
3660	02/01/2024	4326	LIFETIME BENEFIT SOLUTIONS		575.00
3661	02/01/2024	6200	NYSDCP RECEIPTS		405.00
3687	02/15/2024	919	NYS TAX DEPARTMENT		17,448.25
3688	02/15/2024	955	US OMNI & TSACG COMPLIANCE SERVICES, INC.		13,424.89
3689	02/15/2024	1365	UNATEGO PAYROLL ACCOUNT		301,217.50
3690	02/15/2024	1503	UNITED STATES TREASURY		97,682.40
3691	02/15/2024	4326	LIFETIME BENEFIT SOLUTIONS		575.00
3692	02/15/2024	6200	NYSDCP RECEIPTS		405.00
3694	02/29/2024	910	NYS & LOCAL RETIREMENT SYSTEM		8,442.32
3695	02/29/2024	919	NYS TAX DEPARTMENT		18,518.10
3696	02/29/2024	955	US OMNI & TSACG COMPLIANCE SERVICES, INC.		13,524.89
3697	02/29/2024	1365	UNATEGO PAYROLL ACCOUNT		318,926.89
3698	02/29/2024	1503	UNITED STATES TREASURY		103,542.36
3699	02/29/2024	4326	LIFETIME BENEFIT SOLUTIONS		575.00
3700	02/29/2024	6200	NYSDCP RECEIPTS		405.00
9805	02/01/2024	220	CHEN-DEL-O FEDERAL CREDIT UNION		4,361.81
9806	02/01/2024	946	NYSUT MEMBER BENEFIT		160.32
9807	02/01/2024	975	OTSEGO COUNTY SHERIFF'S OFFICE		118.92
9808	02/01/2024	1187	SIDNEY FEDERAL CREDIT UNION		4,015.10
9809	02/01/2024	4364	VOTE-COPE		2.00
9810	02/14/2024	220	CHEN-DEL-O FEDERAL CREDIT UNION		4,335.32
9811	02/14/2024	946	NYSUT MEMBER BENEFIT		160.32
9812	02/14/2024	975	OTSEGO COUNTY SHERIFF'S OFFICE		131.20
9813	02/14/2024	1187	SIDNEY FEDERAL CREDIT UNION		4,026.05
9814	02/14/2024	4364	VOTE-COPE		2.00
9818	02/29/2024	220	CHEN-DEL-O FEDERAL CREDIT UNION		4,335.32
9819	02/29/2024	920	NYS TEACHERS' RETIREMENT SYSTEM		751.00
9820	02/29/2024	946	NYSUT MEMBER BENEFIT		160.34
9821	02/29/2024	975	OTSEGO COUNTY SHERIFF'S OFFICE		118.92
9822	02/29/2024	1187	SIDNEY FEDERAL CREDIT UNION		4,026.05
9823	02/29/2024	4364	VOTE-COPE		2.00

Check Warrant Report For TA - 32: TA PAYROLL #32, FEBRUARY 2024 For Dates 2/1/2024 - 2/29/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 35				Warrant Total:	1,361,879.25
				Vendor Portion:	1,361,879.25

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 35 in number, in the total amount of \$ 1,361,879.25. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/24  
Date

Debra A Whaley  
Signature

Claims Auditor  
Title

UNATEGO CSD



Check Warrant Report For TA - 34: TRUST & AGENCY BENEFIT REIMB JAN 2024 (ADDITIONAL ENTRY) For Dates 1/1/2024 - 1/31/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3693	01/01/2024	4326	LIFETIME BENEFIT SOLUTIONS		15.00
<b>Number of Transactions: 1</b>					<b>Warrant Total: 15.00</b>
					<b>Vendor Portion: 15.00</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 15.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/24                      Debra A Whaley                      Claims Auditor  
Date    Signature    Title

**UNATEGO CSD**



**Check Warrant Report For TA - 35: TRUST & AGENCY#35 (HEALTH INSURANCE), 2/29/24 For Dates 2/29/2024 - 2/29/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9815	02/29/2024	7264	CASEBP		228,265.00
9816	02/29/2024	4297	EXCELLUS HEALTH PLAN - GROUP		30,542.26
9817	02/29/2024	803	METROPOLITAN LIFE INSURANCE CO		1,041.54
<b>Number of Transactions: 3</b>					
					<b>Warrant Total: 259,848.80</b>
					<b>Vendor Portion: 259,848.80</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$ 259,848.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/24                      Debra A Whaley                      Claims Auditor  
Date    Signature    Title

**UNATEGO CSD**



**Check Warrant Report For TA - 36: TA#36 LIFETIME BENEFIT REIMB FEB'24 For Dates 2/1/2024 - 2/29/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3701	02/04/2024	4326	LIFETIME BENEFIT SOLUTIONS		20.00
3702	02/02/2024	4326	LIFETIME BENEFIT SOLUTIONS		29.82
3703	02/03/2024	4326	LIFETIME BENEFIT SOLUTIONS		41.92
3704	02/05/2024	4326	LIFETIME BENEFIT SOLUTIONS		5.00
3705	02/06/2024	4326	LIFETIME BENEFIT SOLUTIONS		3.03
3706	02/07/2024	4326	LIFETIME BENEFIT SOLUTIONS		20.00
3707	02/08/2024	4326	LIFETIME BENEFIT SOLUTIONS		30.72
3708	02/10/2024	4326	LIFETIME BENEFIT SOLUTIONS		8.00
3709	02/11/2024	4326	LIFETIME BENEFIT SOLUTIONS		16.99
3710	02/09/2024	4326	LIFETIME BENEFIT SOLUTIONS		511.65
3711	02/12/2024	4326	LIFETIME BENEFIT SOLUTIONS		175.91
3712	02/13/2024	4326	LIFETIME BENEFIT SOLUTIONS		11.02
3713	02/15/2024	4326	LIFETIME BENEFIT SOLUTIONS		25.23
3714	02/16/2024	4326	LIFETIME BENEFIT SOLUTIONS		8.31
3715	02/17/2024	4326	LIFETIME BENEFIT SOLUTIONS		10.00
3716	02/20/2024	4326	LIFETIME BENEFIT SOLUTIONS		50.00
3717	02/21/2024	4326	LIFETIME BENEFIT SOLUTIONS		15.00
3718	02/22/2024	4326	LIFETIME BENEFIT SOLUTIONS		17.32
3719	02/25/2024	4326	LIFETIME BENEFIT SOLUTIONS		20.00
3720	02/24/2024	4326	LIFETIME BENEFIT SOLUTIONS		73.00
3721	02/23/2024	4326	LIFETIME BENEFIT SOLUTIONS		76.63
3722	02/27/2024	4326	LIFETIME BENEFIT SOLUTIONS		5.00
3723	02/28/2024	4326	LIFETIME BENEFIT SOLUTIONS		286.41
3724	02/29/2024	4326	LIFETIME BENEFIT SOLUTIONS		85.26

Number of Transactions: 24

**Warrant Total: 1,546.22**  
**Vendor Portion: 1,546.22**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 24 in number, in the total amount of \$ 1,546.22. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/5/24                      Debra A Whaley                      Claims Auditor  
 Date                                      Signature                                      Title

**UNATEGO CSD**



Check Warrant Report For C - 23: SCHOOL LUNCH23, 02/08/24 For Dates 2/8/2024 - 2/8/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7346	02/08/2024	7308	B & G FOODSERVICE EQUIPMENT, LLC	230648	782.00
7347	02/08/2024	96	BEHLOG & SON PRODUCE INC	230371	2,575.92
7348	02/08/2024	4612	BILL BROS DAIRY	230372	6,764.11
7349	02/08/2024	160	BIMBO BAKERIES USA	230373	1,185.10
7350	02/08/2024	4062	ECOLAB INC	230682	62.29
7351	02/08/2024	520	GINSBERG'S INSTITUTIONAL FOODS, INC	230376	20,851.18
7352	02/08/2024	6043	HEADWATER FOODS, INC.	230377	696.96
7353	02/08/2024	4318	HERSHEY CREAMERY COMPANY	230378	696.56
7354	02/08/2024	582	HILL & MARKES INC	230379	1,596.50
7355	02/08/2024	7271	MORNING STAR POULTRY LLC	230381	660.00
7356	02/08/2024	7272	NOVIELLO'S WHOLESALE BAKERY	230382	537.84

Number of Transactions: 11

**Warrant Total: 36,408.46**  
**Vendor Portion: 36,408.46**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 11 in number, in the total amount of \$ 36,408.46. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/13/24  
Date

Debra A Whaley  
Signature

Claims Auditor  
Title



**UNATEGO CSD**



**Check Warrant Report For C - 24: SCHOOL LUNCH#24, 02/15/24 For Dates 2/15/2024 - 2/15/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7357	02/15/2024	5985	AMAZON CAPITAL SERVICES	*See Detail Report	176.12
7358	02/15/2024	6032	MICHELLE HOLCOMB	230550	41.58
<b>Number of Transactions: 2</b>				<b>Warrant Total:</b>	<b>217.70</b>
				<b>Vendor Portion:</b>	<b>217.70</b>

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 217.70. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/24

Date

Debra A Whaley

Signature

Claims Auditor

Title

**UNATEGO CSD**



**Check Warrant Report For F - 16: FEDERAL#16, 02/01/2024 For Dates 2/1/2024 - 2/1/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3578	02/01/2024	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES		35,183.52
<b>Number of Transactions: 1</b>				<b>Warrant Total:</b>	<b>35,183.52</b>
				<b>Vendor Portion:</b>	<b>35,183.52</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 35,183.52. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/2/24

Date

Debra A Whaley

Signature

Claims Auditor

Title

**UNATEGO CSD**



**Check Warrant Report For F - 17: FEDERAL#17, 02/08/24 For Dates 2/8/2024 - 2/8/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3579	02/08/2024	7228	UPSTATE SECURITY CONSULTANTS, LLC	230508	12,400.00
3580	02/08/2024	1543	WILLIAM H. SADLIER, INC	230620	1,772.28
<b>Number of Transactions: 2</b>				<b>Warrant Total:</b>	<b>14,172.28</b>
				<b>Vendor Portion:</b>	<b>14,172.28</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 14,172.28. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/13/24  
Date

Debra A Whaley  
Signature

Claims Auditor  
Title

**UNATEGO CSD**



**Check Warrant Report For F - 18: FEDERAL#18, 02/29/24 For Dates 2/29/2024 - 2/29/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3581	02/29/2024	7312	JACOB HOAG	230658	21,000.00
3582	02/29/2024	5998	PARKITECTS, INC	230683	4,232.00
<b>Number of Transactions: 2</b>					<b>Warrant Total: 25,232.00</b>
					<b>Vendor Portion: 25,232.00</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 25,232.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/24

Date

Debra A Whaley

Signature

Claims Auditor

Title

**UNATEGO CSD**



**Check Warrant Report For H - 21: CAPITAL#21, 02/08/2024 For Dates 2/8/2024 - 2/8/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2055	02/08/2024	5953	A-VERDI LLC	220764	340.00
2056	02/08/2024	7316	A. W. FARRELL & SON, INC.		202,350.00
2057	02/08/2024	4704	DELTA ENGINEERS, ARCHITECTS & LAND SURVEYORS		32,529.05
<b>Number of Transactions: 3</b>				<b>Warrant Total:</b>	<b>235,219.05</b>
				<b>Vendor Portion:</b>	<b>235,219.05</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$ 235,219.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/13/24                      Debra A Whaley                      Claims Auditor  
Date    Signature    Title

**UNATEGO CSD**



**Check Warrant Report For H - 22: CAPITAL#22, 02/15/2024 For Dates 2/15/2024 - 2/15/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2058	02/15/2024	5953 A-VERDI LLC		220764	340.00
<b>Number of Transactions: 1</b>					<b>Warrant Total: 340.00</b>
					<b>Vendor Portion: 340.00</b>

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 340.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/24  
Date

Debra A Whaley  
Signature

Clericus Auditor  
Title

**UNATEGO CSD**



**Check Warrant Report For H - 23: CAPITAL#23, 02/22/24 For Dates 2/22/2024 - 2/22/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2059	02/22/2024	3168	ANDREW R MANCINI ASSOC INC	220782	573,336.68
2060	02/22/2024	7248	PICCIRILLI MECHANICAL INC	220784	33,097.98
<b>Warrant Total:</b>					<b>606,434.66</b>
<b>Vendor Portion:</b>					<b>606,434.66</b>

**Number of Transactions: 2**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 606,434.66. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/23/24                      Debra A Whaley                      Claims Auditor  
Date    Signature    Title

**UNATEGO CSD**



**Check Warrant Report For H - 24: CAPITAL#24, 02/29/24 For Dates 2/29/2024 - 2/29/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2061	02/29/2024	5953	A-VERDI LLC	220764	340.00
2062	02/29/2024	117	BLANDING ELECTRIC INC.	220785	718,883.05
<b>Warrant Total:</b>					<b>719,223.05</b>
<b>Vendor Portion:</b>					<b>719,223.05</b>

Number of Transactions: 2

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 719,223.05. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/24  
Date

Debra A Whaley  
Signature

Claims Auditor  
Title



RECEIVED  
MAR 05 2024

3/5/24

BY: .....

To Mr. Trask,

In response to your recent letter, we hereby confirm that April will require bus transport to and from O.C.A in the mornings & afternoons. Kindly schedule morning pickup to ensure she arrives in time for the start of the school day.

April will be entering eighth grade at O.C.A, and she is currently twelve years old turning thirteen in October. Thank you very much.

Best Regards ,



Derek and Onanong Bloomfield

MAR 08 2024

BY: .....

March 7<sup>th</sup>, 2024

To: Brian Trask, Director of Transportation,

We, Toni and Joey Goodrich are requesting transportation by Unatego Central School for our child, Fate Goodrich (currently 9 years old and in 3rd grade), to and from our house, . Otego, NY 18325, to the Otsego Christian Academy, located in the town of Otego, for the 2024-2025 school year.

Thank you,

Toni and Joey Goodrich

Johanna Brown  
Otego, NY 13825

APR 01 2024

April 1, 2024

Brian Trask  
Director of Transportation  
Unatego Central School District  
P.O. Box 483  
2641 State Highway 7  
Otego, NY 13825-9795

Dear Mr. Trask,

This is our transportation request for the 2024-25 school year to a non-public school. We are requesting transportation for Jordan Gross, age 14, grade 8, to the Otsego Christian Academy. The Otsego Christian Academy is located at 353 Main Street, Otego, NY 13825. Please contact me if you have further questions at the address above, or via phone

Sincerely,

Johanna Brown



# UNATEGO CENTRAL SCHOOL DISTRICT 2024-2025 Instructional Calendar

## JULY 2024

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## AUGUST 2024

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## SEPTEMBER 2024 (18+2)

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## OCTOBER 2024 (21+1)

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## NOVEMBER 2024 (17)

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## DECEMBER 2024 (15)

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### KEY

- No School
- Offices Closed
- Staff Development Day
- Regents & State Exams
- Early Dismissal
- 1/2 Day of School for Students

### JULY 2024

4-5 4th of July, Offices Closed

### AUGUST 2024

19-20 Regents Exams

### SEPTEMBER 2024

2 Labor Day—No School, Offices Closed

3-4 Staff Development Day—No School

5 First Day for Students

### OCTOBER 2024

10 1/2 Day—Staff Development

10 Early Dismissal Day (15 min. early)

11 Staff Development Day—No School

14 Columbus Day—No School, Offices Closed

### NOVEMBER 2024

11 Veterans Day—No School, Offices Closed

21-22 1/2 Day—Parent/Teacher Conf.

27-29 Thanksgiving Recess—No School

28-29 Offices Closed

### DECEMBER 2024

23-31 Holiday Recess—No School

24-26 Christmas, Offices Closed

31 Offices Closed

### JANUARY 2025

1 New Year's—No School, Offices Closed

20 Martin Luther King, Jr. Day—No School, Offices Closed

21-24 Regents Exams

29 Lunar New Year—No School, Offices Closed

### FEBRUARY 2025

17-21 Winter Recess—No School

### MARCH 2025

13 1/2 Day—Staff Development

14 Staff Development Day—No School

21 1/2 Day—Parent/Teacher Conf.

24 1/2 Day—Parent/Teacher Conf.

### APRIL 2025

7 NYS Gr. 3-8 Testing Window Opens

18 Good Friday—No School, Offices Closed

18-25 Spring Recess—No School

### MAY 2025

16 NYS Gr. 3-8 Testing Window Closes

26 Memorial Day—No School, Offices Closed

### JUNE 2025

4, 10 Regents Exams

18-25 Regents Exams

19 Juneteenth—No School, Offices Closed

26-27 Rating Day, No Regents

## JANUARY 2025 (20)

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## FEBRUARY 2025 (15)

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## MARCH 2025 (20+1)

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## APRIL 2025 (16)

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## MAY 2025 (21)

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## JUNE 2025 (19)

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## **2024 DCMO BOCES – BOARD MEMBER CANDIDATES**

### **Vanessa Warren:**

I was first elected to the Afton Central School Board in 1999, serving as Vice-President and then President for over a decade. I represented the district at the Chenango County School Boards Association for 6 years and served as president for 3 terms. In 2006 I was honored to be chosen as the Chenango County School Boards Association "School Board Member of the Year". For many years, I also served as MC for the Legislative Breakfast joint program with DCMO BOCES and the CCSBA.

I joined the DCMO BOCES board in 2015. During this time I have served on the Budget Committee, Policy Committee, Audit Committee and Strategic Planning Committee as well as alternate NYSSBA Advocacy rep in Area 8 and as Vice President. In my home life I have a tax, bookkeeping and accounting business working primarily with non-profits, small businesses and individual clients in Broome and Chenango Counties. I have resided in the district with my family, horses and dogs since 1992.

School Board service is my passion and my enthusiasm and support for our districts, administrations, staffs and most importantly, STUDENTS has only grown over the years. I continue to attend as many conferences as possible to remain a life-long learner and hone my skills in service to our school community.

### **John Klockowski**

John M. Klockowski is a Past President of the Board of Education for the Norwich City School District. He and his wife, Mary, reside in Norwich. Their son, Jake was Norwich 2016 Salutatorian; and daughter, Hannah was Salutatorian and graduated from Norwich in 2019. John is also heavily involved in the general Norwich community by serving on the following Boards/Committees:

- YMCA Board of Directors
- Finance Sub-Committee of the United Way
- Emmanuel Soup Kitchen of Norwich

John graduated from West Chester State College in West Chester, PA in 1980 with a BS in Biology and a minor in Chemistry. He currently is working on his MPH at St. Joseph's College in Maine. John works for Pfizer as an Associate Director in the Clinical Compliance Division, and has been involved with clinical research for over 30 years. He has presented information on clinical research topics on a national basis at ACRP, DIA, and IIR conventions and has had abstracts published in the Journals of Dermatology and Cardiology. John has served on the DCMO BOCES Board of Education since 2016.

### **Cindy O'Hara:**

I have lived the past 44 yrs in this area, seven years in Walton, NY with the remaining 37 years here in Otego, NY where I currently live. We raised our three children here and all are graduates of Unatego Jr/Sr High School. I now have several grandchildren who live in the district as well. I have been a Unatego School Board member since 2017 and enjoy working with my fellow board members and school administrators in dealing with all the various challenges facing our school.

My past work experience varies from being a bookkeeper for the Town of Otego for 20 years, childcare provider, accountant to eventually being the Administrative Services Director for the Oneonta Job Corp Academy before retiring early in 2016. I currently work for Opportunities for Otsego as their Transitional Housing Navigator assisting eligible clients find proper and affordable housing.

As an active community member, and school board member for the past 4 years, I feel involvement in being on the in DCMO BOCES board will provide me with a great opportunity to serve my community further. I appreciate the opportunity and consideration for this position.

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
DELAWARE-CHENANGO-MADISON AND OTSEGO COUNTIES**

**BALLOT FOR SPECIAL ELECTION TO BOARD  
OF COOPERATIVE EDUCATIONAL SERVICES 2024**

There are **Three (3)** vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 16, 2024. The board of education of each component school district, by resolution, may cast one vote for each vacancy to be filled, provided that no more than one vote may be cast for any candidate. No more than one person residing in a particular component school district may be elected to serve on the board of cooperative educational services at one time. The district clerk, or other officer authorized to certify that a board resolution has been adopted, shall complete the ballot by placing an "X" next to the name of the candidate for whom a vote has been cast, and by completing the attached certification. Candidates are in alphabetical order with their address and school district of residence:

1. **Vanessa Warren**  
1765 State HWY 41  
Bainbridge, NY 13733  
Afton Central School



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2. **John Klockowski**  
155 Thompson Creek Road  
Norwich, NY 13815  
Norwich City Schools



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3. **Cindy O'Hara**  
9 Willow Street  
Otego, NY 13825  
Unatego Central School





# AIA Document G731™ – 2019

## Change Order, Construction Manager as Adviser Edition

**PROJECT:** (name and address)  
 Unatego CSD Capital Improvement  
 Project Phase 1  
 MSHS 47-16-01-04-0-015-020  
**OWNER:** (name and address)  
 Unatego Central School District  
 2641 State Highway 7  
 Otego, NY 13825-9795  
**CONTRACTOR:** (name and address)  
 Andrew R Mancini Associates, Inc.  
 129 Odell Avenue  
 Endicott, NY 13760

**CONTRACT INFORMATION:**  
 Contract For: General Construction  
 Date: 04/17/2023  
**ARCHITECT:** (name and address)  
 Delta EAS, DPC  
 860 Hooper Road  
 Endwell, NY 13760

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 018  
 Date: 03/28/2024  
**CONSTRUCTION MANAGER:** (name and address)  
 Schoolhouse Construction Services, LLC  
 20850 State Highway 28  
 Delhi, NY 13753

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

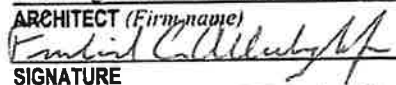
PCO-GC-049 MSHS Abatement of Gym Ceiling Divider Panels (ASI-P1-061), \$65,471.00

The original Contract Sum was	\$	4,767,000.00
Net change by previously authorized Change Orders	\$	-960.00
The Contract Sum prior to this Change Order was	\$	4,766,040.00
The Contract Sum will be increased by this Change Order in the amount of	\$	65,471.00
The new Contract Sum including this Change Order will be	\$	4,831,511.00

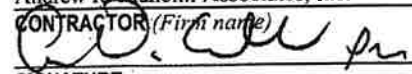
The Contract Time will be unchanged by Zero (0) days.  
 The Contractor's Work shall be substantially complete on 08/23/2024.

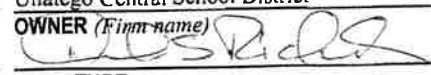
**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.**

Delta Engineers, Architects, & Surveyors, DPC  
 ARCHITECT (Firm name)  
  
 SIGNATURE  
 Frederick C. Allabaugh, P.E. Project Manager  
 PRINTED NAME AND TITLE  
 3/26/24  
 DATE:

Schoolhouse Construction Services, LLC  
 CONSTRUCTION MANAGER (Firm name)  
  
 SIGNATURE  
 Melisa Secord, P.E. Project Manager  
 PRINTED NAME AND TITLE  
 03/28/24  
 DATE:

Andrew R. Mancini Associates, Inc.  
 CONTRACTOR (Firm name)  
  
 SIGNATURE  
 Americo DiCamillo, President  
 PRINTED NAME AND TITLE  
 3/28/2024  
 DATE:

Unatego Central School District  
 OWNER (Firm name)  
  
 SIGNATURE  
 Dr. David Richards, Superintendent of Schools  
 PRINTED NAME AND TITLE  
 3/28/24  
 DATE:



**THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK**

Office of Facilities Planning, 89 Washington Avenue, Room 1060 Education Building Annex, Albany, NY 12234  
 Tel. (518) 474-3906  
 Tel. (518) 474-3906  
 www.p12.nysed.gov/facplan/

**CHANGE ORDER CERTIFICATION**  
 Must be attached to back of Change Order

**Instructions:** This CERTIFICATION is required for all change orders submitted to SED  
 Fill out all three parts completely.

<b>Change Order Number:</b> GC-018
---------------------------------------

**Part One - General Information**

**Provide separate Change Orders for each Project Number**

SED Project Number	4 7 1 6 0 1 0 4 0 0 1 5 0 2 0
	<small>District BEDS Code      Building Identification Number      Project number</small>
District & Building Name	Unatego Central School District, Middle School/High School
Type of Project	<input checked="" type="checkbox"/> Reconstruction / Alteration <input type="checkbox"/> Addition & Alteration <input type="checkbox"/> New Building <input type="checkbox"/> Other
Project Description	Capital Improvement Project - Phase 1
Architect / Engineer firm	Delta Engineers, Architects & Surveyors 860 Hooper Road, Endwell, NY 13760 <small>name      address</small>
Contact Person	Frederick C. Allabaugh, P.E., PM 607-231-6634 rallabaugh@delta-eas.com <small>name &amp; title      phone number &amp; e-mail</small>
Construction Manager firm	Schoolhouse Construction Services, LLC 20850 State Hwy 28, Delhi, NY 13753 <small>name      address</small>
Contact Person	Eric Robert, President 607-930-4888 eric.robert@schoolhouse.com <small>name &amp; title      phone number &amp; e-mail</small>
District Contact Person	David S. Richards, PhD, Superintendent 607-988-5038 drichards@unatego.stier.org <small>name &amp; title      phone number &amp; e-mail</small>

**Part Two**

**Provide the following information for each individual item in the change order:**  
 (Number each item if there is more than one and provide additional sheets as necessary.)

- A. Requested By (Who initiated the change request)
- B. Relationship to Project Scope (How is this change related to the original project scope)
- C. Basis of Need (Describe why the change is needed)
- D. Description of Work (Provide a detailed description of the work or services provided in the change order. Provide text, a drawing or both as necessary to demonstrate code compliance and the individual cost of each item.)

A. Owner, and Construction Manager B. Additional scope base on field conditions C. Found field condition of asbestos containing materials D. Removal and disposal of additional hazardous materials in the gym ceiling divider panels
--



# CHANGE ORDER CERTIFICATION

## Part Three

1

### Change order requirements:

- ✓ The scope of the change order must relate to the project scope previously approved.
- ✓ Dollar amounts applied from allowances toward costs associated with the changes must be provided.
- ✓ If the cost of this change order is not within the approved amount as currently established on the SA-4, please provide a Form FP-FI, Request for Revision of Financial Information, with documentation showing the additional authorization of funds.
- ✓ Each change order shall be signed by the president of the board of education, the architect/engineer, and the contractor.

2

### Certification of the Superintendent of Schools (District Superintendent if a BOCES project)

The following statements are true and correct to the best of my knowledge and belief:

- The revised total cost is within the authorized appropriation for this project.
- Where any work of this change order requires a type or kind of work that is not included in the original contract documents, the school district's attorney has been contacted to assure conformance with the Opinion of the State Comptroller No. 60-505.

3/28/24  
Date



Signature and printed name of the School Superintendent or District Superintendent if a BOCES project

3

### Certification of the Architect or Engineer

The following statements are true and correct to the best of my knowledge and belief:

- Work required by this change order is in accordance with applicable sections of the approved contract documents.
- Any plan, sketch, or attachment referenced in this change order is included herein.
- Work required by this change order is in accordance with applicable provisions of the NYS Uniform Fire Prevention and Building Code, State Education Department's building standards, and NYS Department of Labor's Code Rule 56.
- Work required by this change order was designed by an architect or engineer who is currently licensed by the State of New York.
- Work required by this change order that involves asbestos-containing building material (ACBM) was designed by an architect or engineer who is currently licensed by the State of New York and who is appropriately certified as an asbestos designer by the NYS Department of Labor at the time he/she designed the asbestos-related project.

Delta Engineers, Architects, & Surveyors

Architectural / Engineering Firm Name

3/28/24  
Date

Francois C. Allard Francois C. ALLARD, P.E.  
Signature and printed name of the Architect or Engineer



**IMPORTANT MEMO**

To: Participating Members

From: Beth Heinlein  
Cooperative Purchasing Agent

Date: April 3, 2024

Re: Adoption of BOCES Resolutions

Welcome to another year participating in the Cooperative Purchasing Service. As you know our bidding year begins on July 1, 2024, and therefore we must have certain documents in place in order to service your district. Enclosed are the new 2024-2025 Resolutions for the Delaware-Chenango-Madison-Otsego BOCES Cooperative Purchasing Service, along with a Generic Resolution.

Although the Resolutions may, at first glance, appear to be identical, each resolution has a different purpose. In order to eliminate any confusion, a description and explanation for each resolution is listed below:

**A. Cooperative Purchasing Resolution:**

To be signed by districts participating in the full Cooperative Purchasing Service. This resolution authorizes BOCES to award bids on behalf of the participating school districts.

**B. Generic Resolution:**

To be signed by all districts. This resolution authorizes BOCES to act on the behalf of the districts in the preparation, advertising, and tabulation of bids but specifies that bids are to be awarded by the individual districts' Board of Education based on the information supplied by BOCES

**C. Cafeteria Supplies and Food Bid Resolution:**

To be signed by districts participating in the Cooperative Food Bid. This resolution appoints a committee to act on the districts' behalf and for the district to abide by the committee recommendations and award of bids.

The appropriate resolutions must be adopted and signed by your School Board and returned to us before July 1, 2024.

Any questions or concerns please do not hesitate to call me at 607-335-1262.

Thank you,

*Beth Heinlein*

Beth Heinlein

**RESOLUTION OF BOARD OF EDUCATION**

**COOPERATIVE PURCHASING  
SCHOOL YEAR 2024-2025**

**WHEREAS,**

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore,

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, \_\_\_\_\_, District Clerk of the

\_\_\_\_\_ Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date

**RESOLUTION OF BOARD OF EDUCATION**

**GENERIC**  
**SCHOOL YEAR 2024-2025**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, \_\_\_\_\_, District Clerk of the

\_\_\_\_\_ Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date

**RESOLUTION OF BOARD OF EDUCATION**

**FOOD and CAFETERIA SUPPLIES**  
**SCHOOL YEAR 2024-2025**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, \_\_\_\_\_, District Clerk of the

\_\_\_\_\_ Central School Board of  
Education, hereby certifies that the above resolution was adopted by the required  
majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date

**AGREEMENT**

**ALLIANCE TREASURER, DEPUTY TREASURER and CLAIMS AUDITOR**

Agreement between the Workers' Compensation Self-Insurance Alliance, consisting of several school districts, organized and existing under the provisions of General Municipal Section 119 - o (Alliance) and the Board of Education of the Unatego Central School District (Unatego)

**RECITALS:**

The Consortium is required to appoint a Treasurer, Deputy Treasurer, and a Claims Auditor.

Such individuals can be qualified current employees or retirees of an Alliance participant.

Unatego is willing to supply qualified members of its staff to fill these positions.

The parties desire to confirm their understanding regarding these matters.

**THEREFORE,** the parties agree as follows:

Unatego will supply to the Alliance the services of its staff and the Alliance has appointed Unatego staff to function in the capacities of Treasurer, Deputy Treasurer and Claims Auditor on behalf of the Alliance.

The Alliance agrees to pay Unatego for the services and expenses of its staff for the 2024-2025 fiscal year a sum not to exceed \$21,810.00. The actual payments will be based upon the specified amounts such as disbursements. An itemized statement will be presented to the Administrator of the Consortium for audit purposes and payment.

Either party may cancel this Agreement upon 30 days notice to the other party, in which case the payment provided in this Agreement shall be Prorated.

**IN WITNESS WHEREOF,** the parties have signed this agreement, the day of \_\_\_\_\_, 2024.

**Workers' Compensation Self-Insurance Alliance**

By:  \_\_\_\_\_ Presiding Trustee

**Unatego CENTRAL SCHOOL DISTRICT**

By: \_\_\_\_\_ President

## CERTIFICATION

It is certified that the Board of Education of the Unatego Central School District, at its meeting, duly noticed, held on \_\_\_\_\_, approved the within Agreement and authorized the President of the Board of Education to sign the Agreement on its behalf.

DATED \_\_\_\_\_

CLERK \_\_\_\_\_

It is certified that the Workers' Compensation Self-Insurance Alliance, at its meeting, duly noticed, held on March 22, 2024, approved the within Agreement and authorized the Presiding Trustee to sign the Agreement on its behalf.

DATED 3/22/24

CLERK Donna Marittler



TO: Superintendents *Ginger Rinaldo*  
FROM: Ginger Rinaldo  
Assistant Superintendent for Instructional Services  
DATE: March 18, 2024  
RE: Unit Cost Methodology – 2024-2025 BOCES Services

You should have recently received a copy of the Delaware-Chenango-Madison-Otsego BOCES Services Guide for 2024-2025 (electronic copy is also attached, for your reference); for each service listed, you will note a section entitled "Unit Cost". This section describes the Unit Cost Methodology for prorating the cost of this service.

The Unit Cost Methodology must be approved on an annual basis by at least three-quarters of the participating component districts, after consultation by local school officials with their respective Boards. Therefore, please consult with your local Board of Education regarding the proposed methodology and return this document to my attention no later than **Friday, April 12<sup>th</sup>, 2024**.

If you, or your Board, have any questions, please feel free to contact me at your convenience.

District Name: Otego-Unadilla CSD - Unatego

After consultation with the Board of Education, the Unatego Central School District hereby approves the 2024-2025 Unit Cost Methodology for DCMO BOCES Shared Services, as indicated in the DCMO BOCES Services Guides for each shared service:

YES

YES, but with the following exceptions:  
\_\_\_\_\_  
\_\_\_\_\_

NO

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date



RECEIVED  
MAR 20 2024

March 20, 2024

BY: .....

I hereby submit this letter of resignation effective June 30, 2024 for the purposes of retirement. I understand that this letter of resignation will become irrevocable when presented to the District Clerk by the Superintendent.

I understand that per the 2021-2025 Unatego Aides' Contract that I will receive my unused accumulated sick days insensitive.

Sincerely

  
Claudia Fallot

RECEIVED  
APR 09 2024

April 1 2024

BY: .....

Effective 01 July 2024, I will be resigning from my position as a full-time bus driver for the purpose of retirement. Additionally, I would like to remain as a substitute bus driver and assist with new driver training.

Sincerely



Kerry Fallot

# Unatego Central School

PO BOX 483  
2641 STATE HIGHWAY 7  
OTEGO, NEW YORK 13825-9795  
www.unatego.org  
FAX (607) 988 -1039

Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
(607) 988-5038

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April 10, 2024

Dr. David Richards  
Unatego Central School  
2541 St. Hwy 7  
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following people as coaches for the following sports seasons.

**Spring**

Megan Short Modified Softball (Step 3)

Thank you,



Matthew J. Hafele

# Unatego Central School

PO BOX 483  
2641 STATE HIGHWAY 7  
OTEGO, NEW YORK 13825-9795  
www.unatego.org  
FAX (607) 988 -1039

Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
(607) 988-5038

April 10, 2024

Dr. David Richards  
Unatego Central School  
2641 St. Hwy 7  
Otego, NY 13825

Dear Dr. Richards,

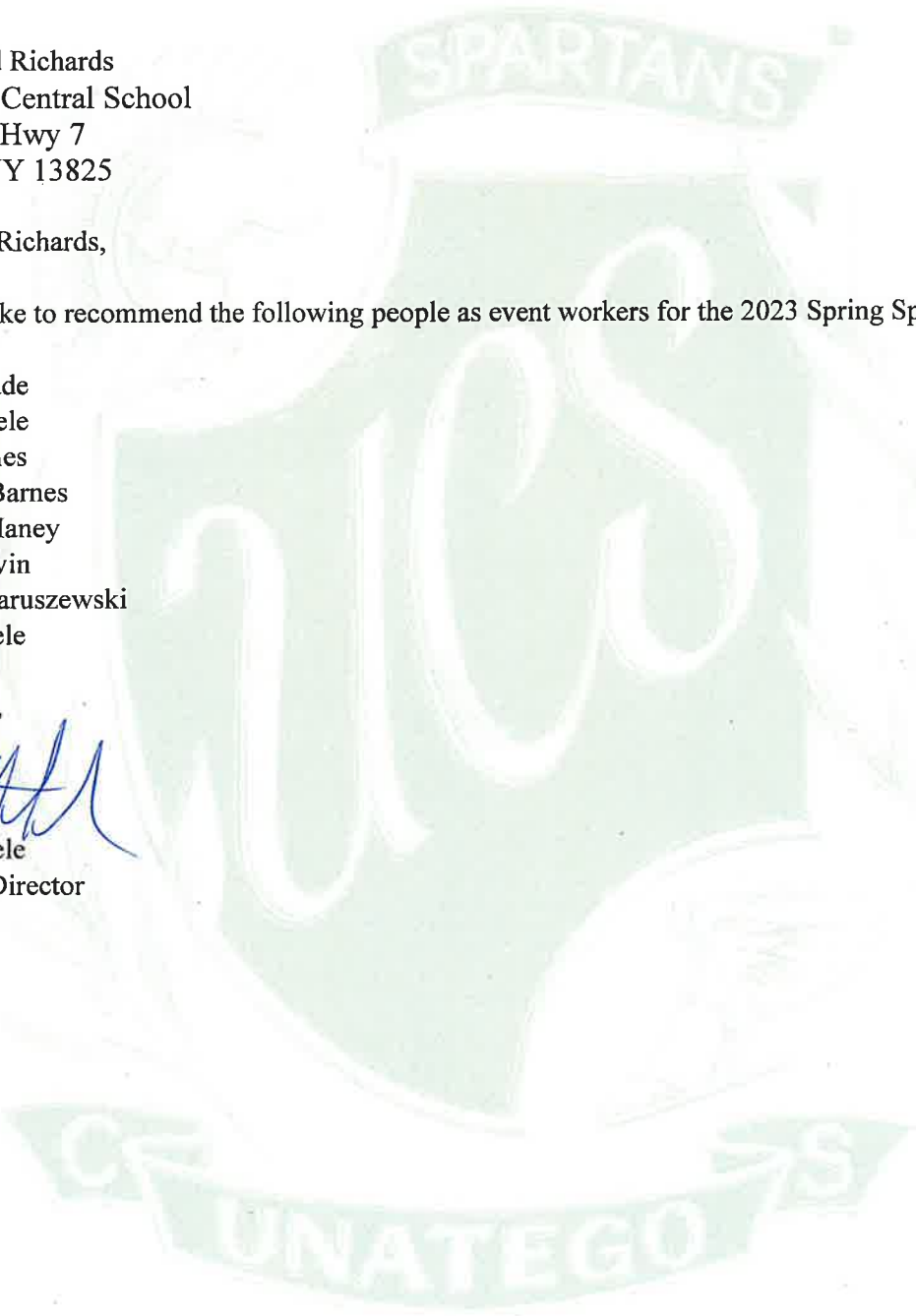
I would like to recommend the following people as event workers for the 2023 Spring Sports Season.

Laura Wade  
Kelli Hafele  
Katie James  
Jennifer Barnes  
Cooper Maney  
Karen Alvin  
Sherry Maruszewski  
Matt Hafele

Sincerely,



Matt Hafele  
Athletic Director



RECEIVED  
APR 10 2024

BY: .....

4-10-2024

To who it may concern, I will be retiring as bus aide on June 30, 2024, at the end of the school year! Thank you for the opportunity to work for Unatego School!

Respectfully yours!  
Carol Wilber

**UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM**

**NAME:** Isabella Pugliese

**POSITION:** substitute teacher

**REPLACES:** open position

**EFFECTIVE DATE:** April 16, 2024

**EDUCATION LEVEL:** Unatego Elementary School

**YEARS OF EXPERIENCE:** 0

**SALARY:** STEP      LEVEL      \$      per substitute rates


**CERTIFICATION:** none

**COLLEGE:** SUNY Oneonta - completing student teaching at Unatego Elementary

**REFERENCES CONTACTED:**

1. Sally Halbert
2. Mike Snider

**COMMENTS:** Isabella has been student teaching in the elementary school this  
spring in 2nd grade and 4th grade. She would sub only for  
Mrs. Halbert.

  
\_\_\_\_\_  
**ADMINISTRATOR SIGNATURE**

04-10-24  
\_\_\_\_\_  
**DATE**

UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Carly Hill

POSITION: Substitute Teacher/Aide/LTA

REPLACES: N/A

EFFECTIVE DATE: \_\_\_\_\_

EDUCATION LEVEL: Bachelor of Science

YEARS OF EXPERIENCE: 0

SALARY: STEP \_\_\_\_\_ LEVEL \_\_\_\_\_ \$ \_\_\_\_\_

CERTIFICATION: N/A

COLLEGE: SUNY Delhi

REFERENCES CONTACTED:

- Lexi McHenry
- Jen Mileski

COMMENTS: Carly is a graduate of Unatego.  
She is responsible and kind.

Julie Lambros  
ADMINISTRATOR SIGNATURE

4/10/24  
DATE

RECORDED  
MAR 20 2024

BY: .....

March 20, 2024

**Dr. David Richards**  
Superintendent  
Unatego CSD  
2641 State Highway 7  
Otego, NY 13825

Dear Dr. Richards,

I am writing to formally resign from my position as a special education teacher at Unatego Middle School, effective May 30, 2024.

Sincerely,

Autumn Draper

A handwritten signature in cursive script, appearing to read "Autumn Draper".



Superintendent Office/Business Office  
(607) 988-5038 or (607) 988-5020

Middle School Office/Principal  
(607) 988-5036

Athletic Office  
(607) 988-5023

# UNATEGO CENTRAL SCHOOL

MIDDLE SCHOOL

2641 State Highway 7

PO Box 483

Otego, New York 13825

Counselor  
(607) 988-5041

Special Programs Office  
(607) 988-5034

Health Office  
(607) 988-5032

April 12, 2024

To Whom It May Concern,

It is without reservation that I recommend Kevin Bedient be considered an excellent candidate for a position as a tutor at Unatego Middle and High Schools. He taught at Delaware Academy and Central School for approximately thirty-five years.

Mr. Bedient has assisted us once and did an excellent job filling in. I recommend him for future consideration at our educational institution.

Respectfully,



Gordie Daniels



*"PRIDE IN EXCELLENCE"*

